

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

July 08, 2019 – 4:00 P.M. – Troutman Town Hall

Presiding: Mayor Teross W. Young, Jr.; Council Members Present: Mayor Pro Tem W. Paul Henkel Sally P. Williams, Paul R. Bryant, Janith J. Huffman, Judy Jablonski

Council Members Absent: None

Staff Present: Justin E. Longino, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Darrin Payne, Interim Police Chief; Emily M. Watson, Parks and Recreation Coordinator; Adam K. Lippard, Public Works Manager; George Berger, Planning Director; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News
Brittney Melton, Statesville Record and Landmark

Others: (Sign-In sheet is attached to these minutes)

I. MAYOR YOUNG CALLED THE AGENDA BRIEFING MEETING TO ORDER

II. ADJUSTMENT(S) TO THE AGENDA BRIEFING AGENDA

None

III. MISCELLANEOUS BUSINESS

• Comments from Council members

- . Council member Williams thanked Council member Huffman and husband Macon for letting her tag along by riding in the same vehicle in the Independence Day Parade, commenting that it was a great event.
- . Council member Henkel publically congratulated former Iredell County Commissioner Jeff McNeely on his appointment to the House of Representatives (84th District) filling the unexpired term of Rena Turner who recently resigned the position. He commented that Mr. McNeely will be missed as one of the commissioners, but look forward to his effectiveness in serving in the House of Representatives.
- . Council member Bryant advised that he had the opportunity to attend the swearing-in ceremony of Representative Jeff McNeely stating that there was a huge turnout. He stated that during his time as Commissioner, Mr. McNeely has been a good friend to Troutman, and assures that he will continue to be a good friend to Troutman and Iredell County in this new position.
- . Council member Huffman stated that she attended a Master Gardner Picnic today where discussion was held regarding partnering with Statesville, Mooresville, and Troutman in a tree planting project. The project is in the early planning stages and there is no further information available at this time, but could potentially be an interest to the Town as far as planting trees in the park or other locations within the Town.
- . Mayor Young commented that the Rotary Club does a tree planting project and suggested that maybe the Master Gardner's could partner with them.
- . Mayor Young commented that he was unable to attend Representative McNeely's swearing-in, but looks forward to seeing his face in Raleigh and feels he will represent Troutman very well.
- . Mayor Young commented that the day of the Independence Day Celebration was a really good day from the parade, to the festival, to the fireworks expressing that the attendance at the festival and fireworks was possible record breaking. Town Manager Justin Longino stated there were approximately 120 entrees in the parade.

A. Business from Council and Mayor

1. Discuss Letter from North Carolina Housing Finance Agency

Town Manager Justin Longino stated that the Town received a letter from the NC Housing Finance Agency regarding an application for federal tax credits on "The Meadow's" formerly called "The Retreat at Troutman" (proposed apartment development on the corner of Winecoff Street and Eastway Drive). The letter asked if the Town wanted to comment on the proposal to reply with a letter. He stated that funding was applied for in 2017 at which time a letter of support was sent. Discussion was held regarding the need of affordable housing and the current need of cleaning up the property of which the housing is proposed. Council member Bryant recommended that the term "appropriate housing" verses "affordable housing" be used in the future due to the negativity of the concept. Town Attorney commented that the term "affordable" maybe be a regulatory/statutory requirement. Mayor Young suggested that it be researched. Council member Jablonski pointed out that there is a code enforcement issue on the property. Planning Director George Berger stated that the property needs to conform to code and will speak with the Code Enforcement Officer regarding the issue.

Mayor Young suggested that staff prepare a letter of support. Council was in agreement. Town Manager to email a copy of the drafted letter of support to Town Council.

(Copied in full, NC Housing Finance Agency notification letter and prior response letter sent is filed on CD titled: "Town Council Supporting Documents" dated July 8th and July 11th, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

2. Discuss Board Room Sound System

Town Manager Justin Longino explained that concerns were raised following the last Planning Board meeting that citizens could not hear the people speaking at the podium or the board members when they spoke. He stated that the sound system is functioning, but if the speaker does not get close enough to the microphone, their voice will not pick-up. He advised that he has placed labels on the microphone at the podium, at the dais, and has included a reminder in the Manager's notes for the Mayor to remind the public to speak into the microphone. Town Manager Longino advised that the cost to upgrade the sound system would be in the range of \$8,000 just for equipment. In asking for a consensus of how Council would like to proceed, he reminded Council that discussions have been held regarding the option of holding Council meetings in the new CATS meeting room. Council member Henkel voiced concerns regarding the ongoing issue. Council member Bryant suggested a hand held mic be used during the public comment period. Mayor Young requested that staff research newer mic's that may be of better quality that will work with the current system.

Debbie Page advised that the CATS meeting room calendar is filling up quickly if Council is thinking about using facility for meetings.

Staff to research upgrading microphones and wait until after the summer months to look at a new sound system and then, if needed, look at CATS as a backup plan.

B. Business from Staff

1. Discuss Amending Resolution 01-18 Titled: "Resolution Regarding Distribution of Proceeds from ABC Store", (Justin Longino, Town Manager)

In a quest for clarity, Town Manager Justin Longino stated that last month Council member Williams asked that the ABC Store distribution proceeds be amended stating that Council was provide in their meeting packet copies of three previous resolutions allocating the distribution of funds for their review. Council member Williams clarified that she is requesting that the resolution be amended to give 12.5% to Parks and Recreation

(Capital Outlay) from the 62.5% currently designated to go into the Town's general fund reducing the General Fund proceeds to 50%. Council member Bryant suggested that Council consider that the 12.5% go to Parks & Recreation for the Fairgrounds to back-up their commitment to partnership with Iredell County. Council member Henkel asked for Parks and Rec. Coordinator Emily Watson's viewpoint on allocation of the funds. Ms. Watson commented that she would love to see the Town move forward with the ballfields which is a true need for the community stating that the ballfields and parking are areas that she is constantly receiving feedback on from the community; but there were conversation held that if the Town were to partner with the County on amenities the needs in the park may change (such as the need for an amphitheater). Council member Henkel spoke in favor of the 12.5% going to the Park. Town Attorney Thomas reminder Council that the property at ESC Park is leased and at some point the Town will have to buy the property if ESC does not give it to the Town; they can also take it back at any time.

Council was in agreement of amending the Resolution moving 12.5% to Parks and Recreation (Capital Outlay), placing it on the Consent Agenda for Thursday.

(Copied in full, managers' report, Resolution 01-18, 04-16, and 11-14 is filed on CD titled: "Town Council Supporting Documents" dated July 8th and July 11th, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

IV. REVIEW AGENDA ITEMS PROPOSED FOR THE REGULAR MEETING TO BE HELD ON JULY 11, 2019, (Longino)

Consent Agenda:

Item 7. Budget Amendment Police Department (SRO)

Town Manager Longino explained that the proposed amendment is for an SRO at Iredell Charter School. The Charter School would pay 10 months' salary, and the Town would pay the other two months.

Council member Bryant asked Town Manager Longino to research and provide a breakdown of the percentage of students attending the Charter School that are from Troutman.

Item 8. Consider Resolution 07-19 Titled: "*Resolution of Acceptance of the Town of Troutman 2018 Collection System Rehabilitation Project*" (AKA: *Mill Village Project*)

Town Manager Longino stated that this Resolution formally accepts the funding from DEQ and acknowledges that the Town will adhere to the conditions and assurances that the DEQ set forth, and actually use the money for the plans submitted.

Adding Item 9 under Consent Agenda as "Consider Resolution 08-19 Titled: "*Distribution of Proceeds From ABC Store*".

New Business:

Item 14. Rezoning Request (CZ-HB-19-01): Lee Geiger, 533 Autumn Leaf Road

Planning Director George Berger presented a brief background along with the applicant's purpose for the rezoning request. Discussion was limited due to the requirement of a Public Hearing.

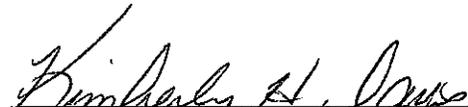
Council member Henkel asked if there would be any restrictions if the applicant wanted to add to the primary residence. Planning Director Berger to research.

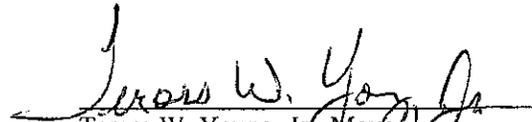
OTHER:

None.

V. ADJOURNMENT

*Upon motion by Council member Huffman, seconded by Council member Henkel, and unanimously carried, Agenda Briefing Meeting of July 08, 2019 was adjourned at 5:13 p.m.


Kimberly H. Davis, Town Clerk


Teross W. Young, Jr., Mayor

