

**MINUTE BOOK XXVIII, PAGES 90-98
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
NOVEMBER 07, 2019**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, November 7, 2019 at 7:00 p.m. with the Mayor Teross W. Young, Jr., presiding.

Council Members Present: Mayor Pro Tem W. Paul Henkel; Sally P. Williams; Judy Jablonski; Paul R. Bryant; Janith J. Huffman

Council Members Absent: None

Staff Present: James W. Freeman, Interim Town Manager; Kimberly H. Davis, Town Clerk; Darrin Payne, Interim Police Chief; Steven H. Shealy, Finance Director; George A. Berger, Planning Director; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News

MAYOR PRO TEMPORE W. PAUL HENKEL CALLED THE MEETING TO ORDER

ITEM 1. MAYOR YOUNG WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Pastor Dieter Punt, Holy Trinity Lutheran Church, Troutman

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS AND APPROVAL OF THE AGENDA

Council member Bryant asked to remove Consent Agenda Item 12. Approval to Amend Troutman Parks & Recreation Committee Rules of Procedure stating he would like to discuss further between now and next month's meeting.

Council member and Parks and Recreation Committee Council Representative Williams asked Council member Bryant the reason he is requesting to remove the item. Council member Bryant responded: two parts. He understands that historically a member of the Parks & Rec. Committee has been a Council member and the newly proposed Rules of Procedure continues to have a Council member as a voting member of that committee and it seems that is inconsistent with other Town Boards that have advisers or liaisons that do not have a vote. He further stated that to allow an elected official to vote as part of that committee may have undue influence on the committee and the direction that they want to take prior to presenting their recommendation to Council. Therefore, Council needs further discussion to discuss other options. Mayor Young requested that staff look at all Town Boards and Committees to make sure that the Town stays consistent. Council member Williams stated that since the committee was established around 2007, and since that time up until 2 to 3 years ago, there has pretty much been a council member on the committee with voting rights.

Upon motion by Council member Bryant, seconded by Council member Huffman, and carried, approved to remove Item 12 from the Consent Agenda.

Yeas: Bryant, Huffman, Jablonski, Henkel

Nays: Williams

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 5. APPROVAL OF SPECIAL MEETING MNUTES OF OCTOBER 03, 2019

ITEM 6. APPROVAL OF CLOSED SESSION MINUTES OF OCTOBER 03, 2019

ITEM 7. APPROVAL OF AGENDA BRIEFING MINUTES OF OCTOBER 07, 2019

ITEM 8. APPROVAL OF CLOSED SESSION MINUTES OF OCTOBER 07, 2019

ITEM 9. APPROVAL OF REGULAR MEETING MINUTES OF OCTOBER 10, 2019

ITEM 10. APPROVAL OF SPECIAL MEETING MINUTES OF OCTOBER 15, 2019

ITEM 11. APPROVAL OF CLOSED SESSION MINUTES OF OCTOBER 15, 2019

~~**ITEM 12. APPROVAL TO AMEND TROUTMAN PARKS & RECREATION COMMITTEE RULES OF PROCEDURE**~~ ****Removed Item 12 from agenda...**

Upon motion by Council member Huffman, seconded by Council member Jablonski, and carried, approved the November 07, 2019 Consent Agenda as amended.

Yeas: Bryant, Huffman, Jablonski, Henkel

Nays: Williams

(Copied in full, Parks and Rec. Rules of Procedure is filed on CD titled: "Town Council Supporting Documents" dated November 4th and November 7th, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

INTRODUCTIONS/RECOGNITIONS

ITEM 13. INTRODUCTION OF NEW TROUTMAN POLICE DEPARTMENT OFFICERS, (Lt. Darrin Payne)

Lt. Darrin Payne stated that he is proud to announce that the Town has three new faces to the Troutman Police Department of which all are lifelong residents of Iredell County. Full-Time Officer's James Scott and Madison Sharpe, and Part-Time Patrol Officer Ryan Sherrill. All three of these officers' started their career and worked several years at the Iredell County Sheriff's Office where they have gained their experience and a lot of knowledge, therefore making them a great asset to our department.

Mayor Young welcomed the Officers to the Town of Troutman and thanked them for their service.

ITEM 14. RECOGNITION OF KERRY BAKER, CAREER ACADEMY TECHNICAL SCHOOL (CATS) SCHOOL RESOURCE OFFICER (SRO)

Mayor Young read aloud the Certificate of Recognition prior to presenting it to School Resource Officer (SRO) Kerry Baker of the Career Academy Technical School (CATS) for his outstanding efforts in organizing and coordinating the October National Domestic Violence event held at CATS. Council member Bryant who attended the event spoke highly of Officer Baker and the event itself. Council member Huffman also attended. Mayor Young expressed appreciation for Officer Baker's performance.

STANDING REPORTS

ITEM 15. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY MONTHLY REPORT, (Kelli Goodwin, Branch Manager)

- Library is Closed Monday, November 11th for Veteran's Day
- Troutman Friends of the Library will be hosting their Annual Road cleanup (Winchester) on Monday, November 18th, at 4:30pm. Students can earn service hours for this event. They are also seeking new memberships for anyone that is interested.
- November is National Alzheimer's Awareness Month. The library has already hosted one successful program last Tuesday. The next program will be held on Tuesday, November 19th, at 5:30pm by the Alzheimer's Association on "Effective Communication Strategies".
- Annual Christmas Party will be held Thursday, December 12th, from 4:00-6:00pm at the Troutman Library. It is sponsored by Town of Troutman. There will be crafts, story-time, activities, snacks, and the movie 'Elf'. Volunteers are needed to assist with the event.

COMMENTS FROM VISITORS AND GUESTS

The Public is invited to address the Town Council with comments or concerns. Public comment is limited to three (3) minutes per individual. Speakers are required to sign in at the podium and are required to adhere to Town Policy #51 titled: "Policy Governing Comments from the Public at Town Council Meetings". Speakers are asked to sign in at the podium.

Arch Morgan, Winter Flake Drive resident thanked the Town for fixing the potholes on Winter Flake Drive, but on behalf of himself and neighbors, he voiced disappointment regarding how the paving/patching was done stating that it is not good for property values. He presented to Council a video of Winter Flake taken from a drone. Council member Henkel stated he is surprised of the job that was done and will research the Town's options to bring the street up to standard. Mayor Young thanked him for bringing it Council's attention.

Town Citizen Jim McNiff expressed that he is very disappointment in the number of citizens that did not vote during the election, and even more so with the anonymous person who mailed the disturbing letter to his home slandering the current Council and candidates that ran for Council. Council member Henkel agreed with Mr. McNiff commenting that the letter was very disturbing and mean spirited. Other Council members thanked Mr. McNiff for his comments.

NEW BUSINESS:

ITEM 16. PRESENTATION OF TOWN OF TROUTMAN 2018-2019 BUDGET YEAR AUDIT, (Briggs Petway, Petway, Mills & Pearson, PA)

On behalf of Petway, Mills & Pearson, PA, Mr. Briggs Petway presented the Town's 2018-2019 year end audit. Through a Power Point presentation Mr. Petway highlighted that the Town received an Unmodified Opinion, meaning a clean audit and the best audit report auditors can give. The Town's cash position is sound; records were found in good order; and staff was cooperative. He highlighted governmental activities as follows:

- Total assets \$8,611,356
- Total deferred outflows \$342,542
- Total liabilities \$2,818,809
- Total deferred inflows \$142,506
- Total net position \$5,992,583
- Total cash \$2,087,204
- Total revenues \$3,877,745 (Bulk of the total is property taxes)
- Total expenses \$3,353,094

Mr. Petway also highlighted the Business-type activities (water and sewer fund) as follows:

• Total assets	\$16,551,488
• Total deferred outflows	\$69,022
• Total liabilities	\$2,399,948
• Total deferred inflows	\$5,176
• Total net position	\$14,215,386
• Total cash	\$640,226
• Total revenues	\$2,197,657
• Total expenses	\$2,190,414

The General Fund's total assets were \$2,264,903; Total liabilities \$71,035; Total deferred inflows \$50,389; Total Fund Balance \$2,143,479. The Town's total revenues were \$3,998,143; total expenditures \$3,507,728.

Mr. Petway stated that in total, The Town's total assets exceeded liabilities by \$19,944,087 at the end of the fiscal year, and 90.34% (approx. 25 million) of the Town's net position is invested in capital/fixed assets; 1.40% of the Town's net position is subject to external restrictions on use (ex. Powell Bill); 8.26% of the Town's net position is unrestricted; Debt decreased by \$581,749; Unassigned Fund Balance was 88.39% of total general fund balance; and Legal debt margin is \$36,909,816. As of June 30, 2019 the Unassigned Fund Balance was \$1,896,098. Statutory recommendation is 8% of prior year expenditures (\$443,000); the Town meets and exceeds recommendations for Unassigned Fund Balance by \$1.4 million. The Town collected \$2,449,789 in 2019 property taxes; putting all collections at 100%. Troutman's percentages trends are within performance guideline for similar size towns.

In summarizing the audit findings, Mr. Petway noted the following:

- No changes in accounting policies.
- There was one material weaknesses noted: 1) from being a small town, there are limited town resources in the ability to prepare financial statements.
- Changes in use of estimates occurred due to pension liability, law enforcement separation allowance liability and post-employment benefit liability accruals.
- Most sensitive disclosures dealt with capital assets, debt, pension obligations and post-employment benefit obligations.
- Auditor proposed adjustments related to pension accounts and other accounts. Immaterial misstatements were not adjusted due to lack of effect on total financial condition.
- No disagreements or difficulties with management.
- Management's representation letter was signed timely and promptly.

Mayor Young thanked Mr. Petway for the audit report and for working with staff to insure a clean audit. Mayor Young expressed thanks and appreciation to staff.

(Copied in full, 2018-2019 FY Audit Report is filed in the Town audit file)

(Copied in full, 2018-2019 Audit Report and Power Point presentation is filed on CD titled: "Town Council Supporting Documents" dated November 4th and November 7th, 2019 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 17. ANNEXATION REQUEST (AX-19-02): (Non-Contiguous), Applicant(s): MPV Troutman Investors, LLC; 30.27 (+/-) acres; PIN 4750113122, (Charlotte Hwy/US 21), (*George Berger, Planning Director*)

a. Call for Public Hearing

Mayor Young Opened the Public Hearing

Planning Director George Berger stated that that request is fairly routine. If the annexation request is approved, rezoning of the parcel will immediately follow.

No others spoke for or against the proposed annexation request.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 13-19, Titled: “An Ordinance to Extend the Corporate Limits of the Town of Troutman, North Carolina (Non-Contiguous)”

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved adoption of Ordinance 13-19 Titled: “*An Ordinance to Extend the Corporate Limits of the Town of Troutman, North Carolina (Non-Contiguous)*” as presented.

(Copied in full, Ord. 13-19 is filed in Ordinance Book 9, Page 33-36)

(Copied in full, application and Ord. 13-19, is attached to and made part of these minutes)

(Copied in full, annexation petition, Ord. 13-19, property map, public hearing notice is filed on CD titled: “Town Council Supporting Documents” dated November 4th and November 7th, 2019 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 18. ZONING REQUEST (RZ-19-03): Applicant(s): MPV Lake Norman Land, 30.27 acres, PIN 4750-11-3122 for zoning from Iredell County General Business-Conditional Use District (GB-CUD) to Highway Business (HB), (Berger)

c. Call for Public Hearing

Mayor Young Opened the Public Hearing

Planning Director George Berger presented zoning request RZ-19-03 stating that due to annexation approval, the property has to be rezoned from Iredell County zoning to a Town of Troutman district. Mr. Berger explained that the CUD aspect of the zoning no longer applies and the zoning of Iredell County General Business is basically the same as the request Town of Troutman Highway Business. The applicant has no proposal at this time. The purpose of the annexation and rezoning is site readiness.

No others spoke for or against the proposed rezoning request.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 14-19, Titled: “An Ordinance Changing the Zoning Classification of the After Described Property from Iredell County General Business-Conditional Use District (GB-CUD) to Town of Troutman Highway Business (HB)”

Upon motion by Council member Bryant, seconded by Council member Huffman, and unanimously carried, adoption of Ordinance 14-19 Titled: “*An Ordinance Changing The Zoning Classification Of The After Described Property From Iredell County General Business-Conditional Use District (GB-CUD) To Town Of Troutman Highway Business (HB)*” was approved.

c. Consider Consistency Statement

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, zoning request RZ-19-03 is consistent with the 2035 Future Land Use Map; as it would allow Interchange Commercial development in appropriately designated areas; it is consistent with the current Unified Development Ordinance; and is reasonable, and in the public interest.

(Copied in full, Ord. 14-19 is filed in Ordinance Book 9, Page 37)

(Copied in full, application and Ord. 14-19 is attached to and made part of these minutes)

(Copied in full, staff report, application, adjacent property owners notification letter, property/aerial map, current zoning map, future land use map, use table, P&Z Board certification of recommendation, Ord. 14-19, Public Hearing Notice is filed on CD titled: "Town Council Supporting Documents" dated November 4th and November 7th, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 19. TEXT AMENDMENT (TA-19-02) – Add Definition of a Use Not Specifically Listed ("Truck Parking & Maintenance") in the Unified Development Ordinance (UDO) (Sec. 3.3.1); provide Definition of the Use (Sec. 13.3); add Additional Use Standard (Sec. 3.4.351); and place into Appropriate Zoning District (Heavy Industrial) with Requirement for Special Use Permit, (*Berger*)

a. Call for Public Hearing

Mayor Young Opened the Public Hearing

Planning Director George Berger stated that this Unified Development Ordinance (UDO) text amendment is a request by an applicant (Corey Gaines) for the purpose of moving his business (Gaines Express) a truck parking and maintenance facility from the City of Hickory to Troutman on property located on Murdock Road adjacent to the Fairgrounds zoned Heavy Industrial (HI). He explained the issue is that truck parking and maintenance is not listed specifically in the Town's UDO, and provided a background of how the proposed amendment came to fruition. He recommend the text amendment as follows:

1. Add Definition of a Use Not Specifically Listed (Sec. 3.3.1.F)
2. Place into Heavy Industrial (HI) Zoning District w/Requirement for Special Use Permit
3. Provide Definition of the Use (Sec. 13.3)
4. Add Additional Use Standard (Sec. 3.4.351)

Mr. Albert Schillinger of Darden Engineering, Engineer for Gaines Express was present to answer questions from Council.

Council member Huffman comment that she assumes that if this text amendment is adopted, Gaines Express will be coming to the Town with a proposal. Planning Director Berger replied that it is his understanding that if approved Gaines Express will be submitting a site plan for approval that will go to TRC and then to the Board of Adjustment for consideration of a Special Use Permit.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. ADOPTION OF ORDINANCE 15-19 TITLED: "AN ORDINANCE AMENDING THE TOWN OF TROUTMAN UNIFIED DEVELOPMENT ORDINANCE"

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved adoption of Ordinance 15-19 titled: "*An Ordinance Amending The Town Of Troutman Unified Development Ordinance*" as presented.

c. ADOPTION OF STATEMENT OF CONSISTENCY

Upon motion by Council member Huffman, seconded by Council member Jablonski, and unanimously carried, approved that TA-19-02 is consistent with the 2035 Future Land Use Map and the Unified Development Ordinance as it would allow an additional land use type to be permitted to locate within the Town of Troutman in appropriately designated areas; further, the Text Amendment elements are reasonable and in the public interest, addressing both site-specific and process aspects for permitting this use within the Town.

(Copied in full, Ordinance 15-19 is filed in Ordinance Book 9, Page 38-39)

(Copied in full, Ord. 15-19, is attached to these minutes; and Ord 15-19, staff report, and public hearing notice is filed on CD titled: "Town Council Supporting Documents" dated November 4th and November 7th, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 20. TEXT AMENDMENT (TA-19-03) – Add additional facility type ('Religious Institutions') to the existing list of facilities to allow certain signage in the Unified Development Ordinance (Sec. 6.2.3.A), (*Berger*)

b. Call for Public Hearing

Mayor Young Opened the Public Hearing

Planning Director George Berger presented the proposed text amendment that would add an additional facility type 'religious institutions' to the list of facilities permitted to have a changeable copy sign within the Town's zoning jurisdiction. Staff and Planning and Zoning Board recommend approval. (See below: addition in red)

6.2.3 ADDITIONAL REQUIREMENTS FOR CERTAIN PERMITTED SIGNS

A. Changeable Copy: Changeable copy signs are allowed only at theaters, service stations, schools, religious institutions, and by government users.

Mr. Jim McNiff, Town Citizen spoke in opposition of electronic signage due to safety concerns. Planning Director Berger responded to Mr. McNiff stating that this proposed amendment is not for electronic signage; pointing out that electronic signage is prohibited.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. ADOPTION OF ORDINANCE 16-19 TITLED: "AN ORDINANCE AMENDING THE TOWN OF TROUTMAN UNIFIED DEVELOPMENT ORDINANCE"

Upon motion by Council member Jablonski, seconded by Council member Huffman, and unanimously carried, approved adoption of Ordinance 03-19 titled: "*An Ordinance Amending The Town Of Troutman Unified Development Ordinance*" as presented.

d. ADOPTION OF STATEMENT OF CONSISTENCY

Upon motion by Council member Jablonski, seconded by Council member Huffman, and unanimously carried, approved that TA-19-03 is consistent with the 2035 Future Land Use Map and the Unified Development Ordinance as it would allow an additional land use type to be permitted to locate within the Town of Troutman in appropriately designated areas; further, the Text Amendment element is reasonable and in the public interest, addressing both site-specific and process aspects for permitting this use within the Town.

(Copied in full, Ordinance 16-19 is filed in Ordinance Book 9, Page 40)

(Copied in full, Ord. 16-19, is attached to these minutes; and Ord 16-19, staff report, and public hearing notice is filed on CD titled: "Town Council Supporting Documents" dated November 4th and November 7th, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 21. CONSIDER PLANNING AND ZONING BOARD APPOINTMENTS, (Kimberly Davis, Town Clerk)

- Vacant Inside Voting Position (Unexpired term of 8-12-2022)
- Vacant Inside Alternate Position (Unexpired term of 9-14-2020)

Upon motion by Council member Jablonski, seconded by Council member Huffman, and unanimously carried, approved applicant Daryl Hall to fill the inside position of unexpired term of 8-12-2022; and Ray Welsh to fill the alternate inside position of unexpired term of 9-14-2020.

(Copied in full, applications to server is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated November 4th and November 7th, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 22. COMMENTS FROM TOWN COUNCIL AND MAYOR

- Council member Williams
 - Presented the following Parks and Rec. items;
 - . Saturday, November 9th – Holiday Craft Show-10am-4pm at CATS Community Room.
 - . Sunday, December 1st – Free Jingle Run (5k)-3pm – Register at Town Hall or on line at www.eventbright.com (Bring a personal care item to be donated to the Children's Hope Alliance)
 - . Thursday, December 5th – Tree Lighting -6pm at Troutman ESC Park.
 - . Saturday, December 7th – Annual Christmas Parade -11am – Eastway Drive –Parade applications are now begin accepted. Everyone is asked to bring an unwrapped toy to Town Hall before the parade.
 - Thanked Council member Jan Huffman for serving out the unexpired term of James Troutman who resigned in January and for serving the citizens of Troutman.
 - Asked Interim Town Manager Freeman who is the person in charge at Town Hall when he is not present. Mr. Freeman responded that in his October 26th memo to Council, he assigned Finance Director Steve Shealy as next chain of command.
 - For clarification, Council member Williams addressed the Mayor with the question that if Council has any issues, Council is to keep the Mayor in the loop and is not go directly to staff themselves asking and/or proposing that staff do things. Mayor Young responded that is correct.
- Mayor Young
 - Reminder: Veterans Day coming up. He asked that all remember the Veterans, their families, and the service they gave to our country.
 - Thanked Iredell County Parks and Recreation for partnering with the Town for Trails and Treats. He also thanked Troutman's Parka and Rec. Director Emily Watson along with all staff that worked the event.
 - Expressed appreciation and thanks to all who put their names in the hat to run for Council, He also thanked Council members Huffman and Jablonski for their service stating that we will be celebrating them at Council December meeting. Mayor Young also thanked everyone for voting stating that it is our civic duty and that every vote counts.

ITEM 23. COMMENTS FROM STAFF

- Interim Town Manager
 - Informed Council of wastewater matters stating that as of yesterday the Town was notified by the Town of Mooresville that Troutman has reached its 50,000 gallon per day (gpd) wastewater treatment limit. Therefore, per the 2006 wastewater agreement with Mooresville, the Town can now purchase an addition 25,000 gpd at a cost of \$233,220. In a related matter, discussion was held regarding negotiations of the 2006 agreement in reference to the expiration of the agreement, reserve capacity, and incremental investment payments. Finance Director Steve Shealy is in the process of arranging a meeting with Mooresville in order to be brought up to speed.

- Informed Council that Public Works Director Adam Lippard has received notification that the cell-alert monitoring alarm systems on the wastewater lift stations will no longer be operational after March 1st, 2020 because the Town's wireless provider will be changing to a 4G/5G cellular/wireless network. Estimated cost to replace the Town's system is \$30,000 to \$100,000. Public Works Director Lippard and the Town's engineer are working on options, but will need to be replaced before March 2020. Staff will continue to keep Council updated.
- Meeting is scheduled for November 12th between the County and Staff to discuss proposal of an All-County Fire Service District. The County was accommodating and open to meet.
- Provided an update from the Manager's Search Committee stating that he has attempted to contact Centralina Council of Governments (CCOG) regarding some assistance with the Town Manager search. In a return voicemail COD Director Geraldine Garner is very much interested in assisting. Also, the survey is almost ready to go out.
- Informed Council of the need for two police vehicles. Discussion has been held regarding providing a vehicle for the new Police Chief Tina Fleming who is willing to drive a used vehicle verses new; and for Lt. Darrin Payne who hit a deer on his way to the meeting tonight.
- Authorized Finance Director Steve Shealy on November 3rd to execute Duke-Energy agreements to install additional street lighting along the Greenway and Lytton Street.
- Reminder: Goodwill Ribbon Cutting on Thursday, November 14th at 9am.
- In reference to Winter Flake Drive street patching issue, Interim Town Manager stated that in researching minutes and etc. the Town had a budget cut back on a few of the streets of which Winter Flake Drive was one, going from resurfacing the whole street down to patching; and resurfacing such streets in a couple of years. Per Town Engineer, estimates to resurface Winter Flake Drive alone would be another \$70,000 in cost. Interim Town Manager Freeman to inform Council with the cost for sealant when received from the Town engineer.

ITEM 24. ADJOURNMENT

Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, the November 07, 2019 Town Council meeting was adjourned at 8:40 pm.

Teross W. Young, Jr.
 Teross W. Young, Jr., Mayor

Kimberly H. Davis
 Kimberly H. Davis, Town Clerk

