

**MINUTE BOOK XXIII, PAGES 126-137  
TROUTMAN TOWN BOARD REGULAR MEETING MINUTES  
NOVEMBER 13, 2014**

The regular meeting of the Board of Aldermen for the Town of Troutman was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, November 13, 2014 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Aldermen Present: Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski, Teross W. Young

Aldermen Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Gary W. Thomas, Town Attorney

Press Present: James McNally, Statesville Record and Landmark

**MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER**

**ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS**

**ITEM 2. INVOCATION**

Pastor Mike Carr, First United Methodist Church, Troutman gave the invocation.

**ITEM 3. PLEDGE OF ALLEGIANCE**

**ITEM 4. ADJUSTMENTS TO THE AGENDA**

**Addition: Agenda Item 8.5** Consider Resolution 19-14 titled: *“Resolution of Appreciation to Troutman Business Council”*

**Addition: Agenda Item 23** Annexation: 197 Goodman Rd., .75 acres, PIN 4731586451, Applicant-David Edwards, Jr.

a. Consider Approval of Certificate of Sufficiency

b. Consider Adoption of Resolution 18-14 titled: “Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to Article 4A of G.S. 160A

**Addition: Agenda Item 15.5** Consider Removal of Agenda Item 16 “TA-14-05 regarding Lighting” for referral back to the Planning and Zoning Board

**Deletion: Agenda Item 20(b)** under Greenway Extensions: “Segment A: Consider Approval of Extension from Grannis Lane. to Moose Club Road.”

**Addition: Agenda Item 25.5** Hold a Closed Session

**ITEM 5. APPROVAL OF AGENDA**

Upon motion by Alderman Young, seconded by Alderman Henkel, and unanimously carried, agenda for the regular meeting of November 13, 2014 was approved as amended.

## **RECOGNITIONS**

### **ITEM 6. BUSINESS SPOTLIGHT – Dr. Daniel (Dan) Tedder, DDS, (Alderman Teross Young)**

Alderman Teross Young presented Dr. Dan Tedder, DDS Dentistry Practice as November's Business Spotlight. His general dentistry practice is located at 124 Wagner Street in Troutman. As a North Carolina license dentist, Dr. Tedder is trained to diagnose, treat, and prevent diseases of the gums, teeth, and jaw. He has practiced dentistry in Troutman for 34 years. His office staff consists of 5 employees. Dr. Tedder completed his undergraduate studies at the University of Chapel Hill and graduated in 1980 from Dentistry School. Alderman Young stated that the Town values the professional services Dr. Tedder offers and is glad he has made Troutman home.

Dr. Tedder expressed his appreciation and thanks to the Town Board for selecting his business as the business spotlight, for serving the Town, and for taking Troutman in the right direction.

### **ITEM 7. EDUCATIONAL SPOTLIGHT, CAREER ACADEMY AND TECHNICAL SCHOOL (CATS) AND SOUTH IREDELL HIGH SCHOOL (SIHS), (Alderman Judy Jablonski)**

Alderman Jablonski gave an update regarding the Career Academy and Technical School (CATS). In October a new student group was formed called the CATS Ambassadors. This is a group of 21 students whose primary responsibility is to promote CATS curriculum among their peers and act as tour guides for middle school students, parents and community stakeholders. They have hosted students from East Middle, Lakeshore Middle and participants in the Invocation and Technology Showcase. The showcase focus was on the technology being used in the Iredell-Statesville School System. Participants toured 9 elementary schools, had a lunch prepared by Prostart students at the Academy, and toured the CATS campus, courtesy of the CATS Ambassadors. Copies of CATS newsletter for October are available in the Town Hall lobby

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The November Educational Spotlight was SIHS. Alderman Jablonski introduced Principal Tim Ivey, and Library Media Coordinator Ms. Van Vliet to introduce students from SIHS who have earned academic achievements, and for exercising independent thought and creativity.

“Commended Students” who have entered in the National Merit Scholarship Program for having scored above 201 on the 2013 PSAT are: Joel Forsyth, Joseph Hlavay, Eleanor Knapp, and Andrew McLaurin. Mr. Ivey explained that over 1.5 million students took and entered the program, 34,000 were named Commended Students and 16,000 of the highest performers on the PSAT are Semifinalists, two of which are SIHS students Devin Alspaugh and Madison Merske. These two will have the opportunity to compete at the finalist level. Nyatefe Mortoo was selected as one of 1600 students as a Semifinalist in the National Achievement Scholarship program which is an academic competition for Black American high school students. Paige Springman was recognized as being independent and creative, finding ways to handle controversy without denouncing opposing views by using humor and demonstrating cultural relevance. Mr. Ivey continued by recognizing Kelsey Jackson who is not only an academic scholar, but an active member and leader of her school and local community. Being head of the cheerleading squad, she rallied fellow cheerleaders of the school regarding a dress code issue and received a positive response. Principal Ivey along with the Town congratulated the students for their accomplishments and Mayor Richardson presented each with a patch and commemorative coin containing the Town seal.

**ITEM 8. TROPHY PRESENTATION, (John Snow)**

Mr. John Snow presented a championship basketball trophy to the town for display in the town’s trophy case located in the lobby of the Town Hall. The trophy, which is the first trophy to be displayed, was won by a group of young men (Troutman Tornados) who are members of the Youth Varsity Basketball team in the SIYAA. He thanked the Board for its support of youth athletic programs and for providing a place of recreation for area youth. He commented that recreation is very important to young athletes in learning sportsman, leadership, and social development.

Team members present were: Sal Pellegrino, Jacob Reese, Lashar Coleman, Edwin Dugan, Evan Snow. Team members that were unable to attend included: Fred Cox, Halston Mattingly and Christian Scapicchio.

**ITEM 8.5 APPROVED RESOLUTION 19-14 TITLED: “RESOLUTION OF APPRECIATION TO TROUTMAN BUSINESS COUNCIL” (Mayor Richardson)**

Mayor Richardson read aloud the resolution in its entirety which expressed appreciation to the Troutman Business Council for its help and support on the issue of an ABC Store in Troutman followed by the presentation of the Resolution to Troutman Business Council Chair, Jan Comer. He also expressed appreciation to members Maria Houghton, Ted DeLisi, and David Bradley.

Upon motion by Alderman Troutman, seconded by Alderman Williams, and unanimously carried, Resolution 19-14 titled: “*Resolution Of Appreciation To Troutman Business Council*” was approved.

(Copied in full, Resolution 19-14 is filed in Resolution Book IV, Page 19)

**COMMENTS FROM VISITORS AND GUESTS:** *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

None

**STANDING REPORTS**

**ITEM 9. TROUTMAN ESC PARK MONTHLY UPDATE, (Justin Longino, Parks and Recreation Committee Chair)**

Parks and Committee Chair Justin Longino reported the following:

- A meeting was held between town staff and Parks and Rec. members, and Partners for Parks, an organization that will allow the Town to use their 501(c)3 status for donations coming into the park. In learning more about the association and past success stories, a decision was made to formally ask the Parks & Rec. Committee at their next meeting to make a recommendation to the Town Board to move forward with the association
- Trails & Treats was a great success with an estimated 3,000 people in attendance. Thanks were expressed to Erika Martin for planning and executing the event.
- Discussion will be held at the Parks and Rec. Committee’s next meeting about adding a free “Little Library” to the park and a few others places in town. Jenneffer Sixkiller from the library has offered to donate books to help stock the “Little Libraries”. Photos of “Little Libraries” were distributed to the Board.
- Jenneffer Sixkiller has been very busy with the Depot & Greenway Committee. The committee has an event planned for the opening of the new greenway section. The event is called “Jingle Run and Lots of Fun” and will take place at the ribbon cutting for the new section. There will be a 5k that is being

organized by Scott McLelland, a fun run for kids, and some holiday themed activities. The committee is hoping that people will dress up in holiday outfits and Santa Claus may even make an appearance. The event will be held on Sunday, December 7th at 3:00 pm and will start at the Barium Springs end of the new section.

- Fundraising report: a few more bricks have been sold; Jan Comer has sent out information to different fundraising sources asking them to pay for ‘pieces’ of the pavilion in hopes of getting a lot of “medium-sized” donations to help complete certain sections of the pavilion. Especially with year-end coming up for some companies.
- Wendy’s night is November 24<sup>th</sup>, between 5pm-8pm. 20% of all dine-in/carry-out proceeds go to the park.

**ITEM 10. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY REPORT, (Juli Moore, Troutman Branch Manager)**

Ms. Juli Moore, Manager of the J. Hoyt Hayes Memorial Troutman Library reported the following:

- Items checked out of the library in October totaled 4,472, an increase of 19% over October 2013.
- 4,488 people visited the library in October
- Halloween Party held on October 30<sup>th</sup> was a success with 100+ people in attendance.
- Troutman Library was 1 of 14 libraries across the state to receive a LEGO Grant from LEGO Systems Inc. and the Association for Library Service to Children (ALSC). The grant consists of a kit with over 10,000 LEGO pieces, a Junior Making poster, and a guide full of programming ideas and tips. The library will begin offering LEGO programs on the 3<sup>rd</sup> Thursday of each month starting on November 20<sup>th</sup> at 4:00 pm. In January, LEGO programs will be offered one week per month at each of the 3 branches in the Iredell County Public Library System. Ms. Moore requested LEGO donations to be used for the Junior Maker LEGO Programs.
- Upcoming programs:
  - International Games Day-Saturday, November 15<sup>th</sup>, 2:00-4:00 pm
  - Poetry Appreciation Group-Wednesday, November 19<sup>th</sup>, 5:30 pm
  - LEGO Club-Thursday, November 20<sup>th</sup>, 4:00 pm
  - Cake Decorating-Saturday, November 22<sup>nd</sup>, 2:00 pm
  - The LEGO Movie-Wednesday, November 26<sup>th</sup>, 2:00 pm
  - Polar Express Night-Thursday, December 6<sup>th</sup>, 10:00 am
  - Saturday Morning Story Time-December 6<sup>th</sup>, 10:00 am
  - Make your own Graham Cracker Gingerbread House-Saturday, December 13<sup>th</sup>, 2:00 pm
- Library Event Calendar is now available.

**CONSENT AGENDA:** *Items on the Consent Agenda are considered to be routine by the Board of Aldermen and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

**ITEM 11. MINUTES OF AGENDA BRIEFING OF OCTOBER 06, 2014**

**ITEM 12. MINUTES OF REGULAR MEETING OF OCTOBER 09, 2014**

Upon motion by Alderman Jablonski, seconded by Alderman Troutman, and unanimously carried, consent agenda items were approved as presented.

**NEW BUSINESS**

**ITEM 13. PRESENTATION OF THE TOWN OF TROUTMAN 2013-2014 BUDGET YEAR AUDIT, (Marcie Spivey, Martin Starnes and Associates)**

Marcie Spivey, Martin Starnes and Associates presented the Town of Troutman 2013/2014 Audit Report through

a Power Point presentation highlighting that the Town received an Unmodified Opinion, meaning a good clean audit; staff was very cooperative and compliant; and at the end of the fiscal year the Town's General Fund (primary operating fund) totaled \$1,176,277, an increase of approximately \$6,200 from prior year. In comparing this year General Fund Summary to last year, revenues have increased \$226,868 or 9%, and expenditures increased \$123,035 or 5%. She explained that the General Fund Balance totals show an increase of approximately \$77,000 from prior year. Available Fund Balance grew approximately \$100,000 from prior year. Ad Valorem Taxes increased around \$180,000 mostly due to motor vehicle collections. Sales tax is staying very consistent with prior year totals. Intergovernmental Revenues increased \$20,000 due to the CDGB Grant received.

Ms. Spivey explained that in expenditures, there was an increase of around \$42,000 mainly due to salaries in Public Safety. Increased expenditures for General Government were largely due to an increase in insurance premiums. Streets and Public Works decreased \$5,000 from prior year. Unrestricted Net Position totals \$322,877; Depreciation Expense totals \$398,911; and the total of Cash Flow from Operations is considered favorable for the Town at \$369,094.

Alderman Young asked how the cash flow this year compared to last year's cash flow. Ms. Spivey advised there was a decrease of \$50,000.

Alderman Henkel asked Ms. Spivey to comment on the Town's depreciation exceeding the Town's cash flow. Ms. Spivey commented that it is a number that should be monitored. It shows how quickly assets lose value. Depreciation is just an estimate.

Upon motion by Alderman Young, seconded by Alderman Henkel, and unanimously carried, approved to accept findings of 2013/2014 audit report.

(Copied in full, audit report, compliance letters, and power point presentation is filed on CD titled: "Town of Troutman Supporting Documents" dated November 10<sup>th</sup> and 13<sup>th</sup>, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

**ITEM 14. REZONING REQUEST: SUBURBAN RESIDENTIAL (RS) TO HEAVY INDUSTRIAL (IH), (RZ-14-06):** Owner-Mary Ann Haskett; 0.48 acres located along former rail road bed between Main Street and South Eastway Drive, PIN 4741332506, (*Erika G. Martin, Planning Director*)

a. Call for a Public Hearing

*Mayor Richardson opened the Public Hearing*

Planning Director Erika Martin stated that Ms. Mary Haskett is requesting rezoning of small strip of land between South Eastway Drive and South Main Street. The property is currently zoned Suburban Residential, adjacent property on South Eastway Drive is currently zoned Heavy Industrial. She is requesting rezoning from Suburban Residential to Heavy Industrial to allow for reduced rear setbacks and thus making the adjacent site more buildable. She advised that current land use in the area is a mix of Single Family Residential, vacant land, and industrial uses. The 2008 Land Use Plan shows the area should become commercial and the proposed 2035 Land Use Plan shows the area as Medium Density Residential. The requested zoning district allows for a variety of commercial and industrial uses, with a Special Use Permit required for the most intensive uses. The Planning Board and Staff recommend the rezoning as requested.

No others spoke in favor of or in opposition of the rezoning request.

*Mayor Richardson closed the Public Hearing*

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

**b. Adoption of Ordinance 16-14 Titled: “An Ordinance Changing The Zoning Classification Of The After Described Properties From Suburban Residential (RS) To Heavy Industrial (IH)”**

Alderman Young asked Planning Director Martin if anyone has expressed opposition to the rezoning. Ms. Martin responded that no opposition has been voiced.

Alderman Henkel asked the dimensions of the lot. Ms Martin stated the lot is 300’ in length and 8’ to 22’ in width.

Upon motion by Alderman Young, seconded by Alderman Jablonski, and unanimously carried, approved adoption of Ordinance 16-14 titled: “An Ordinance Changing The Zoning Classification Of The After Described Properties From Suburban Residential (RS) To Heavy Industrial (IH)” as presented.

**c. Adoption of Statement of Consistency**

Upon motion by Alderman Henkel, seconded by Alderman Troutman, and unanimously carried, approved that RZ-14-03 is consistent with current zoning in the area and town goals supporting industry. The rezoning is reasonable and in the public interest because intensive uses require a Special Use Permit.

(Copied in full, Ordinance 16-14 is filed in Ordinance Book 8, Page 50)

(Copied in full, staff report, rezoning application, map of current zoning, map of current land use plan, map of future land use plan, permitted use table, map of draft 2035 land use plan, dimensions map, public hearing notice, notice to adjacent property owners is filed on CD titled: “Town Board Supporting Documents” dated November 10<sup>th</sup>, and November 13<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

**ITEM 15. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO) CHAPTER 4; REGARDING RETREAT CENTERS (TA-14-04), (Martin)**

**a. Call for a Public Hearing**

*Mayor Richardson opened the Public Hearing*

Planning Director Martin presented the text amendment stating that recently the Town had an inquiry as to where retreat centers could be located in Troutman. The Town did not have this or a similar use in the permitted use table in the UDO. The proposed text amendment defines the use, allows them in most districts, and includes additional requirements to protect the public. An updated ordinance has been prepared to include that rental uses may be included depending on the district. The Planning Board and Staff recommend the text amendment.

No others spoke in favor of or in opposition of the rezoning request.

*Mayor Richardson closed the Public Hearing*

(Public Hearing sign-in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

**b. Adoption of Ordinance 17-14 Titled: “An Ordinance Amending The Town Of Troutman Unified Development Ordinance”**

Alderman Henkel commented that personally, he would have liked to have had more time to study the proposed amendment, and that the process of handling amendments needs work.

Upon motion by Alderman Williams, seconded by Alderman Young, and unanimously carried, Ordinance 17-14 titled: *“An Ordinance Amending The Town Of Troutman Unified Development Ordinance”* was approved as presented.

**c. Adoption of Statement of Consistency**

Upon motion by Alderman Young, seconded by Alderman Henkel, and unanimously carried, approved TA-14-04 is consistent with the adopted town plans because the amendment will allow for facilities that provide social interaction and gathering. The amendment is reasonable and in the public interest because more stringent review is required for larger scale operations and centers in residential areas.

(Copied in full, Ordinance 17-14 is filed in Ordinance Book 8, Pages 51-52)

(Copied in full, staff report and Public Hearing Notice is filed on CD titled: “Town Board Supporting Documents” dated November 10<sup>th</sup>, and November 13<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

**ITEM 16. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO) CHAPTER 8; REGARDING LIGHTING, (TA-14-05), (Martin)**

*(In adjustments to the Agenda, Item 16 was removed from the Agenda and referred back to the Planning Board)*

(Copied in full, staff report, proposed Ord.18-14, and Public Hearing Notice is filed on CD titled: “Town Board Supporting Documents” dated November 10<sup>th</sup>, and November 13<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

**ITEM 17. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO) CHAPTERS 5, 9, AND 17; REGARDING DESIGN REVIEW BOARD, (TA-14-07), (Martin)**

**a. Call for a Public Hearing**

*Mayor Richardson opened the Public Hearing*

Planning Director Erika Martin stated that the proposed text amendment more easily outlines the membership, quorum, and duties of the Design Review Board. An updated ordinance has been prepared to include approval of alternative landscaping designs by the Design Review Board. The Planning Board and Staff recommend the text amendment as presented.

No others spoke in favor of or in opposition of the rezoning request.

*Mayor Richardson closed the Public Hearing*

(Public Hearing sign-in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

**b. Adoption of Ordinance 19-14 Titled: “An Ordinance Amending The Town Of Troutman Unified Development Ordinance”**

Upon motion by Alderman Troutman, seconded by Alderman Henkel, and unanimously carried, Ordinance 19-14 titled: “*An Ordinance Amending The Town Of Troutman Unified Development Ordinance*” was approved as presented.

**c. Adoption of Statement of Consistency**

Upon motion by Alderman Jablonski, seconded by Alderman Williams, and unanimously carried, approved TA-14-07 is consistent with the adopted town plans because the amendment implements an action of the process mapping event. The amendment is reasonable and in the public interest because it includes processes that are of value to the Town.

(Copied in full, Ordinance 17-14 is filed in Ordinance Book 8, Pages 51-52)

(Copied in full, staff report, Public Hearing Notice, UDO Chapters 5, 9, and 17 is filed on CD titled: “Town Board Supporting Documents” dated November 10<sup>th</sup>, and November 13<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

**ITEM 18. APPOINTMENTS TO THE TOWN OF TROUTMAN DESIGN REVIEW BOARD, (Martin)**

Ms. Martin informed the Board that since the text amendment/ordinance outlining the Design Review Board (DRB) is now approved, it would be appropriate to appoint members to the DBR. The Town Board received in their Board packets application of 9 individuals. She explained that seven members shall be residents of the Town’s planning and zoning jurisdiction (corporate limits or ETJ); one member shall be a design professional; one ex-officio member shall be the president of the Troutman Business Council or designee; one Alderman shall be appointed as a non-voting ex-officio; and, one Alternate member whom shall reside in the town’s planning and zoning jurisdiction.

Applicants Inside Town Limits:

Aaron Larson  
Richard Jablonski  
Richard Parsons  
Hap Williams  
Linda Simsons  
Rodger Wright  
Paul Bryant

Applicants Outside the Town’s ETJ:

Darrell Nantz  
Doug Stimmel

Upon motion by Alderman Williams, seconded by Alderman Young, and unanimously carried, approved the above seven applicants that are inside Town limits as voting members of the DRB.

Upon motion by Alderman Williams, seconded by Alderman Henkel, and unanimously carried, approved Darrell Nantz as the voting (design professional) member of the DRB.

Upon motion by Alderman Troutman, seconded by Alderman Young, and unanimously carried, approved Alderman Paul Henkel as non-voting ex-officio member of the DRB.

*(Note: DRB alternate member will be appointed at a later date; Troutman Business Council will appoint an ex-officio representative to the board.)*

(Copied in full, applications to serve is filed on CD titled: “Town Board Supporting Documents” dated November 10<sup>th</sup>, and November 13<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

**ITEM 19. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO) CHAPTER 3; REGARDING REDUCED SETBACKS FOR ACCESSORY STRUCTURE FOR THE TOWN RESIDENTIAL (RT) DISTRICT, (TA-14-08), (Martin)**

**a. Call for a Public Hearing**

*Mayor Richardson opened the Public Hearing*

Planning Director Erika Martin presented the proposed text amendment by first stating that recently a citizen inquired about placing a carport at the end of his driveway. However, the proposed location did not meet the current setback requirements for the Town Residential (RT) district. Ms. Martin had suggested the citizen apply for a variance, the citizen inquired as to whether the UDO requirements could be changed, i.e. the proposed text amendment. She explained that the RT district is comprised of many established neighborhoods in Troutman. The minimum lot size for this district is ¼ acre and minimum lot width is 80 ft. In a Power Point presentation, Ms. Martin showed examples of a typical lot in the Inglewood Subdivision. The lot is just over ¼ acre and the width is 80' making the placement of accessory structures 10' from the side yard impossible for most properties. She explained that there are also many irregular shaped lots and lots greater than ¼ acre that would have difficulty meeting the 10' side yard requirement. Examples shown in the Power Point were two Troutman properties with accessory structures that were likely constructed prior to the adoption of the UDO (one structure crosses property lines and the other is 5' from the property line).

Town goals and planning principles support a variety of lot sizes and neighborhood choices. Therefore, the Planning Board and Staff recommend a 5' side yard setback for this district. Based on discussion at Monday's pre-agenda meeting, an alternative has been presented that would require lots larger than a ¼ acre to maintain the 10' side setback. I did not have time to look at many other towns, but I did look at our neighbors. Mooresville's comparable district known as Village Center has a minimum side setback of 5' and Statesville's Urban Low Density district has a minimum setback of 8'. Ms. Martin stated the issue is not lot size, but lot width. Therefore she is proposing an alternative of 5' side yard setback for 80' wide lots or smaller and a 10' side yard setback for all others.

Mr. Buddy White who had requested the text amendment, addressed the Board commenting that the lot is very narrow, but with a bad winter predicted for this winter, he would like to protect his vehicles by placing a carport over his driveway. He feels that the accessory structure will blend in with area residences with accessory structures.

*Mayor Richardson closed the Public Hearing*

(Public Hearing sign-in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

**b. Adoption of Ordinance 20-14 Titled: "An Ordinance Amending The Town Of Troutman Unified Development Ordinance"**

Alderman Young made a motion, seconded by Alderman Williams, to approve Ordinance 20-14 titled: "An Ordinance Amending The Town Of Troutman Unified Development Ordinance" as presented. Alderman Henkel recommended that the proposed amendment be tabled and referred back to the Planning Board for further consideration. Alderman Young withdrew his motion; Alderman Williams declined to withdraw her second to the motion. Therefore, Mayor Richardson called for a vote. The motion failed with a 3 to 2 vote against.

Yeas: Young, Williams

Nays: Henkel, Jablonski, Troutman

Upon motion by Alderman Henkel, seconded by Alderman Troutman, and carried, approved to table adoption of Ordinance 20-14, returning TA-14-08 back to the Planning and Zoning Board for further consideration in light of recent changes made to the text amendment.

Yeas: Henkel, Jablonski, Troutman

Nays: Young, Williams

**c. Adoption of Statement of Consistency**

N/A

(Copied in full, staff report, proposed Ord. 20-14, Public Hearing Notice, is filed on CD titled: “Town Board Supporting Documents” dated November 10<sup>th</sup>, and November 13<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

**ITEM 20. GREENWAY EXTENSIONS, (Martin/Steven H. Shealy, Finance Director)**

**a. Greenway Extension to South Iredell High School: Approved Ordinance 15-14 Titled: “An Ordinance To Establish The SIHS Greenway Capital Project Fund”**

Finance Officer, Steve Shealy addressed the Board stating that grant funding from the Department of Transportation has been secured for construction of the greenway from US 21 to South Iredell High School. In order to proceed with the project, (acquire right-of-way, engineering and design work) a Capital Project Ordinance needs to be adopted. The capital project fund will consist of \$480,000 Grant funds, and other funds of \$139,789 which could be loan proceeds and/or assistance from Statesville-Iredell School System.

Upon motion by Alderman Henkel, seconded by Alderman Williams, and unanimously carried, Ordinance 15-14 titled: “An Ordinance To Establish The SIHS Greenway Capital Project Fund” was approved.

(Copied in full, Ordinance 15-14 is filed in Ordinance Book 8, Page 49)

**b. ~~Removed from agenda:~~ Segment A: Consider Approval of Extension from Grannis Lane to Moose Club Road**

**c. Approval of Greenway Rules and Signage**

Planning Director Erika Martin stated that the Town’s local ordinance requires permanent signage on the Richardson Greenway to come before this board. The proposed signage is for the newly constructed segment. The signage provides rules and etiquette for the multi use trail. (Signage was displayed in a Power Point presentation)

Upon motion by Alderman Troutman, seconded by Alderman Jablonski, and unanimously carried, Richardson Greenway signage was approved.

(Copied in full, greenway map, draft signage is filed on CD titled: “Town Board Supporting Documents” dated November 10<sup>th</sup>, and November 13<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

**ITEM 21. RECONSIDER ADOPTION OF RESOLUTION 15-14 TITLED: “RESOLUTION OF INTENT TO CONSIDER AN ORDINANCE AMENDING THE TOWN CHARTER TO CHANGE THE NAME OF THE GOVERNING BOARD”, (Mayor Richardson)**

Upon motion by Alderman Jablonski, seconded by Alderman Troutman, and unanimously carried, approved to reconsider Resolution 15-14 titled: “Resolution Of Intent To Consider An Ordinance Amending The Town Charter To Change The Name Of The Governing Board” as previously adopted.

**ITEM 22. APPROVAL OF AMENDMENTS TO RESOLUTION 15-14 TITLED, “RESOLUTION OF INTENT TO CONSIDER AN ORDINANCE AMENDING THE TOWN OF TROUTMAN CHARTER TO CHANGE THE NAME OF THE GOVERNING BOARD” BY SETTING A PUBLIC HEARING DATE OF DEC. 11, 2014 AND ESTABLISHING A DATE OF JAN. 8, 2015 TO CONSIDER AN ORDINANCE AMENDING THE TOWN’S CHARTER, (Mayor Richardson)**

Upon motion by Alderman Young, seconded by Alderman Jablonski, and unanimously carried, Resolution 15-14 titled: “Resolution Of Intent To Consider An Ordinance Amending The Town Of Troutman Charter To Change The Name Of The Governing Board” By Setting A Public Hearing Date Of Dec. 11, 2014 And Establishing A Date Of Jan. 8, 2015 To Consider An Ordinance Amending The Town’s Charter was approved.

(Copied in full, Resolution 15-14 is filed in Resolution Book IV, Page 15)

**ITEM 23. ANNEXATION REQUEST: APPLICANT-DAVID EDWARDS, JR.; 197 GOODMAN ROAD; .75 ACRES; PIN 4731586451, (Martin)**

**a. Consider Approval of Certificate of Sufficiency**

Upon motion by Alderman Troutman, seconded by Alderman Henkel, and unanimously carried, Certificate of Sufficiency was approved.

**b. Consider Adoption of Resolution 10-14 Titled: “Resolution Fixing Date Of Public Hearing On Question Of Annexation Pursuant To Article 4A Of G.S. 160A”**

Upon motion by Alderman Williams, seconded by Alderman Young, and unanimously carried, approved adoption of Resolution 17-14 titled: “Resolution Fixing Date Of Public Hearings On Question Of Annexation Pursuant To Article 4A Of G.S. 160A” setting the Public Hearing date of December 11, 2014.

(Copied in full, Resolution 17-14 is filed in Resolution Book IV, Page 17)

(Copied in full, Certificate of Sufficiency, petition of annexation, vicinity map, is attached to these minutes, and is filed on CD titled: “Town Board Supporting Documents” dated September 7<sup>th</sup> and September 11<sup>th</sup>, 2014 in CD Book #1 titled, “Town Board Supporting Documents” and with copies of Resolution 09-14 and Resolution 10-14)

**ITEM 24. COMMENTS FROM MAYOR AND BOARD OF ALDERMEN**

Alderman Henkel suggested developing a more deliberate process in considering text amendments for the Unified Development Ordinance (UDO). Mayor Richardson suggested establishing a committee containing two Town Board members and three Planning Board members to map out a process for UDO amendments.

Charles Delnero suggested, and Planning Director Martin agreed to hold a joint workshop of the Town Board and Planning Board. Planning Director Martin to arrange a joint meeting.

**ITEM 25. COMMENTS FROM TOWN MANAGER, (Bailie)**

Reminders from the Town Manager:

- **Wendy's Night** – November 24th
- **Special Called Town Board Meeting (Quasi Judicial)** – November 18<sup>th</sup> at 6:00 pm-Town Hall
- **Chamber Meeting** – November 19<sup>th</sup> at 8:00 am – Statesville City Hall Council Chambers  
(Guest: General Assembly Delegation)
- **Volunteer Appreciation Dinner** – November 20<sup>th</sup> at 6:30 pm – Holy Trinity Lutheran Church, Troutman
- **Troutman Grange 1<sup>st</sup> Annual Awards Banquet** – November 21<sup>st</sup> at 6:30
- **Annual Tree Lighting Ceremony** – December 4<sup>th</sup> at 6:00 – Town Depot
- **Troutman Rotary Club Annual Pancake Breakfast with Santa** – December 6<sup>th</sup> (Tickets can be purchased through Aldermen Young and Henkel or Town Manager Bailie)
- **Jingle Run and Greenway Extension Ribbon Cutting** – December 7<sup>th</sup> at 3:00 pm – Greenway at Granis Lane
- **Centralina Council of Governments (CCOG) “Creative Solutions for Thriving Communities Conference”** – December 11<sup>th</sup> (Contact Town Staff to register)
- **Citizen's Academy** – Begins Jan 6<sup>th</sup>, 2015 (every Thursday for 7 consecutive weeks at 6:30 pm at Town Hall) Registration is still open and applications are available in the Town Hall lobby.

**FYI:**

- Meeting is set between Kenny Miller, Facilities and Planning, Iredell-Statesville School System and Town Manager Bailie regarding funding for Greenway to South Iredell High School.
- Working to organize a meeting with school official regarding the placement of a School Resource Officer (SRO) at Career Academy and Technical School (CATS) and South Iredell High School (SIHS).

Attorney Gary Thomas emphasized to the Board that during the Quasi Judicial Hearing on November 18<sup>th</sup>, that they can only make a ruling on the evidence presented and advised the Board to not discuss, asked questions, or investigate the issue before hand.

Mayor Richardson stated that there is only one item left on the Agenda which is Item 25.5. Closed Session then asked for a motion to continue this meeting until next Friday, November 21<sup>st</sup> at 1:00 pm.

Upon motion by Alderman Young, seconded by Alderman Henkel, and unanimously carried, the November 13, 2014 Board of Aldermen meeting was continued until Friday, November 21, 2014 at 1:00 pm.

Time: 8:38 pm

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Elbert H. Richardson, Mayor

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Kimberly H. Davis, Town Clerk

(\* Consensus of the Board