

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

December 07, 2015 – 4:00 P.M. – Troutman Town Hall

Present: Mayor Elbert H. Richardson; Council members: Teross W. Young, Betty Jean Troutman, W. Paul Henkel, Judy Jablonski; Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Erika G. Martin, Planning Director

Council Members Absent: Sally P. Williams

Press Present: James McNally, Statesville Record and Landmark

Others Present: (Sign-In Sheet is attached to these minutes)

I. MAYOR RICHARDSON CALLED THE MEETING TO ORDER

II. REVIEW AGENDA ITEMS PROPOSED FOR REGULAR MEETING OF DECEMBER 10, 2015, (Ann Bailie, Town Manager)

*****See Draft Agenda *****

Agenda Item 19. Consider Façade Approvals:

A. Park Pavilion – Council was in agreement for Planning Director Martin to asked LaBella (architect firm) if it would be possible to incorporate the Town Seal into the round window located at the top of the building design.

B. Suite-Spots Storage – Planning Director Martin to have LaBella review proposed façade in regards to the removal of the brick skirting.

Agenda Item 21. Consider Organization of Troutman ABC Board:

Add: Consider Disbanding the ABC Committee

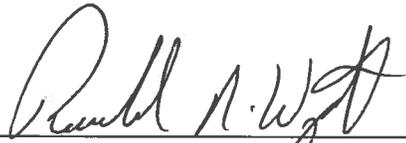
III. FORWARD TROUTMAN: Band-Aids for Business, (Erika Martin, Planning Director)

Planning Director Erika Martin asked Town Council if they would be willing to entertain minor Band-Aids to the Town's Unified Development Ordinance (UDO) in order to make the Town/UDO more business friendly. She explained that revisions to the UDO by Stantec will be presented for consideration for adoption in sections, but revisions to the UDO in its entirety will take 9 to 18 months. The following examples of modifications to the UDO were given: tenant dwelling at mini storage facilities, roads standards, and fee in lieu of sidewalk construction under specific conditions.

Town Manger Ann Bailie stated that the town's Citizens Academy is to begin in January. Currently, only four applications have been submitted. She asked Council's opinion (cost wise) whether to hold or cancel the academy. Other options were suggested such as hold separate sessions at the library, or offer the academy every other year. The Council was in agreement to cancel the program for 2016.

V. ADJOURNMENT

**Upon motion by Council member Troutman, seconded by Council member Young, and unanimously carried, Agenda Briefing Meeting of December 07, 2015 was adjourned at 5:15 p.m.



Ronald N. Wyatt, Mayor



Kimberly H. Davis, Town Clerk



- ** Motion
- * Consensus