

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

September 10, 2018 – 4:00 P.M. – Troutman Town Hall

Council Members Present: Mayor Teross W. Young, Jr.; Mayor Pro Tem W. Paul Henkel; Judy Jablonski, Sally P. Williams; James K. Troutman; Paul R. Bryant

Council Members Absent: None

Staff Present: Kimberly H. Davis, Town Clerk; Matthew A. Selves, Police Chief; Erika G. Martin, Planning Director; Emily M. Watson, Parks and Recreation Coordinator; Adam K. Lippard, Public Works Manager

Press Present: Debbie Page, SVL Free News
Chloe Moores, Statesville Record and Landmark

Others: (Sign-In sheet is attached to these minutes)

I. MAYOR TEROSS W. YOUNG, JR. CALLED THE MEETING TO ORDER

II. ADJUSTMENT(S) TO THE AGENDA BRIEFING AGENDA

None

III. MISCELLANEOUS BUSINESS

A. Business from Council and Mayor

1. Consider Budget Amendment for ABC Store Sidewalk

Finance Director Steve Shealy explained that the quote received is from Custom Concrete for construction of a sidewalk in front of the ABC Store on Main Street and along Goodman to the property line stating that if the Council so wishes he has a budget amendment prepared for approval. He reviewed that several years back when installment of a sidewalk was first discussed, the adjacent property owner was in favor of the sidewalk extending along his property (100 feet) to align with the sidewalk on Lytton Street; the quote received does not include that particular portion. It has been requested that Custom Concrete provide a revised quote for the additional cost, but the Town has not received the revision for that portion, nor has the easement been obtained. Mr. Shealy commented that Council could go forward with the project by approving the budget amendment (\$15,275), or delay until the additional quote is received.

Mayor Young commented that he recalls several conversations regarding the sidewalk and based on the preliminary numbers the cost is a lot less than originally anticipated. To be consistent, he feels that Council should consider approval.

Council member Henkel commented that he supports proceeding with the project, preferable doing all at one time for cost saving purposes. Mr. Shealy explained that the intent is to do the whole project at one

time, as to not split it up, and present a second budget amendment for the funding of the additional 100 feet if there is no identifiable funding within the budget available.

*Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, approved to proceed with approval of the budget amendment as presented.

(Copied in full, budget amendment is attached to and made part of these minutes, and is filed on CD titled: "Town Council Supporting Documents" dated September 10th, and September 13th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

B. Business from Staff

1. Discuss Greenway Banners

Planning Director Erika Martin stated that at the Strategic Plan Charrette, South Iredell High School (SIHS) Principal Tim Ivey suggested that the Town support the school by proposing that SIHS banners be placed along the SIHS Greenway. Currently there is no design available, but if Council is agreeable, staff will proceed with the banners in a timely manner for the football season. Ms. Martin recommended that banners to be placed on the 10 telephone poles along the greenway, but NCDOT's permission will be needed. Council member Williams suggested that the 1st decorative light pole located at the intersection of Hwy 21 and Old Mountain Road be used for the SIHS banner. Ms. Martin continued by stating that the Wayfinding Committee is recommending 20 new "Welcome to Troutman" banners to be placed on the decorative light poles along the Richardson Greenway. The banners are designed to match the Town's new wayfinding signage.

Following a brief discussion Council was in agreement of the Wayfinding Committee's recommendation for the Richardson Greenway banners stating that the banners are to replace the existing "Welcome to Troutman" banners, but are not to replace the Christmas wreaths or any other holiday banners. Council was also in agreement that the SIHS Greenway banners be permanent and not exclusive to one sport. Council directed Planning Director Martin bring back the cost and number of banners for the Richardson Greenway for consideration at their regular scheduled meeting on Thursday; and present to Council at next month's meeting the number of banners, cost, and design for the SIHS Greenway.

(Copied in full, Richardson Greenway banner design is filed on CD titled: "Town Council Supporting Documents" dated September 10th, and September 13th, 2018 in CD Book #1 titled: "Town Council Supporting Documents")

V. REVIEW AGENDA ITEMS PROPOSED FOR REGULAR MEETING OF AUGUST 09, 2018,

(Steven Shealy, Finance Director)

****See Draft Agenda ****

Staff was present to address any questions or concerns pertaining to the agenda.

New Business

Item 17. 2018 Collection System Rehabilitation Projects: Project No. E-SRP-W-17-0120, Project No. CS370580-05 (Green Component); and Sewer Extension (Children's Hope Alliance (CHA) Property) to Eliminate NPDES Discharge, *(Justin Longino, Town Manager)*

Finance Director Steve Shealy stated that the items for consideration of engineering firm selection, approval of engineering agreements and approval of a resolution authorizing application for funding are mainly housekeeping items for the Mill Village and Children's Hope Alliance collection system projects.

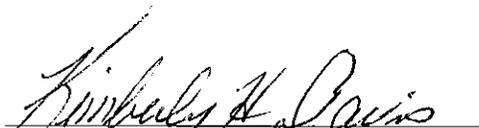
Item 18. Consider Appointment to the Town of Troutman ABC Board

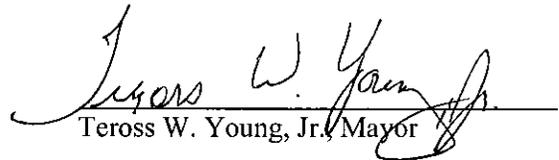
Finance Director Steve Shealy stated that Chairman Layton Getsinger has recommended that applicant Ron Wyatt be selected to fill the unexpired term of the vacant ABC Board position. (Term Expiring 1-12-20).

Discussion was held regarding appointments and the Town's current and future advertising process for positions on Town Boards and committees in regards to consistency.

VI. ADJOURNMENT

*Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, Agenda Briefing Meeting of September 10, 2018 was adjourned at 5:56 p.m.


Kimberly H. Davis, Town Clerk


Teross W. Young, Jr., Mayor



(*) Motion