

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

NOVEMBER 06, 2023 – 4:00 P.M. – TROUTMAN TOWN HALL

Presiding: Mayor Teross W. Young, Jr.

Council Members Present: W. Paul Henkel; Edward R. Nau; Jerry R. Oxsher; George W. Harris; Felina L. Harris

Council Members Absent: None

Staff Present: Ronald Wyatt, Town Manager; Kimberly Davis, Town Clerk; Lynne Hair, Planning Director; Justin Mundy, Finance Director; Jessica Davidson; Lou Borek, HR Director; Austin Waugh, Public Works Director; Andrew Ventresca, Associate Planner; Gary Thomas, Town Attorney; Michael Barker, IT

Press Present: None

I. MAYOR YOUNG CALLED THE NOVEMBER 06, 2023 AGENDA BRIEFING MEETING TO ORDER

****Adjustments made to and Adoption of the Agenda Briefing Agenda - None**

*Upon motion by Councilmember Eddie Nau, seconded by Councilmember George Harris, and unanimously carried, approved the November 6, 2023 Agenda Briefing Agenda as presented.

II. GENERAL BUSINESS

A. Mayor and Council Items (During this time elected officials have the opportunity to make reports, comments, and/or ask questions of staff)

1. Mayor and Council Comments

Councilmember Eddie Nau

- Thanked the Town, Emily, and Staff for a great Trails and Treats for our citizens stating that he was involved himself as he was campaigning for his re-election. It was great to see all the families having a good time.
- Asked if Mad Monkey is being fined per day for the mural since it is past the 30 days to remove it. Planning Director Lynne Hair addressed the question stating that they are

being fined \$50 a day for the first two weeks, beginning today. It then goes to \$75, then \$100. If still not in compliance Code Enforcement would then get the Town Attorney involved to serve an injunction or order of abatement through the courts. Town Manager Wyatt stated that the business owner has threatened litigation against the Town.

- Offered thoughts and prayers over the shooting incident that happened in Town last Saturday.

Councilmember George Harris

- Thanked Staff for Trails and Treats and all the hard work that went into it. Great event.
- Thanked the Public Works Department and Fire Department for helping resolve the issue with the pool liner at his old house.
- Mentioned the shooting that happened in Town explaining that it was a scary and unsettling incident being that his family was close to the scene. He complimented the fast response of emergency vehicles to the scene and thanked the Town Manager who spoke to calm his grandchildren.

Councilmember Felina Harris

- Expressed her thoughts and prayers to the family of the one involved in the incident on Saturday.
- Thanked staff for the flashing crosswalk lights.
- Thanked Staff for the great job with Trails and Treats commenting that it was a great event; and very well attended.

Councilmember Jerry Oxsher

- Complimented the Police Force on doing a great job getting the situation under control and getting the correct information out.
- Commented that it was good to see Trick-or-Treaters out in full force stating that his neighborhood was extremely busy.
- Received good feedback from the community regarding the flashing crosswalk signs with about 5 or 6 recommendations of other places they should be placed.

Councilmember Paul Henkel

- Thanked the staff for getting the flashing crosswalk signs installed. They are noticeable and there is a good purpose behind them.
- Stated that he did not attend the Trails and Treats stating he drove by and could not find a parking space. He commented that he enjoyed Trick-or-Treaters at his daughter's house. Halloween is about the kids.
- Addressed the situation on Saturday night stating that it was horrendous. He commented that there is more and more violence coming from our youth. Mr. Henkel expressed appreciation to the Police Force for what they do stating that he feels safe in Troutman. He asked for prayers for this country and our youth.

Mayor Young

- Expressed appreciation for Police Chief Watson and the Force for what they did and how they appropriately handled the situation; along with appreciation for the hours they put in. He thanked God that this does not happen in Troutman often. He also expressed appreciation to all Law Enforcement who have worked on the investigation commenting that he is sorry that Councilmember Harris' family had to experience the incident.
- Reminded everyone that Election Day is tomorrow at the Career Academy and Technical School (CATS), and to please get out and exercise your right to vote. Poles are open from 6:30 am to 7:30 pm.
- Expressed thanks to all Staff who supported the Town at the Trails & Treats event.
- In honor of Veterans Day on November 11th, Mayor Young recognized and expressed appreciation to those who are on active duty in the military and to those who have served in the military.
- Addressed the crosswalk signage stating that he cannot say enough about the feedback he has received commenting good job. He commented that while traveling Old Mountain Road last Friday as SIHS was letting out, he did not realize how many students use the greenway.
- Announce that he and other area Mayors (Statesville and Mooresville) along with the Chair of the Iredell County Commissioner will be jointly signing a Proclamation in honor of Survivors of Suicide tomorrow at Statesville Town Hall.
- FYI – The Cooperative Extension Banquet is to be held on November 14th. He will be unable to attend. He explained how the Cooperative Extension is important to the community.

B. Staff Items: (At this time staff was provided the opportunity to make reports and comments)

1. Town Manager / Staff Comments

Ron Wyatt, Town Manager

- Addressed the incident that occurred Saturday commenting that it has been 20-plus years since there has been a murder in the Town limits and he hopes it is 50 years before the next one occurs. He commented that he is proud of the Police Chief and his officers who know what they are doing in handling those situations, and have the appropriate assistance from other agencies to assist in the investigation. He continued by stating that when these types of situations happen, people want to be the first on social media to comment, but in doing that, unfortunately, sometimes the wrong information is put out there. Therefore, if you do not know the facts, do not repeat things because it could cause harm not only the victim but the victim's family, but the capture of the suspect, and it can be a waste of law enforcement time, etc. Manager Wyatt explained that for a successful prosecution, the police are limited in what they can and should say. In this instance, it was not a random act of violence. Police Chief Watson briefly commented regarding some of the social media comments/questions. He advised immediately that night that there was no threat to the community. There is still not a lot he can discuss

as of yet because it may compromise the spirit of the investigation. Additional information will be released as soon as it can.

- Informed Council that Public Works Director Waugh has already ordered additional crosswalk lights for other areas of the Town. The existing signs have been well received by the citizens. He expressed appreciation to Council for letting staff know there has been positive feedback. He talked about speed humps and/or speed tables on Eastway Drive, Brown Street, and West Avenue stating that Council will need to approve putting speed tables on state roads such as the one proposed on Old Murdock Road.
- Wished the Marine Core a Happy Birthday this coming Friday and a Happy Veteran's Day on Saturday to all veterans. Town Hall will be closed on Friday. He commented that the Panthers celebrated Veterans Day this weekend by having the US Marine Core Silent Drill Platoon perform.
- Mentioned past and upcoming Town events:
 - Wicked Fast 5K – largest event to date.
 - Trails and Treats – thanked Staff and all who participated. There were close to 3000 in attendance.
 - Jingle Run – coming up in December.
- Addressed spacing needs stating that adjustments are being made. Although it is not open to the public, Parks & Rec. Director Emily Watson has moved to the Parks & Rec. building. She will be accompanied by a part-time staff person in addition to her already part-time staff. HR Director Lou Borek has moved to the Passport Office. Manager Wyatt informed the Council that the revenue generated from the Passport Office since July is just under \$30,000. Chief Watson has moved his office closer to his officers and is trying to get things ready to be state-certified on law-enforcement actions and how business is conducted such as making sure that there is appropriate room to handle the evidence as required by statute. An interview room is also needed. He stated that he moved his office across from the Council Chambers.

Mayor Young recognized the partnership that the Troutman Police Officers had with the Career Academy and Technical School (CATS) for "My Sister House" in recognition of Domestic Violence. He stated that Principal Larry Rogers and the students there did an awesome job supporting the event. He thanked Sgt. Kerry Baker who made sure that the event was well done. Town Manager Wyatt thanked Rep. Jeff McNeely and Senator Vickie Sawyer for attending in support of "My Sisters House".

III. OVERVIEW OF TOWN COUNCIL'S UPCOMING REGULAR OCTOBER 12, 2023 MEETING AGENDA ITEMS SCHEDULED TO BE PRESENTED

Consent Agenda Items:

Items 1-4. Minutes to be approved.

No discussion was held.

Item 5. Approval of DRB-23-07 Smith Village Amenity Center Façade Review – Property located in the Smith Village Development on the south side of Hwy 21 at Crosstie Lane

Planning Director Lynne Hair explained that DRB placed the following 2 conditions on their approval:

- 1) Stone around the pillars at the entrance,
- 2) Stone around the bottom of the building to just beneath the windows.

Ms. Hair stated that the developers were agreeable to the conditions.

Item 6. Approval of DRB 23-09 Food Lion Review of amended elevations to include awning, increased glass on front exterior elevation, and rooftop screening – Property located 155 Crosstie/Highway 21 intersection

No discussion was held.

Item 7. Approval of DRB 23-10 Troutman Storage Façade Review – Property located on the southwest corner of S. Main Street and Barkdale Road

No discussion was held.

Item 8. Approval to Amend the Town of Troutman Schedule of Fees

Manager Wyatt explained that the requested changes in the fee schedule involve fees for water meters that are being damaged in order to get water before the water is to be accessible and administrative fees for the time it takes staff to input the new information for a replacement meter. This creates additional work on Public Works and Staff.

Item 9 Annexation Request AX-23-11 (Non-Contiguous), Applicant: Sondra Tilton for Sunbeam Property, LLC, 38.8 (+/-) acres; PIN(s) 4741-50-5002, 140 Royal Oaks Drive

- a. Adoption of Resolution 35-23 Titled: *“Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A of G.S. 160A”*
- b. Approval of Certificate of Sufficiency
- c. Adoption of Resolution 36-23 Titled: *“Resolution Fixing Date of Public Hearing On Question of Non-Contiguous Annexation Pursuant to Article 4A Of G.S. 160A” (Setting Public Hearing Date of December 14, 2023)*

No discussion was held.

Item 10. Annexation Request AX-23-12 (Contiguous), Applicant: Martin Ray Holdings, LLC, 1.19 (+/-) total acres; PIN 4741-32-7938 located at Maple Street, .44 acres; and PIN 4741-32-7896, located at 681 S. Eastway Drive, .75 acres

- a. Adoption of Resolution 37-23 Titled: *“Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A of G.S. 160A”*
- b. Approval of Certificate of Sufficiency
Adoption of Resolution 38-23 Titled: *“Resolution Fixing Date of Public Hearing On Question of Contiguous Annexation Pursuant to Article 4A Of G.S. 160A” (Setting Public Hearing Date of December 14, 2023)*

No discussion was held.

Recognition(s)/Presentation(s):

Item 11. Recognition of Lou Borek as “Town of Troutman Employee of the Month”

No discussion was held.

(Add: Proclamation Declaring November 18, 2023, as “Survivor of Suicide Loss Day” to Council Regular Meeting Agenda on Thursday)

New Business:

Item 12. Rezoning Request RZ-23-07, Applicant Peter & Chunbei Schenone; .53 (+/-) acres; PIN(s) 4731-77-7861; 427 N. Main Street on the west side of N. Main Street from Town of Troutman Office Institution (OI) to Town of Troutman Central Business (CB)

- a. Hold Public Hearing
- b. Consider Ordinance 35-23 Titled: *“An Ordinance Changing The Zoning Classification Of The After Described Property From Town of Troutman Office Institution (OI) to Town of Troutman Central Business (CB)”*
- c. Consider Statement of Consistency

Planning Director Hair clarified that the applicant's business is selling plants and floral arrangements as well as an Art Gallery.

Item 13. Text Amendment request TA 23-10 – Variances & Special Use Permits - Staff initiated request to amend approval expiration of Variance and Special Use Permits in Section 9 of the UDO.

- a. Hold Public Hearing
- b. Consider Ordinance 36-23 Titled: *“An Ordinance Amending the Town Of Troutman Unified Development Ordinance”*
- c. Consider Statement of Consistency

Planning Director Hair explained that the request is to extend the approval expiration time period for both Variances and Special Use Permits.

Item 14. Text Amendment request TA 23-11 – BOA Decisions and Noticing - Staff initiated request to amend Board of Adjustment decisions and noticing in Section 10 of the UDO to match State Statutes in NC 160D.

- a. Hold Public Hearing
- b. Consider Ordinance 37-23 Titled: "*An Ordinance Amending the Town Of Troutman Unified Development Ordinance*"
- c. Consider Statement of Consistency

No discussion was held.

Item 15. Troutman Mobility Plan

- a. Hold Public Hearing
- b. Consider Adoption of the Troutman Mobility Plan

No discussion was held.

Item 16. Consider Approval of Ordinance 38-23 Titled: "*Ordinance Authorizing Infrastructure Development Reimbursement Agreements*"

Manager Wyatt stated that approval/adoption of Ordinance 38-23 is required by General Statutes to allow the Town to enter into a reimbursement agreement if one is requested going forward.

OTHER:

- Attorney Gary Thomas reminded the Council that due to the General Statutes and the election, Council would need to set a date for the organizational meeting which can be set anytime as long as it is no later than the regular meeting in December. If a specific date is not set the date defaults to the regular meeting date and time. Mayor Young commented that historically the Organizational Meeting is held at Council's December meeting.

The order in which the Agenda items for December, including the organizational meeting should be placed was discussed. Town Manager Wyatt stated that historically Town business is taken care of 1st since new Councilmembers come on board with no background of the items. Most council members were in agreement. Attorney Thomas stated that the Council would have the opportunity to set the meeting agenda at the Agenda Briefing.

- Town Manager Wyatt announced that Austin Waugh accepted the position of Public Works Director, and the Town is looking at hiring an assistant director and is considering promoting from within.

IV. HOLD CLOSED SESSION PURSUANT TO GENERAL STATUTES 143-318.11(A)(3) TO CONSULT WITH ATTORNEY AND PURSUANT TO GENERAL STATUTES 143-318.11(A)(6) TO DISCUSS PERSONNEL

Mayor Young called for a Closed Session pursuant to North Carolina General Statutes (NCGS) 143-318.11(a)(3) to consult with attorney, and pursuant to North Carolina General Statutes (NCGS) 143-318.11(a)(6) to discuss personnel.

Along with Mayor Young and Town Council, Ronald Wyatt, Town Manager; Kimberly Davis, Town Clerk; Jessica Davidson; Gary Thomas, Town Attorney joined the Closed Session.

*Upon motion by Councilmember George Harris, seconded by Councilmember Paul Henkel, and unanimously carried, approved to hold a Closed Session pursuant to NCGS 143-318.11(a)(3) to consult with attorney and NCGS 143-318.11(a)(6) to discuss personnel.

Mayor Young Opened the Closed Session.

****MINUTES OF CLOSED SESSION HAVE BEEN SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION****

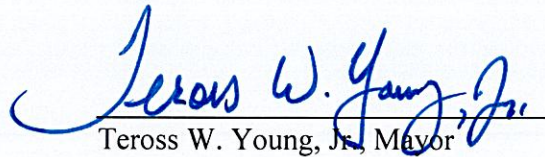
Closing of Closed Session and Reconvene Open Session

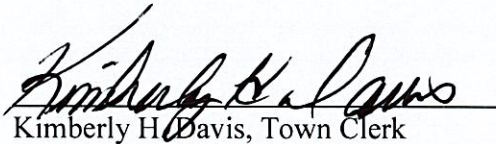
*Upon motion by Councilmember Paul Henkel, seconded by Councilmember Felina Harris, and unanimously carried, approved to reconvene open session

Action taken as a result of the Closed Session: None

V. ADJOURNMENT

*Upon motion by Councilmember Paul Henkel, seconded by Councilmember Felina Harris, and unanimously carried, approved to adjourn the Agenda Briefing Meeting of November 06, 2023. Time of adjournment: 7:05 p.m.


Teross W. Young, Jr., Mayor


Kimberly H. Davis, Town Clerk

(*) Motion(s)
(**) Adjustment(s)

