

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

July 11, 2016 – 4:00 P.M. – Troutman Town Hall

Present: Mayor Ronald N. Wyatt; Council members: Teross W. Young, Sally P. Williams, Judy Jablonski, James K. Troutman; David W. Treme, Interim Town Manager; Steven H. Shealy, Finance Director; Kimberly H. Davis, Town Clerk; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Erika G. Martin, Planning Director; Justin Longino, Parks and Rec. Coordinator

Council Members Absent: W. Paul Henkel

Press Present: Debbie Page, SVL Free News
Nina Mastandrea, Statesville Record and Landmark

Others: (Sign-In sheet is attached to these minutes)

I. MAYOR WYATT CALLED THE MEETING TO ORDER

II. PRESENTATION: STATESVILLE HOUSING AUTHORITY/IREDELL STATESVILLE COMMUNITY ENRICHMENT CORPORATION INC., *(Darbah Skaf, Executive Director/CEO)*

Darbah Skaf, Executive Director/CEO of Statesville Housing Authority/Iredell Statesville Community Enrichment Corporation presented Town Council with an overview and background of the organization which provides affordable housing to low income families, elderly, and the disabled in a request to partner with the Town of Troutman to provide the services offered to Troutman residents. She explained that the program also provides job opportunities, clothing, vaccines, school supplies for children, adult construction training, opportunities for continued education, etc.

Council member Young asked if the Housing Authority has previously researched houses and/or potential residents in Troutman. Ms. Skaf responded no, that they have not been able to extend assistance to Troutman in the past, but with Council's permission she will begin the search for potential housing such as below standard homes, homes that are outside code, or abandoned to purchase and upgrade.

Mayor Wyatt spoke in support of partnering with SHA/ISCEC for assistance stating that the Town alone does not have the manpower/resources to offer the type of assistance that the agency can offer.

(Copied in full, Power Point presentation is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated July 11th, and July 14th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

III. REVIEW OF THE LAKE NORMAN TRANSPORTATION COMMISSION (LNTC) INTERLOCAL AGREEMENT, (Bill Thunberg, Executive Director of Lake Norman Transportation Committee)

Interim Town Manager David Treme introduced Bill Thunberg, Executive Director of Lake Norman Transportation Committee (LNTC) who addressed Council explaining the benefits of Troutman potentially joining the organization through the approval of an Interlocal Agreement with the Town of Mooresville, City of Statesville, Iredell County, and the Town of Davidson. He stated that all participants will benefit through collaboration and support of each participants transportation plans and projects. Membership in LNTC will assist all parties and staff in identifying and prioritizing projects, along with opportunities for transportation grants. The Town's top transportation priorities and concerns was discussed as well as how to plan for Troutman's financial future and vision. Mr. Thunberg stated that his job is to help bring transportation funding in efforts to unlock Troutman's vision. Interim Town Manager Treme expressed admiration of Council for having the foresight in becoming a part of the LNTC stating that it is an excellent and positive move.

IV. REVIEW AGENDA ITEMS PROPOSED FOR REGULAR MEETING OF JULY 14, 2016, (David Treme, Interim Town Manager)

****See Draft Agenda ****

Item 6. Business Spotlight – Removed from the July 14, 2016 Agenda – Being unable to attend due to family illness, Tyanne Smith, Manager of Troutman 1st RX requested that the Business Spotlight be postpone until the August Town Council meeting.

The following July 14, 2016 Agenda Items were removed from the regular agenda and placed on the Consent Agenda:

- Item 17. Consider Approval of South Iredell High School Performing Arts Center Façade, (Martin)
- Item 21. Consider Approval of Ordinance 14-16 Titled: "Ordinance to Establish the Facilities Capital Reserve Fund", (Shealy)
- Item 22. Consider Approval of Ordinance 15-16 Titled: "Ordinance to Establish the Economic Development Capital Reserve Fund", (Shealy)
- Item 23. Consider Approval for Destruction of Public Records, (Davis)

Item 18. Consider Approval of Preliminary Plat for Troutman Crossing Subdivision, (Martin)
Planning Director Erika Martin advised Council that Planning Board approved the preliminary plat contingent upon meeting all conditions as noted by staff and Town Engineer. She stated that staff conditions have been met and she will review and advise Council if Engineering comments/notes have been met on the revised Preliminary Plat.

V. MISCELLANEOUS BUSINESS

A. Business from Mayor and Council

- Discussion regarding the removal, fixing, and/or replacement of down and damaged signs was held that resulted in agreement that additional personnel is needed in the Public Works Department, particularly during the mowing season. The possibility of contracting mowing for the town was briefly discussed.
- Dissatisfaction was expressed regarding the mulching around the trees on the greenway and spraying of weeds on the greenway performed by Public Works. Public Works Director Adam Lippard acknowledged that he was aware of the mistakes and assured that future landscaping will be handled correctly.

B. Business from Staff

1. Update: Sewer Capacity with the Town of Mooresville

Finance Director Steve Shealy updated Council that the town has reached (this week) the threshold for sewer capacity with the Town of Mooresville for the last installment of the original block of capacity in the amount of \$77,740 which is budgeted in this year's budget. He advised that Mooresville had an increase in cost and the Town will owe an additional \$233,220 to Mooresville for purchase the next block of capacity, which is not budgeted, but is available in the Town's capital reserve. Staff to research options (cash flow wise) in which to spread out payments for the capacity. Interim Town Manager Treme informed Council that notice has been received from Statesville advising of a 3% increase in sewer capacity cost.

2. Consider Approval of Minor Modifications to Iredell Charter School Elevations

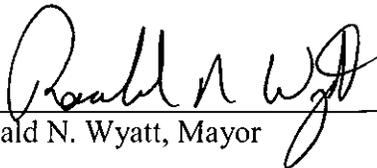
Planning Director Erika Martin presented for approval modifications to Iredell Charter School Elevations that consisted of adding more brick to the building façade that was previously approved by Town Council. She informed Council that there is a HVAC system located on the roof that is required by the town's UDO to be screened. The school is proposing to paint it cream to match the building in order to blend in. Ms. Martin stated that staff is in favor of and recommends approval of the painting the HVAC system and elevation modifications as presented.

**Upon motion by Council member Troutman, seconded by Council member Young, and unanimously carried, modifications to Iredell Charter School Elevations was approved as presented.

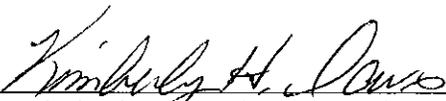
(Copied in full, Charter School Elevations is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated July 11th, and July 14th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

VI. ADJOURNMENT

**Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, Agenda Briefing Meeting of July 11, 2016 was adjourned at 5:43 p.m.



Ronald N. Wyatt, Mayor



Kimberly H. Davis, Town Clerk



** Motion