

MINUTE BOOK XXVII, PAGES 63-77
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
June 14, 2018

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, June 14, 2018 at 7:00 p.m. with the Mayor Teross W. Young, Jr. presiding.

Council Members Present: W. Paul Henkel, Judy Jablonski, Paul R. Bryant, Sally P. Williams

Council Members Absent: James K. Troutman

Staff Present: Justin E. Longino, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Gary W. Thomas, Town Attorney; Richard Ignoffo, Town Intern

Press Present: Debbie Page, SVL Free News
Chloe Moores, Statesville Record & Landmark

MAYOR TEROSS W. YOUNG, JR. CALLED THE MEETING TO ORDER

ITEM 1. MAYOR YOUNG WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Delivered by Pastor Dieter Punt, Holy Trinity Lutheran Church, Troutman

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO APPROVAL OF THE AGENDA

*Addition to the Consent Agenda as Item 10a: Approval of Budget Amendment- Receipt of Availability Fees (Sutter's Mill)

Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, approved to add to the Consent Agenda as Item 10a: Approval of Budget Amendment-Receipt of Availability Fees (Sutter's Mill).

Upon motion by Council member Jablonski, seconded by Council member Williams, and unanimously carried, the June 14, 2018 agenda was approved as amended above.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 5. APPROVAL OF AGENDA BRIEFING MINUTES OF MAY 07, 2018

ITEM 6. APPROVAL OF CLOSED SESSION MINUTES OF MAY 07, 2018

ITEM 7. APPROVAL OF REGULAR MEETING MINUTES OF MAY 10, 2018

ITEM 8. APPROVAL OF BUDGET WORKSHOP MINUTES OF MAY 16, 2018

ITEM 9. APPROVAL OF RIGHT OF WAY AGREEMENT FOR MOORE PROPERTY LOCATED ON QUAIL HAVEN DRIVE

ITEM 10. APPROVAL OF ORDINANCE 12-18 TITLED: "AN ORDINANCE TO ESTABLISH A CAPITAL RESERVE FUND FOR INDUSTRIAL RECRUITMENT"

ITEM 10a. APPROVAL OF BUDGET AMENDMENT- RECEIPT OF AVAILABILITY FEES (SUTTER'S MILL)

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, Consent Agenda was approved.

(Copied in full, Ordinance 12-18 is filed in Ordinance Book 8, Page 212)

(Copied in full, Right-of-Way Agreement and Ord. 12-18 is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated June 11th, and June 14th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

(Copied in full, r-o-w agreement staff report and map is filed on CD titled: "Town Council Supporting Documents" dated June 11th, and June 14th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

Typed: GSP
Recorded: 06/12/2018 at 11:29:55 AM
Fee Amt: \$33.00 Page 4 of 8
Fredell County Register of Deeds
Harold W. Swift
#2561-1012-1016

This instrument prepared by Gary Thomas
No signing or file stamp attached.

**NORTH CAROLINA
FREDELL COUNTY
RIGHT OF WAY AGREEMENT**

This Right of Way made this the 11th day of JUNE, 2018 by and between
Terry of Troutman, a North Carolina Municipal Corporation hereinafter referred to as
"Grantor" and Albert R. Cloud and spouse Betty J. Cloud and Quentin R. Johnson and
spouse Nellie C. Johnson, hereinafter referred to as "Grantees".

WITNESSETH

WHEREAS the grantors own Lots 1 and 2 as shown at Plat Book 68, Page 40 of the
Fredell County Registry and said Lots adjoin a public Right of Way known as Quail Haven
Drive, and

WHEREAS Quail Haven Drive is a public Right of Way of the Grantor but has not yet
been opened and paved by the Grantor beyond a cul-de-sac as shown on Plat Book 68, Page 40
of the Fredell County Registry.

WHEREAS the Grantees need access to their Lots and are having said Lots annexed into
the Town of Troutman and it is the desire of the Grantors for the Grantees to have access through
a Right of Way that the Grantees open and maintain said access from the remainder of Quail
Haven Drive is opened by the Grantor and the street is paved to a public street.

THEREFORE, THAT IN CONSIDERATION of the promises contained hereinafter and
the agreements and covenants hereinafter set forth to be performed by the Grantor and Grantees
and the sum of One Dollar (\$ 1.00) and other good and valuable consideration to them paid by
the Grantees, the receipt whereof is hereby acknowledged, Grantor hereby gives, grants,
conveys, releases, sells and conveys unto the Grantees, its successors and assigns, a Right of
Way. This Right of Way includes the right of the Grantees to construct and maintain a driveway
from Quail Haven Drive and cul-de-sac in the town of Troutman through the unpaved portion and
unopened portion of Quail Haven Drive to the properties of the Grantees as shown at Plat Book
68, Page 40 of the Fredell County Registry. The property of the Grantees are also found at Deed
Book 2557, Page 250 and Deed Book 2557, Page 247 of the Fredell County Registry. The
purpose of said right of way is for ingress and egress to the above described lots of the Grantees.

Page 4 of 8
GNS DPO DSI R.O.W.C.

ALL of the above described purposes to be performed on any part of said Right of Way where
necessary until Right of Way be more fully described as follows:

BEING approximately 175 feet in length and 20 feet wide running from the cul-de-sac of
Quail Haven Drive to Lots 1 and 2 as shown on Plat Book 68, Page 40 of Fredell County Registry
starting from the end of the pavement to the cul-de-sac of Quail Haven Drive running
approximately 175 feet in length by 20 feet wide over what is shown as Quail Haven Drive, 60
feet public Right of Way on Plat Book 68, Page 40 of the Fredell County Registry.

For file reference see Deed Book 2557 Page 250, Deed Book 2557, Page 247 and Plat
Book 68, Page 40 of the Fredell County Registry.

This Right of Way is accepted and delivered and said right of way is granted upon the
following conditions:

1. Grantees shall open said Right of Way and construct and install said Right of Way
and maintain said Right of Way wherever any easements from the Grantor.
2. That this Right of Way shall end and terminate upon the Grantor opening and
paving the remainder of Quail Haven Drive beyond the cul-de-sac as shown in
Plat Book 68, Page 40 of which site the Quail Haven Drive will be a public
street.
3. At the termination of the Right of Way with the street opening by the Grantor and
paving of the street by the Grantor, the Grantees shall receive no compensation for
any work or improvement or materials that they have made to the area that they
have opened and constructed for the purpose of their Right of Way.
4. This Deed of Right of Way contains the entire agreement and understanding
between the Grantor and Grantees there are no oral understandings, covenants or
conditions and neither the Grantor nor the Grantees has relied upon
representation, express or implied, not contained herein.
5. Grantees agree for themselves, their heirs, successors, assigns, executors,
and assigns not to alien, the underlying public Right of Way in Quail Haven Drive
in any way without the prior written consent of the Grantor.

TO HAVE AND TO HOLD the right of way to said Grantees, its successors and
assigns, for the uses and purposes herein described;

AND the said Grantor, for themselves and their successors, and assigns, hereby warrant
and covenants that the said Grantees their heirs, successors and assigns that they are owners of said
portion of lots, but they shall have no right to grant the right of way.

IN TESTIMONY WHEREOF and parties, have hereunto set their hands and the day
month and year first above written.

TOWN OF TROTTMAN
James W. Young, Jr.
 Town W. Young, Jr.
 Dale Mayor
Allen R. Cloud
 Allen R. Cloud
Quentin Johnson
 Quentin Johnson

Kimberly H. Davis
 Kimberly H. Davis
 Town Clerk
Betty J. Cloud
 Betty J. Cloud
Walter C. Johnson
 Walter C. Johnson

STATE OF NORTH CAROLINA
 IRREDELL COUNTY

I, Angela Hoover, Notary Public for said County and State, do hereby certify that James W. Young, Jr., personally came before me this day and acknowledged that he is Mayor of the Town of Trottman, a North Carolina municipal corporation, personally appeared before me this day and acknowledged the due execution of the foregoing instrument on behalf of the Town of Trottman.

Witness my hand and official seal, this the 14th day of June, 2018.

(SEAL)

Angela Hoover
 Notary Public



My Commission Expires: 17 June 2023

NORTH CAROLINA
 IRREDELL COUNTY

I, Angela Hoover, a Notary Public for said County and State, do hereby certify that Kimberly H. Davis, Clerk for the Town of Trottman, personally came before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 14th day of June, 2018.

(SEAL)

Angela Hoover
 Notary Public



My Commission Expires: 17 June 2023

NORTH CAROLINA
 IRREDELL COUNTY

I, Angela Hoover, a Notary Public for said County and State, do hereby certify that Angela Hoover, personally came before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 15th day of June, 2018.

(SEAL)

Angela Hoover
 Notary Public



My Commission Expires: 17 June 2023

NORTH CAROLINA
 IRREDELL COUNTY

I, Angela Hoover, a Notary Public for said County and State, do hereby certify that Betty J. Cloud, personally came before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 15th day of June, 2018.

(SEAL)

Angela Hoover
 Notary Public



My Commission Expires: 17 June 2023

NORTH CAROLINA
 IRREDELL COUNTY

I, Angela Hoover, a Notary Public for said County and State, do hereby certify that Walter C. Johnson, personally came before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 15th day of June, 2018.

(SEAL)

Angela Hoover
 Notary Public



My Commission Expires: 17 June 2023

NORTH CAROLINA
 IRREDELL COUNTY

I, Angela Hoover, a Notary Public for said County and State, do hereby certify that Walter C. Johnson, personally came before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 15th day of June, 2018.

(SEAL)

Angela Hoover
 Notary Public



My Commission Expires: 17 June 2023

Ordinance 12-18



AN ORDINANCE TO ESTABLISH A CAPITAL RESERVE FUND FOR INDUSTRIAL ACQUISITION

WHEREAS, The Town Council of the Town of Trottman, desires to improve the quality of life for its citizens; and

WHEREAS, The Town Council wishes to have a vehicle to maximize funds from year to year for future capital needs in industrial acquisition; and

WHEREAS, Amounts to be set aside shall be determined annually in the operating budget from an optional tax; and

WHEREAS, Said funds shall accumulate to be dispensed for specific projects designated by the board; and

WHEREAS, North Carolina §159-17 authorizes the adoption of a capital reserve ordinance;

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Trottman that there is hereby adopted a Capital Reserve For Industrial Acquisition Ordinance.

Adopted this 14th day of June, 2018

ATTEST:
Kimberly H. Davis
 Kimberly H. Davis, Town Clerk

James W. Young, Jr.
 James W. Young, Jr., Mayor



**Town of Troutman
Budget Amendment
Fiscal Year
2017-2018**

Code		Revenue Increase (Decrease)	Expense/Other Increase (Decrease)
Total Budget Increase/Decrease for 2017-2018			
10 000 000	Water Availability Fee	18,000	
10 000 001	Water Availability Fee	125,000	
20 000 000	Transfer to Capital Reserve		200,000

[Signature]
 Approved on June 14, 2018 by the Troutman Town Council
[Signature]
 Mayor
[Signature]
 Town Clerk



RECOGNITIONS AND PRESENTATIONS

ITEM 11. PRESENTATION OF STATE FARM FOUNDATION CHECK, (Andrew Whitaker, Troutman Business Council Chair)

Town Manager Justin Longino stated that Mr. Whitaker, Chair of the Troutman Business Council (TBC) and a State Farm representative applied for and was awarded a State Farm Grant in the amount of \$500 for the Troutman Business Council. The funds will go toward town events such as Party in the Park and Front Porch Fest. Mayor Young expressed appreciation to Mr. Whitaker for his time and effort in applying for the grant which shows his commitment to the Town. Mr. Whitaker commented that he was happy to do it.

ITEM 12. PRESENTATION OF PROCLAMATION 01-18 “DECLARING JUNE 4TH TOURETTE SYNDROME AWARENESS DAY”, (Mayor Young)

Mayor Young read aloud Proclamation 01-18 declaring June 04th as “Tourette Syndrome Awareness Day” in Troutman, NC. Tourette Syndrome (TS), which is an inherited neurological disorder that is characterized by involuntary physical and vocal tics that can occur many times a day and is often accompanied by other conditions. The proclamation was requested by and presented to Ms. Heather Ramsey. Ms. Ramsey expressed appreciation for the proclamation and for the Town’s support.

(Copied in full, Proclamation 01-18 is filed in Proclamation Book 1, Page 18)

(Copied in full, Proclamation 01-18 is attached to these minutes and is filed on CD titled: “Town Council Supporting Documents” dated June 11th, and June 14th, 2018 in CD Book #1 titled: “Town Council Supporting Documents”)

PROCLAMATION DECLARING

JUNE 04th

"TOURETTE SYNDROME AWARENESS DAY"

"WHEREAS, "Tourette Syndrome" (TS) is an inherited neurological disorder that is characterized by involuntary physical and vocal tics, it is often accompanied by other conditions, such as attention deficit and obsessive compulsive disorder, learning disabilities, and depression, and

"WHEREAS, the neurological disorder known as "Tourette Syndrome" (TS) affects 1 in 100 children. The school age children in the State of North Carolina are dealing with TS without a major support network. Although some of these children are aided by medication and knowledgeable doctors, there is no societal treatment or leniency given for this disorder;

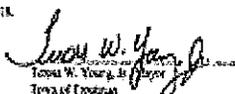
"WHEREAS, there is an important need for more professional help with diagnosis and appropriate identity, counsel, and treat people with TS, with the big time between initial onset of symptoms and proper diagnosis for those who do seek help (it averages more than seven (7) years); and

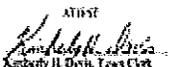
"WHEREAS, positive actions to assist children and families dealing with TS would result from a broadening of public and professional knowledge and acceptance of TS; and

"WHEREAS, the Greater Carolina Tourette Syndrome Support Group is one of only two (2) official Tourette Syndrome Association Support Groups in North Carolina and the only one in this region, they are actively providing support to families and educating teachers, therapists, and the community on the facts of TS and working to create an avenue;

"NOW, THEREFORE, I, James W. Young, Jr., Mayor of Troutman, North Carolina, do hereby proclaim that H. 98-64, 2018 and every H. 98-64 in the years hereinafter will be recognized as "TOURETTE SYNDROME AWARENESS DAY" in Troutman, North Carolina, as a special day to promote understanding, compassion, and acceptance for all of our fellow citizens who deserve and need our support to break the stigma that is related to Tourette Syndrome."

Signed and sealed this 1st day of June, 2018.


James W. Young, Jr.
Mayor
Town of Troutman

ATTEST

Kimberly H. Davis, Town Clerk

STANDING REPORTS

ITEM 13. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Juli Moore, Assistant Director, Iredell County Public Library)

Ms. Juli Moore, Assistant Director of Iredell County Public Library presented the following monthly library report on current and upcoming programs and events:

The Library's 2018 Summer Reading program will be starting next week with the Richardson Greenway Story walk that begins on Monday, June 18th and runs through the end of July. The story is "My Name is Celia", the biography of Cuban singer Celia Cruz to go along with this year's theme "Libraries Rock!" The kick-off for the kids will be Wednesday, June 20 at 2:00 pm with illusionist and story teller Caleb Sigmon and the kick-off for the teens will be a teen swim on Thursday, June 21st from 9:30am-12:30pm at the Barium Springs YMCA.

Ms. Moore introduced Ms. Kelli Goodwin, the new Troutman Library Branch Manager presenting a brief history of Ms. Goodwin's professional background stating that she has worked at the Statesville Library for the past 2 ½ years in the Circulation and Youth Services departments, planned and implemented our system wide 1000 Books Before Kindergarten program, served on the RFID Task Force when the ICPL was planning and implementing the conversion to RFID self-check, and is currently serving on the Patron Services Task Force. Prior to working for the ICPL Ms. Goodwin worked for the Catawba County Public Library. She continued by stating that Ms. Goodwin will be graduating with a bachelor's degree in literature in August and plans on continuing her education by pursuing her master's degree in library science. Ms. Moore concluded by commenting that Kelli will be a great addition to the

Troutman Library providing many creative programs and promoting literacy to all ages with a concentrated effort on the early literacy needs of the youngest members of the Troutman community.

Mayor Young welcomed Ms. Goodwin to the community stating that the Town looks forward in working with her in the future.

ITEM 14. TROUTMAN FIRE DEPARTMENT QUARTERLY REPORT, (Wesley Morris, Interim Fire Chief)

Mr. Wesley Morris, Interim Fire Chief presented Council with the first Troutman Fire Department quarterly report. He advised that Fire Chief Alan Church resigned from the position the first of April, and expressed thanks and appreciation for his service.

Interim Chief Morris gave a brief explanation of the Fire Departments operation stating that they are a combination department of 12 part time and 8 full time personnel with 28 volunteers, and are seeking to hire additional full time personnel. Six of the full time positions are on a 24 on/48 off so there are two people at the Fire Department 24 hours a day, 365 days a year. Troutman has three stations; Station 1 that is located on Main Street; Station 2 is located on Perth Road, and Station 3 on Pineville Road. He shared that the department responded to 2,125 calls in in 2017. Mr. Morris stated that the Department is currently seeking to rebuild Station 1. Building prints are currently being drawn by the architect. Plans are to demolition the administrative portion, keeping the base and going back with a two story station with administration, a training room and meeting room on the mail level with the living quarters on the top level. In efforts of representing the Town well, he stated that the department's goals are: "that they are interested in providing a professional fire department with quality equipment and highly trained personnel to serve the residents of the Town of Troutman and the surrounding area". Mr. Morris concluded by stating that he appreciates the Town's support and if there are any questions, concerns, or comments fill free to contact him. The department has an open door policy.

Council member Henkel asked how many people man the other two stations. Mr. Morris responded that Stations 2 and 3 have two part-time personnel Monday through Friday. Saturday's and Sunday's they are staffed by volunteer response. Council member Henkel also asked the departments long range goals in having all paid personnel, phasing out volunteers. Mr. Morris replied that it will be a long time before they can totally phase out their volunteers. With personnel being their greatest need, they have approached the County this year trying to get funding for 6 additional full time personnel in order to provide 24 hour, 4 man coverage at Station 1, and 2 man part time 24 hour coverage at Stations 2 and 3.

Mayor Young asked the date they plan to begin the rebuild. Mr. Morris commented that he is hoping demolition will begin by mid-summer and construction complete by the end of the year or first of next year. Mayor Young commented that if the department decides to hold an Open House to be sure and let the Town know.

Council member Jablonski praised the Fire Departments response time to call. Mr. Morris expressed thanks and appreciation.

COMMENTS FROM VISITORS AND GUESTS:

The Public is invited to address the Town Council with comments or concerns. The public comment period is limited to three (3) minutes per individual. (Newly adopted public comment policy is posted in the lobby and available on the Town Website)

No comments were made.

NEW BUSINESS

ITEM 15. CONSIDER ANNEXATION REQUEST (AX-18-02) (CONTIGUOUS), Applicant(s): Touché, LLC, Project: Autumn Pointe; 22.10 +/- acres, located on South Eastway Drive, SR 2371, PIN 4741431448, (Erika Martin, Planning Director)

a. Call for Public Hearing

Mayor Pro Tem Henkel Opened the Public Hearing

Erika Martin, Planning Director stated that the property as described above meets the statutory requirements for annexation. Therefore, Staff recommends approval.

No others spoke in favor of or against the annexation.

Mayor Pro Tem Henkel Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Approval of Ordinance 13-18 Titled: “An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Contiguous)”

Upon motion by Council member Jablonski, seconded by Council member Bryant, and unanimously carried, Ordinance 13-18 titled: “An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Contiguous)” was approved as presented.

(Copied in full, Ordinance 13-18 is filed in Ordinance Book 8, Page 213-214)
(Copied in full, Ord. 13-18 is attached to these minutes and is filed on CD titled: “Town Council Supporting Documents” dated June 11th, and June 14th, 2018 in CD Book #1 titled: “Town Council Supporting Documents”)
(Copied in full, annexation petition, map, warranty deed, and public hearing notice is filed on CD titled: “Town Council Supporting Documents” dated June 11th, and June 14th, 2018 in CD Book #1 titled: “Town Council Supporting Documents”)

ORDINANCE 13-18



AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF TROUTMAN, NORTH CAROLINA (Continued)

WHEREAS, the Town Council has been petitioned pursuant to N.C.G.S. Chapter 160A, Article 4A to annex the area described below; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has received the sufficiency of the petition and a public hearing on the question of this annexation was held at the Troutman Town Hall at 7:00 PM on the 14th day of June 2018, after the notice by the Statesville Record & Landmark newspaper on the 21st day of May 2018 and 7th day of June 2018; and

NOW, THEREFORE BE IT ORDAINED by the Town Council of the Town of Troutman, North Carolina that:

- Section 1. By virtue of the authority granted pursuant to N.C.G.S. Chapter 160A, Article 4A, Part 1, the following described territory is hereby annexed and made part of the Town of Troutman, North Carolina as of the 1st day of June 2018:
 22.16 acres contiguous to the Town limits of Troutman within Tondel, LLC or more specifically, S Eastway Dr/SR 2371, Infill County PIN 4741431448, Deed Book 1792, Page 1395.
- Section 2. Upon and after the 1st day of June 2018, the above-described territory and its citizens and property shall be subject to all laws, fees, ordinances and regulations in force in the Town of Troutman, North Carolina and shall be entitled to the same privileges and benefits as other parts of the Town of Troutman, North Carolina. Said territory shall be subject to municipal taxes according to G.S. 169A-58.0.

R.O.T.C. Page Count: 3
 DNS 2/12/18

Section 3. The Mayor of the Town of Troutman, North Carolina shall cause to be recorded in the office of the Register of Deeds of Wake County, and in the office of the Secretary of State of Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall not be delivered to the Board of Elections, as required by G.S. 163-58.1.

Adopted On: 14th day of June 2018

Kevin W. Young
 Kevin W. Young, Mayor



ATTEST:
Kristy E. Davis
 Kristy E. Davis, Town Clerk

APPROVED AS TO FORM:
Kevin W. Young
 Kevin W. Young, Town Attorney

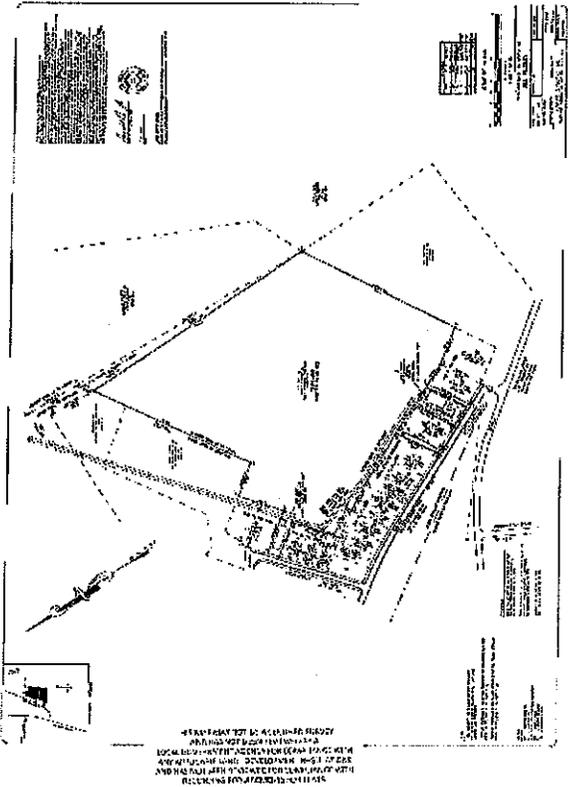
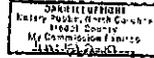
North Carolina Wake County

I, Danielle Upright, a Notary Public of the County and State aforesaid, certify that Kristy E. Davis personally came before me this day and acknowledged to be the Clerk of the Town of Troutman, N.C. municipal corporation, and that by authority duly given and in the presence of the foregoing witnesses, was signed in its name by the Mayor, sealed with its corporate seal and attested by her as its Town Clerk.

Witness my hand and official seal, this the 14th day of June, 2018.

Danielle Upright
 Danielle Upright
 My Commission expires June 14, 2019

Notary Public
 Kristy E. Davis
 PIN 4742
 Term to 12/31/2018



ITEM 16. TOWN OF TROUTMAN BUDGET FOR FISCAL YEAR 2018-2019, (Justin Longino, Town Manager)

a. Call for Public Hearing

Mayor Pro Tem Henkel Opened the Public Hearing

Town Manager Justin Longino gave an overview of the 2018-2019 Fiscal Year Proposed Budget that was formally presented to the Town Council on June 04, 2018. He thanked the Council and staff for their guidance and support through the budget process. He stated that there is no water and sewer rate increase, nor tax rate increase proposed. The projected General Fund Revenue for 2019 is \$3,752,572, slightly higher than previous year actual of \$3,674,670. In review of the General Fund, Town Manager Longino highlighted the following specific department changes from last year's budget.

- **Planning and Zoning:** Included funds for the Strategic Master Plan of \$85,000; and \$15,500 to continue code enforcement services through the Centralina Council of Governments.
- **Police Department:** Included \$40,000 for the purchase of one new vehicle. No proposal for additional officers.
- **Street Maintenance Department:** Increase in Street Sweeping and Leaf & Limb Pickup as requested by Council. (Street Sweeping-\$16,200; and Leaf & Limb-\$102,000).
- **Parks & Recreation:** Proposing additional funds in salaries and wages of \$12,500 for Parks & Recreation Coordinator part-time position and \$10,000 in Contracted Services. Included additional lines items of Maintenance & Repair of Buildings and Grounds, Office Supplies, Departmental Supplies, etc. separating expenses that were previously grouped together to more effectively manage this departmental budget. Proposing allocated funds of \$100,000 in the ESC Park Capital Reserve Fund (Parks & Rec. Trust Fund Grant will be announced in September of this year). Included is \$20,000 for Park Updates to allow smaller amenities to continue to be added (i.e. playground equipment, picnic tables, improvements to the pavilion, etc.).
- **Economic Development:** Proposing to allocate funds of \$31,000 for "downtown enhancement" to cover the 2nd phase of the wayfinding signage program and additional murals. Proposing to allocate funds of \$10,000 to continue the ICATS bus service from Troutman to Charlotte.
- **Utility Fund:** Proposing \$53,400 in Capital Outlay Equipment for purchase of various items that will replace some existing equipment and several new items that will help the Public Works Department to perform their duties more effectively.
- **Debt Service:** Street Improvement Project-\$850,000 budgeted-2018 Street Project: \$110,000 principal and \$25,000 interest). Staff is currently preparing the bid packet in order to obtain quote for work on eight town owned streets. Note: the Mill Village Wastewater Improvement Project is not included in this budget due the project not being completed until the 2019-2020 fiscal budget year. Therefore, the funds for this project will be in next year's budget numbers.

In closing comments, Town Manager Longino stated that with more than 2,000 homes beginning to come to fruition, new businesses being added, and commercial growth becoming more prevalent, it is his goal that current and future residents continue to be satisfied by having clean running water, working sewer systems, a suitable level of police protection, well maintained roads, and amenities to enjoy with their neighbors. The budget proposed accomplishes those goals by continuing the level of expected service, while preparing for the growth that will be coming to Troutman in the very near future.

Mayor Young complimented Council for the great job in preparing this year's budget. He stated there is a lot of to do and feels it is important to keep up with road repair and improvements and Council's willingness to accomplish it. Mayor Young thanked staff for working through the numbers and being conscious of the fiscal responsibilities they are charged with.

No others spoke in favor of or against the proposed budget.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
 (Copied in full, budget message and public hearing notice is attached to these minutes)

b. Approval of Ordinance 14-18 Titled: "Town Of Troutman 2018-2019 Budget Ordinance"

Council member Henkel commented that the funds are there for the Troutman Business Council (TBC) and would like to see at least one more mural in Town by next year this time.

Council member Bryant commented that it is a great position for the Town to be in as we go into next fiscal year. He extended thanks to the Town Manager, Finance Director, and Council for making the resources available to move the Town forward in the next fiscal year.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, Ordinance 14-18 titled: "Town Of Troutman 2018-2019 Budget Ordinance" was approved as presented.

(Copied in full, Ordinance 14-18 is filed in Ordinance Book 8, Page 215-218)
 (Copied in full, Ordinance 14-18, budget message, and public hearing notice is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated June 11th, and June 14th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

Ordinance 14-18
 TOWN OF TROUTMAN
 2018-2019
 BUDGET ORDINANCE



BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TROUTMAN, TROUTMAN, NORTH CAROLINA, IN SESSION ASSEMBLED:

SECTION 1. The following amounts are hereby appropriated for the operation of Town of Troutman Government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019 according to the following tabular and schedules:

SUMMARY

FUND	ESTIMATED REVENUE	FUND BALANCE	APPROPRIATIONS
General	\$ 3,766,107	\$ 0	\$ 3,766,107
Water/Sewer	\$ 2,194,225	\$ 0	\$ 2,194,255
TOTAL	\$ 5,960,332	\$ 0	\$ 5,960,362

SECTION 2. The following amounts are hereby appropriated out of the general fund:

CODE 10	GENERAL FUND	AMOUNT
4000	Governing Board	\$ 88,135
4001	Administration	\$ 41,971
4002	Director's	\$ 0
4003	Planning & Zoning	\$ 386,816
4004	Police Department	\$ 1,173,597
4005	Street Maintenance	\$ 306,832
4006	Fire Dept	\$ 323,813
4007	Recycling	\$ 257,370
4008	Parsonic Development	\$ 159,863
4009	Capital Expenditures	\$ 46,000
4010	Intergovernmental	\$ 50,000
4011	Territory Office Funds	\$ 212,000
4012	Contingencies	\$ 0
TOTAL APPROPRIATIONS—GENERAL FUND		\$ 3,766,107

SECTION 3. The following amounts are hereby appropriated out of the Water/Sewer Fund for the following purposes:

CODE 30	WATER/SEWER FUND	AMOUNT
3000	Administrative	\$ 256,000
3001	Capital Expenditures	\$ 298,100
3002	Maintenance	\$ 1,335,955
TOTAL APPROPRIATIONS—WATER/SEWER		\$ 1,890,055

SECTION 4. The following amounts are hereby appropriated out of the Water/Sewer Fund for the following purposes:

CODE 30	WATER/SEWER FUND	AMOUNT
3000	Administrative	\$ 256,000
3001	Capital Expenditures	\$ 298,100
3002	Maintenance	\$ 1,335,955
TOTAL APPROPRIATIONS—WATER/SEWER		\$ 1,890,055

SECTION 6. It is noted that the following Water/Sewer Revenue will be available for the following beginning July 1, 2018 and ending for 12/31/2018 to meet the following Water/Sewer Fund appropriations:

CODE NO	DESCRIPTION	AMOUNT
311-000	Collection Process - W & S	\$ 2000
320-000	Interest Earned on Investments	\$ 200
330-000	Miscellaneous Revenue	\$ 500
340-000	Tank & Valve Replacement	\$ 10,000
350-000	Trenches/Trench Cover Funds	\$ 475,000
360-000	Water Sale Permit Fees	\$ 700
370-000	Backflow Preventers	\$ 4,000
380-000	Sanitary Sewer Pump	\$ 0
390-000	Construction Fee	\$ 5,000
400-000	Water Sales	\$ 114,000
410-000	Water Sales	\$ 100,000
420-000	Water Sales	\$ 100,000
430-000	Water Sales	\$ 100,000
440-000	Water Sales	\$ 100,000
450-000	Water Sales	\$ 100,000
460-000	Water Sales	\$ 100,000
470-000	Water Sales	\$ 100,000
480-000	Water Sales	\$ 100,000
490-000	Water Sales	\$ 100,000
500-000	Water Sales	\$ 100,000
510-000	Water Sales	\$ 100,000
520-000	Water Sales	\$ 100,000
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760-000	Water Sales	\$ 100,000
770-000	Water Sales	\$ 100,000
780-000	Water Sales	\$ 100,000
790-000	Water Sales	\$ 100,000
800-000	Water Sales	\$ 100,000
810-000	Water Sales	\$ 100,000
820-000	Water Sales	\$ 100,000
830-000	Water Sales	\$ 100,000
840-000	Water Sales	\$ 100,000
850-000	Water Sales	\$ 100,000
860-000	Water Sales	\$ 100,000
870-000	Water Sales	\$ 100,000
880-000	Water Sales	\$ 100,000
890-000	Water Sales	\$ 100,000
900-000	Water Sales	\$ 100,000
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970-000	Water Sales	\$ 100,000
980-000	Water Sales	\$ 100,000
990-000	Water Sales	\$ 100,000
1000-000	Water Sales	\$ 100,000
TOTAL REVENUE WATER/SEWER FUND		\$ 2,094,500

SECTION 7. There is hereby established for the fiscal year beginning July 1, 2018 the following rates of such rate limited utility (S 102C) restricted utilities of water property is based as of January 1, 2018 for the purpose of rate, revenue from the revenue rate property can be set back to the beginning of the year of record in order to allow for the following appropriations:

GENERAL TAX RATE:	9.9%
PLUM ORFEE	\$10.00
DOT LARS	\$100.00
APPRAISED VALUATION	

SECTION 8. There is hereby changed for the fiscal year beginning July 1, 2018 the following rates and item costs for the purpose of rate revenue from the water and sewer utilities as set forth for the following categories of rate revenue to be used for the following appropriations:

	IN TOWN	OUT OF TOWN
WATER	\$727,000 gallons	\$18,447,000 gallons
SEWER	\$233,000 gallons	\$2,457,000 gallons

SECTION 4. The Budget Office is hereby authorized to accept on behalf of the Town of Baynes, the following conditions:

- The town must accept to cover all of the expenses within a 12-month period.
- Payment schedule must be agreed upon by the town and the contractor.
- Payment schedule must be agreed upon by the town and the contractor.
- Payment schedule must be agreed upon by the town and the contractor.

SECTION 5. Council's authority in the matter will be limited to the Finance Office or Treasurer, North Carolina, to be kept in the file for the town of Baynes.

Adopted this 16th day of June 2018

ATTEST:


 Town Clerk

_____ *Jason W. Young*
 Town Manager

ITEM 17. TABLED OF HIGH DENSITY PERMIT REQUEST FOR BAYNES PROPERTY LOCATED AT 354 SOUTH MAIN STREET, (Martin)

Planning Director Erika Martin presented the request stating that several months back Mr. Baynes successfully rezoned a 1.15 acre tract of land located at 354 South Main Street to Office and Institutional (O & I). After completing step 1 (the rezoning) he has now returned before the Town Council for step 2 (subdivision of the property). Typically minor subdivisions are approved at a staff level; however, this site is in the watershed meaning one home is permitted per 1/2 acre or 24% impervious is permitted for non-residential uses. Mr. Baynes is requesting 3 lots approximately 1/4 acre each. One lot would have an existing home that under the current zoning could be used for commercial, and lots two and three, Mr. Baynes would like to construct duplexes. Therefore, to accomplish his proposal he is seeking a high density permit from the Town for three lots. The current Unified Development Ordinance (UDO) requires 1 acre for residential uses, yet allows non-residential uses to be 9,000 sq. ft. The proposed UDO will have a standard lot size for the district of 1/4 acre minimums. Conditions can be added to high density permits. Therefore, Staff recommends approval contingent upon a detailed, engineered site plan for each lot upon development, and that no permits for residential uses be released on the new lots until after the new UDO is officially adopted. This would not prohibit construction of commercial should the proposed changes to the new UDO not get adopted.

Mr. John Baynes, property owner, addressed Council with a concept drawing and to further explain his vision for the property stating that he is proposing to divide the single lot into three lots each being a little over a third of an acre. One lot currently has a house located on it that is currently being renovated for commercial use. He stated he would like to get it separated in order to put it on the market to sell. Secondly, he addressed drainage on the proposed .15 acre stating that the plan shows proposed drainage to be installed that will run along the lot lines of the property making the other two proposed lots buildable and stable for two duplexes.

Upon request of Council member Bryant, Mr. Baynes explained parking and driveway access for the three proposed lots. Council member Bryant questioned if driveways are allowed to encroach into the setbacks, Ms. Martin replied that they are allowed.

In regards to the request and the upcoming UDO, Council member Henkel asked what would be out of compliance. Planning Director Martin responded nothing would be out of compliance with the proposed UDO; just the current UDO says there has to be an acre for any residential uses in the O & I. She explained that is why she is recommending issuance of the permit, but to wait until after adoption of the new UDO to approve the duplexes.

Council member Henkel commented that he would like to have time to look over and study the proposal further requesting to have further discussion at Council's July Agenda Briefing following up at Council regular scheduled July meeting with a decision to grant or not to grant the high density permit.

Council member Williams requested that Mr. Baynes explain to Council what engineering proposes. Mr. Bayes stated that the proposal is to re-route and improve the watershed by installing a double sized pipe from the current 12" pipe, taking it from the current catch basin, installing a new catch basin at the turn, bring it to the next turn and another catch basin that will then flow into the ravine at the back of the property.

Council member Bryant commented to Mr. Baynes that when he was before Council in December he presented to be rezoned to O & I and not high density housing and that he wished that Council had heard that, and perhaps Council would be moving forward more rapidly tonight. Mr. Baynes stated that after being rezoned, his plans were to move forward a lot quicker. However, he had a gentleman approach him for the land and backed out after three months. He explained that the reason he wants to do duplexes, which is allowed in O & I, is that he sees a bigger need in this market for rental property and/or duplex like concept.

Upon motion by Council member Henkel, seconded by Council member Bryant, and carried, approved to table the request until Council's July 9th Agenda Briefing by a 3-1 vote.

Yeas: Henkel, Bryant, Jablonski

Nays: Williams

(Copied in full, staff report and plat map is filed on CD titled: "Town Council Supporting Documents" dated June 11th, and June 14th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 18. APPROVAL OF TROUTMAN-MOORESVILLE ANNEXATION BOUNDARY AGREEMENT,
(Martin)

Planning Director Erika Martin stated that the joint annexation boundary between Statesville, Mooresville, and Troutman is set to expire in January of 2021. Mooresville wishes to enter into a two way agreement with the Town of Troutman effective through December 31, 2038. The proposed annexation boundary between our communities would add two new areas for the Town of Troutman to potentially grow south towards Mooresville and east towards Rowan County. Staff recommends approval.

In response to Council member Henkel's inquiry as to the effective date, Ms. Martin stated that it will become effective as soon as Mooresville signs the agreement.

Council member Henkel questioned the process of not being required to hold a Public Hearing at time of approval, verses re-entering the contract if one of the two parties withdrawal. Town Attorney Gary Thomas stated that it is "statuary requirement".

Mayor Young extended appreciation to Mooresville's willingness to work with Troutman and service the people in the community. It shows that they are a very progressive community and he asked that the message is shared with them as well.

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, Troutman-Mooresville Annexation Boundary Agreement was approved as presented.

(Copied in full, annexation agreement and boundary map it attached to these minutes)

(Copied in full, staff report, annexation agreement and boundary map is filed on CD titled: "Town Council Supporting Documents" dated June 11th, and June 14th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 19. APPROVAL OF HWY 21/115 CORRIDOR PREFERRED OPTION, (Martin)

Planning Director Erika Martin stated that last July the Town Council adopted the Hwy 21/115 Corridor Study with a specific preferred alternative for Lytton Street. The document included a summary page of recommendations; however a recent redevelopment inquiry has brought to light that some of the specifics of the plan were not clearly adopted as part of that process. Therefore, to provide clarification to any interested parties Staff is requesting the Town adopt the specific recommendations as shown in your packet which include: a four lane divided section from I-77 to Trackside Road; a modified four lane section from Trackside Road to Byers Road; a five lane hybrid section from Byers Road to Cedar Lane; a couplet from Cedar Lane to Old Murdock Road with a light or roundabout as options for Old Murdock Road and Main Street; a traditional realigned intersection and road extension from Main Street to Wagner Street; and a four lane divided section from Murdock Road to Old Mountain Road which includes realignment of the intersection. (Recommendations were demonstrated through power point slides). Staff recommends adoption as a preferred alignment for the Town.

Council member Williams requested explanation of a four lane divided section from Murdock Road to Old Mountain Road. Mr. Mark Taylor, NCDOT explained that a four lane divided is when there is grass median in the middle for pedestrian protection. He stated it is still an open design at this point.

Council member Henkel asked if approval as staff has proposed will clear up confusion of any future business prospects along the corridor. Ms. Martin stated that that there is still the light and roundabout issue at Old Murdock Road. It is still in the design phase with NCDOT, but it will send a message, hopefully in a very clear manner that these are the Town's preferences.

Council member Bryant stated that he has no problem adopting the recommendations, but what he is hearing is that the Town is still at the mercy of NCDOT final design. Mr. Taylor responded that there is a lot of input that has been brought forth to the TIP project through Troutman. The DOT is trying to accommodate what Troutman is wanting into the plan. He asked Council to keep in mind that with adoption of this corridor plan, any commercial site that comes in, NCDOT can require them to donate right-of-way per the corridor plan which will help facilitate growth and mobility. Ms. Martin commented that Troutman and NCDOT really are partners in this. For example; the redevelopment site is on one of the four corners of Old Mountain Road and Main Street intersection and when the developer questioned the potential design options of the Town, the Town and NCDOT both expressed that they are working in partnership and that the exact alignment has not been determined at this time, but if it made sense with their modeling, they would help the Town make it work.

Mayor Young commented that the entire corridor is important and that it is important that the residents of the Town understand what is going to happen with traffic on Hwy 21 making sure the residential community as well as the business community is aware.

Upon motion by Council member Jablonski, seconded by Council member Henkel, and unanimously carried, approved to accept these configurations as noted by staff as the preferred alternatives to Hwy 21/115.

(Copied in full, staff report, is filed on CD titled: "Town Council Supporting Documents" dated June 11th, and June 14th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 20. COMMENTS FROM TOWN COUNCIL AND MAYOR

Council member Williams

- Thanked Public Works for taking care of the mowing of some overgrown properties.
- Announced that Country Boy painted the pedestrian crossings today along the South Iredell High School Greenway.

Council member Henkel

- Commented on the COLA/increase in salaries stating that Council is backing good staff and employees with hard earned cash. He is looking forward to next year and great things happening.

Council member Bryant

- Commented he hopes he will see everyone tomorrow night at Party in the Park.
- Farmers Market fresh produce is really coming in.

Mayor Young

- Commented that he is looking forward to seeing everyone at the Independence Day Parade and Festival.
- In going back to the budget, Mayor Young commented that he is glad to see the Town having the grip that it has in having no tax increase in this budget. As a resident, he is appreciative of no tax increase, and hearing of increasing interest rates and inflation creeps back into our economy, he is sure the Town residents are appreciative as well.

ITEM 21. COMMENTS FROM TOWN MANAGER

Planning Director Erika Martin

- Kick-off for Strategic Master Plan-Thursdays, June 21st. There is two drop-in community wide meetings, all is welcome to attend: 1st meeting will be held at the library from 4-5:30pm; 2nd meeting will be held at Cedar Stump Pub from 7-8:30pm. The project is being led by Stantec Consulting. For review of the plan the project website is plantroutman.com (fliers and cards were made available to take and share with others).
- Final draft of the Unified Development Ordinance has been completed by Stantec. The Planning Board will accept the final draft at their upcoming June meeting that will open a 30 day comment period. Focus groups will meet on June 20th (this meeting is invitation only); and a joint meeting of Town Council and the Planning Board will be held on July 23rd to review the document with Stantec. She thanked Town Intern Richard Ignoffo for spending his day assembling the UDO booklets.

Town Manager Longino

- Reminder: Party in the Park tomorrow night, Friday, June 15th with the Southern Style Band as entertainment. Beer, wine, soda and water will be sold along with food from Fusion Mexican Grill, Dogs-r-Us, and Southern Treats. There will be a water slide and inflatables for kids. Parks & Rec. Coordinator Emily Watson is on vacation, but will be back for the event.
- Reminder: Community Yoga in the Park – Held every Tuesday following the Farmers Market at 7:30pm under the pavilion. Class last approximately 1 hour. No pre-registration needed and all ages are welcome.
- Applications for the Independence Day Parade are still being accepted. As of today, he was informed there are 1000 people are registered with 125 vehicles. Parade begins at 11:00am. The Independence Day Festival will be held at the Fairgrounds beginning at 5:00pm until Fireworks which will begin at dark. The festival consist of craft vendors, food vendors, breweries, and live music. He asked everyone to mark their calendars for a fun filled day. Parade and festival forms are available on the Town's website.
- Starting this Sunday, June 17th, work on the Depot parking lot will begin starting with prep work of cleaning of the lot, and on Monday, the lot will be repaved. The lot will reopen on Tuesday. The Wagner Street parking lot will be open. The Town is waiting to repave the Wagner Street lot due to improvements to be made with Wayfinding Signage and landscaping.

Town Intern Richard Ignoffo

- Gar Kung Fu Academy-Ribbon Cutting on July 2nd at 6:00 pm.

ITEM 22. CALL FOR CLOSED SESSION PURSUANT TO GENERAL STATUTES 143-318.11(a)(4) TO DISCUSS ECONOMIC DEVELOPMENT

Mayor Young called for a closed session pursuant to NC General Statute 143-318.11(a)(4) to discuss economic development.

*Upon motion by Council member Bryant, seconded by Council member Henkel, and unanimously carried, approved to hold a closed session pursuant to NCGS 143-318.11(a)(4) to discuss economic development.

Mayor Young opened the closed session.

Along with Town Council, Mayor Young asked that Justin Longino, Town Manager; Kimberly Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Director; Gary Thomas, Town Attorney to join Council for the Closed Session.

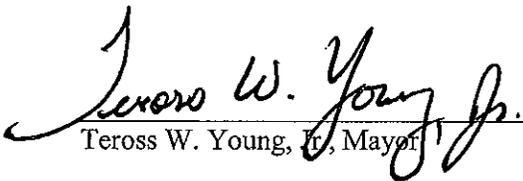
MINUTES OF CLOSED SESSION HAVE BEEN SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION

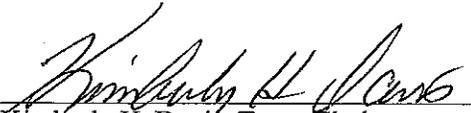
Reconvene Open Session

*Upon motion by Council member Bryant, seconded by Council member Henkel, and unanimously carried, approved to close the closed session and reconvene the open session.

ITEM 23. ADJOURNMENT

Upon motion by Council member Jablonski, seconded by Council member Henkel, and unanimously carried, the June 14, 2018 Town Council meeting was adjourned at 9:12 pm.


Teross W. Young, Jr., Mayor


Kimberly H. Davis, Town Clerk

