

MINUTE BOOK XXVII, PAGES 60-62
BUDGET WORKSHOP OF THE TROUTMAN TOWN COUNCIL
June 04, 2018

A Budget Workshop of the Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on June 04, 2018 at 2:00 p.m. with the Mayor Teross W. Young, Jr. presiding.

Council Members Present: Judy Jablonski, Paul Henkel, James Troutman, Sally Williams, Paul Bryant

Staff Present: Justin E. Longino, Town Manager; Kimberly H. Davis, Town Clerk; Erika G. Martin, Planning Director; Steve H. Shealy, Finance Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager, Emily M. Watson, Parks & Recreation Coordinator; Richard Ignoffo, Town Intern

Press Present: Debbie Page, SVL Free News
Chloe Moores, Statesville Record & Landmark

ITEM 1. MAYOR TEROSS W. YOUNG, JR. CALLED THE MEETING TO ORDER

In calling the meeting to order, Mayor Young welcomed all in attendance.

ITEM 2. DISCUSSION OF THE 2018/2019 FISCAL YEAR PROPOSED BUDGET

Town Manager Justin Longino stated that today's discussion will cover questions and comments from the May 16th Budget Workshop pertaining to the Town of Troutman 2018-2019 FY proposed budget. He advised Council that modular workspace is being researched, but no solid quotes have been received thus far. Due to the Town's Capital Reserve Fund, no additional funds need to be budgeted at this time. Town Manager Longino also advised that he has received a quote (approximately \$7,000) for renovation of the kitchen and is working on attaining additional quotes. Discussion was held regarding the vision of the kitchen renovation with Town Manager Longino stating that basically it would be removal of the cabinets and putting in partitions for use by the police department. Options for the modular unit and kitchen renovation will be presented to Council at a later date.

Governing Body

Salaries – Town Manager Longino presented a salary survey from the League of Municipalities stating that on the average, the requested yearly increase of \$2,000 (from \$6,000 to \$8,000) for Mayor Young is slightly higher than compared to other municipalities of the same size. Council member Henkel, who originally suggested the increase in the Mayor's salary, stated his recommendation is only for the Mayor due to the time dedicated to the duties of Mayor, while having a full time job and family to consider. He also stated that he is a firm believer that if the Town wants to get good people to run and keep them the Town must reward them. He also noted that he is not proposing an increase in salary for the council. Mayor Young noted that he did not ask for an increase and suggested that the entire Council receive a \$1,000 increase raising their yearly salary to \$3000 due to the same reasons Council member Henkel mentioned and to the fact there have been no increases imposed since 2007. In following up on a comment made by Council member Bryant that he is not serving for the money and did not know that the position was compensated when he first arrived on the Council, Mayor Young commented that he too was unaware of compensation and that he is not in it for the money. He stated that he will offer any assistance that he can provide and expressed appreciation for Council working with him and for the confidence that has been expressed.

*Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved the Mayor's salary be increased by \$2,000 for a total of \$8,000 yearly.

*Upon motion by Council member Williams, seconded by Council member Troutman, and carried, approved yearly increase of \$1,000 for Town Council members by a 4-1 vote.

Yeas: Williams, Troutman, Jablonski, Bryant

Nays: Henkel

Police Department

Police Chief Matthew Selves reviewed the Officer and Vehicle information sheet that requested by Council at their May 16 Budget Workshop. Discussion was held regarding purchasing one police vehicle outright verses lease to own along with retirement schedule, recruitment and retaining officers with competitive pay. Chief Selves stated that a cost of living raise would increase the starting pay in order to stay competitive.

Salaries

Town Manager Longino stated that per Council's request, line item *Pay Scale Adjustment* has been added to each department that contains an extra 2% (above the 2% COLA and 3% merit) that could be used to adjust the pay scale if or when necessary.

Council member Jablonski suggested that the verbiage of line item titled *Christmas Bonus* in each department be revised to either *Holiday Bonus* or *Yearly Bonus*.

Public Works

Review/discussion was held regarding of Public Works Manager Adam Lippard's prioritized budget request in the Utility Fund Capital Outlay. Town Manager Longino stated that in the process of prioritizing, Public Work Manager Lippard went from \$61,000 to \$53,400. Mr. Lippard ranked the requested items from critical to low need for new purchase and/or replacement of worn out equipment with the goal of being cost efficient and having the ability to perform assignments effectively, efficiently, and safely. Quotes received for items requested were also included and individually reviewed. Mr. Lippard explained that all items requested are commercial grade. It was discovered that the previous request for a hydraulic pump was omitted in error during the ranking process.

*Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, approved to add back the request to purchase a hydraulic pump that was omitted by mistake in the amount of \$2,500.

Councils request for additional 15 days of leaf & limb and 3 months of street sweeping were added.

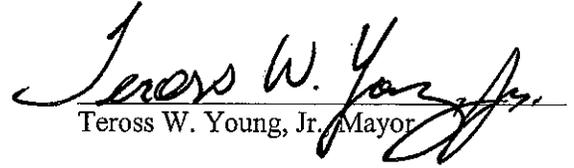
General budget discussion:

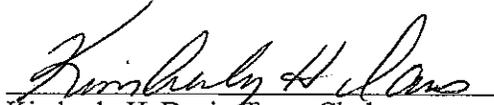
- Code Enforcement – Planning Director Martin stated that the Code Enforcement Officer is now working two 8 hour days per week and has become more pro-active as requested by Council. Council member Jablonski requested council be provided with a monthly code enforcement report.
- Council member Bryant asked how the Independence Day Parade is being funded this year. Finance Director Steve Shealy replied that the funds were moved into Special Events along with Party's in the Park, Porch Fest, Sprint into Spring, etc. (routine occurring events).
- Council member Henkel asked why the line item titled *Fire Access Fee* list zero dollars. Finance Director Shealy responded that fire access fee is for sprinkling systems. Cannot budget for it due to not knowing when a large building is going to be built.
- A brief discussion was held regarding zero dollars under contingencies which are funds set aside to specifically be put into fund balance. Finance Director Shealy stated that fund balance will be in good shape by the end of the fiscal year.

Council was in agreement of the proposed budget as amended to include the one addition in Public Works Outlay. No other changes were proposed.

ITEM 3. ADJOURNMENT

Upon motion by Council member Troutman, and seconded by Council member Williams, and unanimously carried, the Budget Workshop of June 4, 2018 was adjourned at 3:37 p.m.


Teross W. Young, Jr., Mayor


Kimberly H. Davis, Town Clerk

