

MINUTE BOOK XXVI, PAGES 92-97
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
September 14, 2017

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, September 14, 2017 at 7:00 p.m. with the Mayor Teross W. Young, Jr. presiding.

Council Members Present: W. Paul Henkel, Sally P. Williams, Judy Jablonski, James K. Troutman, Paul R. Bryant

Council Members Absent: None

Staff Present: Justin E. Longino, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Emily M. Watson, Parks and Rec. Coordinator; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News
James Neal, Statesville Record & Landmark

MAYOR YOUNG CALLED THE MEETING TO ORDER

ITEM 1. MAYOR YOUNG WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Delivered by Pastor Will Dulin, Mt. Hermon Lutheran Church, Statesville, NC

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

Addition: Item 22a. Consider Waving Fee for Variance for 167 Alexis Lane

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, agenda for the regular meeting of September 14, 2017 was approved as amended.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 6. APPROVAL OF SPECIAL MEETING MINUTES OF AUGUST 02, 2017

ITEM 7. APPROVAL OF CLOSED SESSION MINUTES OF AUGUST 02, 2017

ITEM 8. APPROVAL OF SPECIAL MEETING MINUTES OF AUGUST 04, 2017 (RECONVENED MEETING OF AUGUST 02, 2017)

ITEM 9. APPROVAL OF CLOSED SESSION MINUTES OF AUGUST 04, 2017

ITEM 10. APPROVAL OF AGENDA BRIEFING MINUTES OF AUGUST 07, 2017

ITEM 11. APPROVAL OF CLOSED SESSION MINUTES OF AUGUST 07, 2017

ITEM 12. APPROVAL OF REGULAR MEETING MINUTES OF AUGUST 10, 2017

ITEM 13. APPROVAL OF RESOLUTION 19-17 TITLED: "A RESOLUTION TO ADOPT THE RECOMMENDED WASTEWATER COLLECTION SYSTEM CAPITAL IMPROVEMENT PLAN-FISCAL YEAR 2017-18 THROUGH FISCAL YEAR 2027-28"

- ITEM 14. APPROVAL OF RESOLUTION 20-17 TITLED: “TOWN OF TROUTMAN AUTHORIZING RESOLUTION APPLICATION FOR FUNDING FROM NC DEQ DIVISION OF WATER INFRASTRUCTURE FOR A WASTEWATER SYSTEM IMPROVEMENT PROJECT”**
- ITEM 15. APPROVAL FOR DESTRUCTION OF PUBLIC RECORDS**
- ITEM 16. APPROVAL OF AGREEMENT BETWEEN THE TOWN OF TROUTMAN AND PUBLIC SERVICE COMPANY OF NORTH CAROLINA (PSNC) FOR SEWER EASEMENT ACCESSIBILITY**
- ITEM 17. APPROVAL OF ORDINANCE 19-17 TITLED: “ORDINANCE TO AMEND CHAPTER 18, SECTION 18.1 OF THE TOWN OF TROUTMAN MUNICIPAL CODE REGULATING USE OF TOWN OF TROUTMAN ESC PARK, TROUTMAN DEPOT PARK AND TROUTMAN GREENWAY SYSTEM”**
- ITEM 18. APPROVAL OF ORDINANCE 20-17 TITLED: “ORDINANCE RESTRICTING THROUGH TRAFFIC AND REGULATING WEIGHT LIMIT ON STREAMWOOD ROAD WITHIN STREAMWOOD AT FALLS COVE”**

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, Consent Agenda was approved as presented.

(Copied in full, Resolution 19-17 is filed in Resolution Book IV, Page 19)

(Copied in full, Resolution 20-17 is filed in Resolution Book IV, Page 20-21)

(Copied in full, Ordinance 19-17 is filed in Ordinance Book 8, Page 173-175)

(Copied in full, Ordinance 20-17 is filed in Ordinance Book 8, Page 176-177)

(Copied in full, Resolutions 19-17 and 20-17, Authorization for Destruction of Public Records, PSNC Agreement, Ordinances 19-17 and 20-17 is filed on CD titled: “Town Council Supporting Documents” dated September 11th, and September 14th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

STANDING REPORTS

ITEM 19. TROUTMAN PARKS AND RECREATION, (*Emily Watson, Parks and Recreation Coordinator*)

Parks and Recreation Coordinator, Emily Watson presented the following monthly Parks and Recreation report:

- Partnered with Holy Trinity Lutheran Church and Iredell Charter Academy in a supply drive for the victims of Hurricane Harvey in Texas collecting cleaning supplies, baby needs, bottled water, school supplies, backpacks, toiletries, and other needed items over a two week period. The drive ended last Friday and was a huge success. The supplies will be transported by truck to Texas this week. Ms. Watson thanked everyone who donated and supported the effort.
- **Upcoming Events:**
 - **Scarecrow Building Workshop** (Partnering with Troutman Library) – Sunday, September 24th from 3pm-5pm at the Troutman ESC Park pavilion. Interested parties RSVP Ms. Watson. Participants are to supply the clothing and the remainder of the materials will be supplied.
 - Troutman Walking Company – Meets twice a week. Mondays at 6pm and Wednesdays at 9am.
 - Wicked Fast-Or-Not 5K – Saturday, October 28th at the Troutman Depot, 6pm. Register on line at www.racesonline.com or at Town Hall. The event is family friendly and un-timed. Everyone is encouraged to come in costumes.
 - Trails and Treats – Tuesday, October 31st. The event will be held at Troutman ESC Park paved trail from 4pm to 6pm.
 - 2nd Annual Holiday Market Craft Show – Saturday, November 11th at Troutman ESC Park from 10am-4pm.

Ms. Watson introduced the new Farmers Market Manager, Stacy McGlamery commenting that she is a huge asset to Town.

ITEM 20. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Rebecca Lopez, Troutman Branch Manager)

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following monthly library report on current and upcoming programs and events:

- Received the Dowd Foundation Grant in the amount of \$1,000. The funds will be going towards the following three programs:
 - 1000 Books Before Kindergarten
 - Adult Pinterest Craft Club
 - Community Garden
- Community Garden
 - Valerie Mills will be taking over the Community Garden. The last workday was on Saturday, September 9th. The event was covered by Statesville Record & Landmark and SVL Free News. The next workday will be held in the spring. Produce from the community garden is going to be sold at the Farmers Market beginning May 2018.
- Returning Programs
 - Story Time with Ms. Maxine every Friday at 11am
 - Teen Book Club on Wednesday, September 27th, at 2:00pm
 - Community Novel Project-Wednesday, September 20th, at 5:30pm
- Will it Peanut Butter?
 - Tuesday, September 19th, at 4:00pm with special guests: Officer Jamie Bengé and K9 Lord. Officer Bengé will be nominating the next participant.
- Scarecrow Workshop with Troutman Parks & Rec.
 - Sunday, September 24th, at 3:00pm
 - Participants bring old clothes
 - Troutman Library to provide cider and kettle corn
- Market Munchkins
 - Tuesday, September 26th, at 4:00pm at Troutman ESC Park. The theme is “food”. A book about a beaver who bakes a cake for his friend’s birthday will be read followed an edible No-bake food craft.

COMMENTS FROM VISITORS AND GUESTS

The Public is invited to address the Town Council with comments or concerns. The public comment period is limited to three (3) minutes per individual.

None

NEW BUSINESS

ITEM 21. ANNEXATION (CONTIGUOUS), (AX-17-04), Applicant: Linda Stoughton, 128 Gilcrest Lane, .497 acres, PIN 4741066411, (Erika Martin, Planning Director)

a. Call for Public Hearing

Mayor Young Opened the Public Hearing

Planning Director Erika Martin presented the annexation request for property located on Gilcrest Lane stating that property owner Linda Stoughton is asking to be annexed into the Town to receive inside utility rates. Ms. Martin stated that the property is contiguous to the Town limits; is under the Town’s zoning authority; and the request meets all the requirements for annexation. Therefore, staff recommends approval.

No others spoke for or against the annexation request.

Mayor Young Closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 21-17 Titled: “An Ordinance to Extend the Corporate Limits of the Town of Troutman, North Carolina (Contiguous)”

Upon motion by Council member Jablonski, seconded by Council member Bryant, and unanimously carried, Ordinance 21-17 titled: “An Ordinance to Extend the Corporate Limits of the Town of Troutman, North Carolina (Contiguous)” was approved.

(Copied in full, Ordinance 21-17 is filed in Ordinance Book 8, Pages 178-179)
(Copied in full, petition of annexation, property map, public hearing notice is attached to these minutes)
(Copied in full, Ordinance 21-17, petition of annexation, property map, public hearing notice is filed on CD titled: “Town Council Supporting Documents” dated September 11th, and September 14th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 22. APPOINTMENT OF LOUIS WEEKS AS INSIDE ALTERNATE PLANNING AND ZONING BOARD MEMBER, (3 year term), (Martin)

Planning Director, Erika Martin stated that the Town’s Planning and Zoning Board recommend Mr. Louis Weeks to fill the position of inside alternate.

Upon motion by Council member Bryant, seconded by Council member Williams, and unanimously carried, approved to appoint Louis Weeks as inside alternate member to the Town of Troutman Planning Board.

(Copied in full, applications to serve are filed on CD titled: “Town Council Supporting Documents” dated September 11th, and September 14th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 22a. APPROVAL TO REFUND VARIANCE FEE FOR 167 ALEXIS LANE, (Addition to Agenda per Request of Council Member, Judy Jablonski)

Council member Jablonski presented the agenda addition by stating that the referenced property (167 Alexis Lane) was issued a CO (Certificate of Occupancy/Compliance #114993) on September 9, 2008 by Iredell County. The property (currently for sale) was recently surveyed for the prospective buyer who is scheduled to close on the property on September 27th. The survey revealed that the garage occupies a little more than 1 ft. within the front setback. She commented that apparently no measurements were taken before this time or at this time, relative to the attached two car garage and its placement on the lot in relation to the front yard setback believing that the error to be on the part of the Iredell County Building Department. Council member Jablonski continued by stating that the issue before Council tonight is that on behalf of the present owners, the real estate agent paid \$250 to the Town of Troutman as was requested to apply to have the problem addressed. The Town’s Board of Adjustment will have this setback issue in front of them at the end of the month. Council member Jablonski requested that the \$250 variance fee charged by the Town be refunded, commenting that the present home owner was not involved nor at fault, and has been a Troutman taxpayer. She concluded by stating that apparently, as a council they cannot make this whole issue go away now, but they can right part of the wrong and hopefully this situation doesn’t repeat itself with other property owners/Troutman taxpayers suggesting that Council consider an Ordinance to avoid this in the future.

Upon motion by Council member Jablonski, seconded by Council member Henkel, and unanimously carried, approved to refund the \$250 variance fee to the real estate agent for 167 Alexis Lane.

Mayor Young suggested that Council member Jablonski work with staff on an ordinance for Council's future consideration.

ITEM 23. COMMENTS FROM TOWN COUNCIL AND MAYOR

Council member Williams:

- Thanked Mayor Young, Town Manager Justin Longino, Town Attorney Gary Thomas, and John Larew for their help and support at the Troutman ESC Park Golf fundraiser. She stated that there were a total of 22 teams, raising over \$7,000.

Council member Bryant:

- Along with the Mayor Young, Police Chief Selves, and several members of staff, Council member Bryant attended the Grand Opening of Taco Bell at Exit 42 on Tuesday morning. He commented it was a very nice event with a great turnout, and that the executives of Taco Bell recognize Troutman as an opportunity for growth and may be looking at additional future sites.
- Requested that going forward, staff write personal thank you notes to applicants who apply to server on a committee(s) and are not appointed letting them know that they may be considered for other opportunities to serve.

Mayor Young:

- In encouraging the public to stop by and welcome Taco Bell to the community, Mayor Young commented that the food served at the Grand Opening was really good and they will be serving breakfast, lunch, and dinner.
- Commented that on Monday at Council's Agenda Briefing, he had the opportunity to remember the lives that were lost on 9/11, and the celebration of the freedoms we all enjoy. He encouraged everyone to continue to remember the lives lost as well as celebrate the wonderful work that our law enforcement and first responders provide in serving and protecting our community.
- Chili Cook-off, sponsored by the Rotary Club to be held on September 30th, 4pm-9pm at the Iredell County Fairgrounds. There is still availability for vendors, and cooks and supporters are needed.

Council member Troutman:

- Informed staff that someone was driving a vehicle in the grass along the fence line. Planning Director Martin stated she would look into placing bollards on each end to prevent vehicle access.

ITEM 22. COMMENTS FROM TOWN MANAGER

Town Manager Justin Longino:

- Thanked Council for the opportunity to attend the Municipal Administration Course. The course has been very enjoyable and he looks forward to the upcoming classes.
- Several vacancies exist or are forthcoming on various boards or committees. Anyone interested in serving their town should contact the town clerk for an application to be considered.
- Informed Council that changes in the Town's marketing materials and in other areas will be taking place during the coming months with the implementation of the Town's new tag line "Enjoy Lake Norman...Naturally" that was adopted at Council's Agenda Briefing.

Public Works Manager, Adam Lippard:

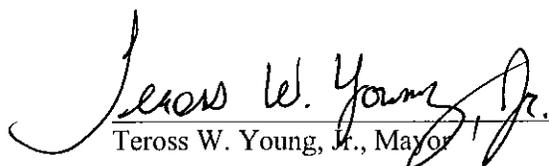
- Updated Council regarding the paving/patching of three town streets by Country Boy: 1) the area at the end of N. Eastway Drive is complete; 2) Winterflake should be completed by the first of the week; and 3) Valleybrook Lane should also be completed by the first of the week. Council member Henkel asked if the patching of pothole on Paddington Court is something that Public Works could handle. Mr. Lippard responded yes, and they can begin by the first of the week.

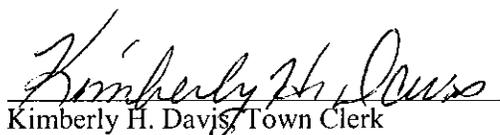
Parks & Recreation Coordinator, Emily Watson:

- Informed Council that the new Lifespan employee, Adam Ahmed began on Tuesday. Adam will be maintaining the greenways.
- Couch to 5K Training Course begins October 14th, at the Town Depot. Participants will meet once a week on Saturday mornings for 7 weeks, finishing on Sunday, December 3rd with the Jingle Run. A link available for registration.
- Christmas Parade will be held on Saturday, December 2nd, and will follow the same route as last year. Planning Director, Erika Martin:
- Informed Council that Public Works installed the mileage markers on the greenway today.

ITEM 23. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Jablonski, and unanimously carried, the September 14, 2017 Town Council meeting was adjourned at 7:34 pm.


Teross W. Young, Jr., Mayor


Kimberly H. Davis, Town Clerk

