

**MINUTE BOOK XXV, PAGES 105-111
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
SEPTEMBER 08, 2016**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, September 08, 2016 at 7:00 p.m. with the Mayor Pro Tem, Teross W. Young, Jr. presiding.

Council Members Present: Teross W. Young, Sally P. Williams, Judy Jablonski, W. Paul Henkel, James K. Troutman

Council Members Absent: None

Staff Present: Justin E. Longino, Interim Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Matthew A. Selves, Police Chief; Gary W. Thomas, Town Attorney

Press Present: Karissa Miller, SVL Free News
Nina Mastandrea, Statesville Record and Landmark

MAYOR PRO TEM YOUNG CALLED THE MEETING TO ORDER

ITEM 1. MAYOR PRO TEM YOUNG WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Delivered by Mr. Jasper Farmer of Troutman

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

None

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, agenda for the regular meeting of September 08, 2016 was approved as presented.

RECOGNITIONS AND ORGANIZATIONAL BUSINESS

ITEM 6. RECOGNITION OF RONALD “DUCK” WYATT FORMER TOWN OF TROUTMAN MAYOR

Mayor Pro Tem Young presented former Mayor Ronald “Duck” Wyatt with an engraved plaque in recognition and appreciation of his tenure as Mayor.

ITEM 7. APPOINTMENTS FOR TOWN COUNCIL VACANCIES

APPOINTMENT OF MAYOR

Mayor Pro Tem Young opened the floor for nominations to fill the vacant seat of Mayor. Council member Henkel nominated Mayor Pro Tem Young for consideration of appointment to hold office until the next municipal election scheduled in November of 2017. No other nominations were voiced.

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, approved to appoint nominee Mayor Pro Tem Teross Young Jr. Mayor of the Town of Troutman.

Mayor Young expressed thanks and appreciation to the Town Council for the opportunity to lead.

Oath Of Office Was Administered To Newly Appointed Mayor Teross W. Young, Jr. By The Honorable Deborah P. Brown, North Carolina District Court Judge with Mayor Young's wife and son holding the Holy Bible.

APPOINTMENT OF MAYOR PRO TEMPORE

Mayor Young opened the floor to nominations for the position of Mayor Pro Tempore. Council member Jablonski nominated Council member Paul Henkel to fill the position of Mayor Pro Tempore. No other nominations were voiced.

Upon motion by Council member Jablonski, seconded by Council member Troutman, and unanimously carried, approved to appoint Council Member Henkel as Mayor Pro Tempore of the Town of Troutman.

Mayor Young stated that the now vacant council member seat is to be filled at a later date, and advised the public that if anyone is interested in serving to contact Council or the Town Manager.

STANDING REPORTS

ITEM 8. TROUTMAN ESC PARK, (John Larew, Parks and Recreation Committee Chairman)

Parks and Recreation Committee Chair John Larew, presented the following monthly report:

- Park Pavilion is near completion - Ribbon Cutting 9/13/16 at 3:30 pm.
- Golf Tournament Fundraiser - 9/10/16 at Lakewood Park. Expressed thanks to Council lesion and golf tournament coordinator Sally Williams for her efforts.
- Asked for everyone's continued support for Phase 2 of the Park. The next major park project is the dog park.

ITEM 9. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Rebecca Lopez, Troutman Branch Manager)

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following report:

- NEST Access Starts October 17th Opt-out letters go out October 3rd
 - Part of NCLA Leadership Institute-first pilot program for NC Cardinal Program
 - Allows library accounts for all Iredell Statesville School students

- Offers electronic books, audiobooks, and 10 print items without fines or fees, except for lost or damaged items
- Offers access to online databases and electronic resources
- Beards & Gears Program began September 7th
 - Point Blank Range of Mooresville did an introduction to competitive shooting
 - October 5th - Lawn Care Maintenance with Matt Lenhardt from NC Cooperative Ext. Office at 5:30pm
- Troutman Library Volunteer Club
 - No-bake dog treats for Iredell County Animal Shelter in September
 - Park Trail Clean-up with the Rotary on October 15th at 9am and Town Of Troutman Trails and Treats on October 31st at 4pm
- West African Core Concert to be held September 21st at 5:30pm. The concert will be funded with the grant money provided by the Town.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

- Request to hold the South Iredell High School (SIHS) Homecoming Parade on Monday, September 26, 2016 by Trey Smith who is running for SIHS Student Body President. The parade route will begin at Troutman Fire Department on US Highway 21, ending at SIHS. Parade time undetermined. Police Chief Matthew Selves suggested that the best time to hold the parade would be around 6pm. The SIHS Homecoming Football game will be held September 30, 2016.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, approved request to hold the SIHS Homecoming Parade on September 26th with the time to be coordinated with the Police Chief Selves.

- In expressing pedestrian safety concerns, Town citizen and Talley Street resident Gloria Ramseur presented a petition requesting that a sidewalk be constructed on Talley Street. Talley Street resident Matthew Brown also spoke of safety issues. Interim Town Manager Justin Longino stated that staff has recently talked with residents along Talley Street and is currently working to make it the town's next project. Ms. Ramseur thanked Council for their support.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

- ITEM 10. Minutes of Reconvened Meeting held August 03, 2016
- ITEM 11. Minutes of Reconvened Meeting held August 08, 2016
- ITEM 12. Minutes of Closed Session held August 08, 2016
- ITEM 13. Minutes of Agenda Briefing held August 08, 2016
- ITEM 14. Minutes of Regular Meeting held August 11, 2016
- ITEM 15. Minutes of Closed Session held August 11, 2016
- ITEM 16. Budget Amendment for Utilities-Sewer Capacity to Mooresville
- ITEM 17. Budget Amendment for Utilities-Close out Falls Cove Sewer Capital Project

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved Consent Agenda items as presented.

(Copied in full, budget amendments are attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated September 6th and September 8th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

NEW BUSINESS

ITEM 18. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO), REGARDING CAMPAIGN SIGNS, (TA-16-05), (Justin Longino, Interim Town Manager)

a. Approval to Un-table TA-16-05 (tabled at Council's regular meeting of August 11, 2016)

Upon motion by Council member Jablonski, seconded by Council member Troutman, and unanimously carried, approved to un-table TA-16-05.

The proposed amendment recommend allowing campaign signs up to 32 sq. ft. in area, 6 ft. in height in non-residential districts and. Restricting campaign signs to 4 sq. ft. in area, 42 in in height in residential areas.

b. Adoption of Consistency Statement

Upon motion by Council member Jablonski, seconded by Council member Henkel, and unanimously carried, TA-16-05 is consistent with the 2035 Future Land Use Plan Residential Development Goal. The amendment is reasonable and in the public interest because it protects freedom of speech for both residential and non-residential properties and provides reasonable size limitations in residential areas.

c. Adoption of Ordinance 16-16 Titled: "An Ordinance Amending The Town Of Troutman Unified Development Ordinance"

Upon motion by Council member Jablonski, seconded by Council member Williams, and unanimously carried, Ordinance 16-16 titled: "An Ordinance Amending The Town Of Troutman Unified Development Ordinance" was approved as presented.

(Copied in full, Ordinance 16-16 is filed in Ordinance Book 8, Page 115)

(Copied in full, Ordinance 16-16, staff report including text amendment verbiage is filed on CD titled: "Town Council Supporting Documents" dated September 6th, and September 8th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 19. TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE (UDO), REGARDING MOBILE FOOD VENDORS AND SIMILAR USES, (TA-16-01), (Longino)

a. Call for a Public Hearing

Mayor Young opened the Public Hearing

Interim Town Manager Longino stated that several months ago the Town was approached about placing stricter limitations on mobile food vendors. In your packets is a draft ordinance prepared based on a taskforce that was put together made up of members of the Planning and Zoning Board and Town Council. When this draft text amendment

was presented to the town's Planning Board, they voted to reject the recommendation of the taskforce and leave the ordinance as it stands. Staff also recommends the town ordinance be left in place as it currently exists.

Citizen Charles Delnero spoke in favor of the amendment stating that the amendment will help the town and the towns existing businesses. He also stated that surrounding towns do not charge a fee for vendors.

Mr. Steve Rimmer, Planning Board alternate and member of the amendment taskforce advised that Mooresville and Statesville do charge a vendor fee of \$100 per year. He stated that the taskforce met several times in regards to the amendment and came up with a fee of \$100 allowing vendors to set up 45 times a year with an initial free visit of a 48 hour limit.

Council member Henkel stated that the proposed amendment is designed not to discourage food vendors, but to protect the town's existing brick and mortar business who pay town taxes.

Mayor Young declared the Public Hearing closed.

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Consistency Statement

Upon motion by Council member Henkel, seconded by Council member Williams, and unanimously carried, approved that TA-16-01 is consistent with the 2035 Future Land Use Plan Commercial Development Goals and is reasonable and is in the public interest because it requires mobile food vendors to obtain a permit as does brick and mortar store fronts.

c. Adoption of Ordinance 17-16 Titled: *"An Ordinance Amending The Town Of Troutman Unified Development Ordinance"*

Council member Henkel made a motion to approve the ordinance as presented. Following continued discussion, Council was in agreement to amend the ordinance changing the initial visit of 48 hours free to an initial visit of five (5) free days.

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, Ordinance 17-16 titled: *"An Ordinance Amending The Town Of Troutman Unified Development Ordinance"* was approved as amended above.

(Copied in full, Ordinance 17-16 is filed in Ordinance Book 8, Pages 116-117)

(Copied in full, Ordinance 17-16, staff report including text amendment verbiage is filed on CD titled: "Town Council Supporting Documents" dated September 6th, and September 8th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 20. ANNEXATION (CONTIGUOUS) (AX-16-02), Applicant: Layton Getsinger, Chairman ABC Board/ABC Store, 110 Goodman Road, PIN 4731783628, 0.29 acres, (Martin)

Interim Town Manager Longino explained that the back part of the proposed ABC Store parking lot is not located within the Town limits and annexation of the 0.29 acres will encompass the entire ABC Store property into the Town of Troutman.

a. Adoption of Resolution 05-16 Titled: "Resolution Directing The Clerk To Investigate A Petition Received Under Article 4a Of G.S. 160a-31"

Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, Resolution 05-16 titled: "Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A Of G.S. 160A-31" was approved.

b. Approval of Certificate of Sufficiency

Upon motion by Council member Jablonski, seconded by Council member Williams, and unanimously carried, Certificate of Sufficiency was approved.

c. Adoption of Resolution 06-16 Titled: "Resolution Fixing Date Of Public Hearing On Question Of (Contiguous) Annexation Pursuant To Article 4A Of G.S. 160A"

Upon motion by Council member Jablonski, seconded by Council member Williams, and unanimously carried, Resolution 06-16 titled: "Resolution Fixing Date Of Public Hearing On Question Of Annexation Pursuant To Article 4A Of G.S. 160A" setting a Public Hearing date of October 13, 2016 was approved.

(Copied in full, Resolutions 05-16 is filed in Resolution Book IV, Page 5)

(Copied in full, Resolutions 06-16 is filed in Resolution Book IV, Page 6)

(Copied in full, Certificate of Sufficiency, petitions of annexation and vicinity map, is attached to these minutes, and is filed on CD titled: "Town Council Supporting Documents" dated September 6th, and September 8th, 2016 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 21. ACCEPTANCE OF CONSTRUCTION, ENGINEERING AND INSPECTION (CEI) SERVICES CONTRACT FOR TROUTMAN GREENWAYS, (Martin)

Interim Town Manager Longino stated that the Town received several letters of interest for the projects and following review of the applications by staff, several council members and an engineer from CRTPO, consensus was that West Consultants be chosen for the project.

Upon motion by Council member Henkel, seconded by Council member Williams, and unanimously carried, approved to accept West Consultants to provide CEI Services for Troutman Greenway Projects EB 5530 and EB 5532.

(Copied in full, letter of interest and CEI contract is attached to these minutes, and is filed on CD titled: "Town Council Supporting Documents" dated September 6th, and September 8th, 2016 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 22. APPROVAL TO AMEND THE TOWN OF TROUTMAN POSITION CLASSIFICATION PLAN (Policy 18) - ADDING THE CLASSIFICATIONS OF PARKS AND RECREATION COORDINATOR AND CODE ENFORCEMENT OFFICER, (Longino)

Interim Town Manager Longino stated that the amendment is to add to new positions, Parks and Recreation Coordinator and Code Enforcement Officer to the town's Position Classification Plan in order to move forward with the hiring process.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, proposed amendments to the towns Position Classification Plan (Policy 18) was approved.

(Copied in full, Position Classification Plan is file in the Town of Troutman Policy Manual, and on CD titled: "Town Council Supporting Documents" dated September 6th, and September 8th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 23. COMMENTS FROM MAYOR AND TOWN COUNCIL

Council members congratulated Mayor Young on his appointment.

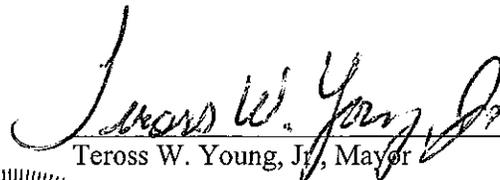
- Council member Williams
 - Announced that the Troutman ESC Park Golf Tournament Fundraiser will be held on September 10th, at Lakewood Golf Course. Still accepting teams, if interested in playing or volunteering contact herself or Justin Longino. Food is catered by Dane Mills, formally Fat Boys and is free to all.
- Mayor Young
 - Commented that he looks forward to serving the Town as Mayor and appreciates all the support from council and town staff. He also thanked his family for their show of support in attending the meeting.
 - In remembrance of the upcoming anniversary of September 11th, Mayor Young commented that we are living in tough times around the world and asked that everyone continue to pray for our country, our town and neighbors. He urged citizens to please get out and meet and engage their neighbors.
- Council member Henkel
 - Commented that he is looking forward to serving under Mayor Young's guidance and leadership.

ITEM 24. COMMENTS FROM INTERIM TOWN MANAGER

- Interim Town Manger Longino
 - Troutman ESC Park Pavilion ribbon cutting to be held on Tuesday, September 13th
 - Party in the Park is Friday September 16th from 5:30pm to 8:00pm.
 - Playground addition is scheduled to be installed on Monday, September 12th.
 - Council's Mini Retreat scheduled for Friday, September 23rd, for 8am to 12:00pm at Town Hall to look back on goals accomplished and forward to future goals.
- Police Chief Matthew Selves
 - Law Enforcement Softball Tournament Fundraiser for "My Sisters House" on Saturday, September 24th at Mazeppa Park in Mooresville beginning at 8:30am.

ITEM 27. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, the September 08, 2016 Town Council meeting was adjourned at 7:54 pm.


Teross W. Young, Jr., Mayor


Kimberly H. Davis, Town Clerk

