

**MINUTE BOOK XXV, PAGES 72-79
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
JUNE 09, 2016**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, June 09, 2016 at 7:00 p.m. with the Mayor Ronald N. Wyatt presiding.

Council Members Present: Teross W. Young Sally P. Williams, W. Paul Henkel, Judy Jablonski, James K Troutman

Council Members Absent: None

Staff Present: David Treme, Interim Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Matthew A. Selves, Police Chief; Justin Longino, Parks and Rec. Coordinator; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, STV Free News
Nina Mastandrea, Statesville Record and Landmark

MAYOR RONALD N. WYATT CALLED THE MEETING TO ORDER

ITEM 1. MAYOR WYATT WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Mr. John Larew, Town Citizen

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

Addition-Agenda Item 22: Hold Closed Session Pursuant to NC General Statute 143-318.11(a)(3) to Consult with Attorney prior to Adoption of the Budget Ordinance.

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, approved to hold the closed session to consult with attorney prior to the consideration of adopting the budget ordinance.

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, agenda for the regular meeting of June 09, 2016 was approved as amended.

STANDING REPORTS

ITEM 6. TROUTMAN ESC PARK, (John Larew, Parks and Recreation Committee Chairman)

Parks and Recreation Committee Chair John Larew, presented the following monthly report:

- Thanked Council members for their participation at Front Porch Fest that was held in May.
- Miles for Matt 5k was held this past Saturday, June 4th. The event raised approximately \$5,300 dollars for the Matthew Bailey Scholarship Fund.

- “Stop Child Abuse Now” (SCAN) planted at tree near the park entrance as a memorial for the former Mayor Elbert H. Richardson.
- Run for Rett 5k / Fun Run and Festival-Saturday, June 11th at Troutman ESC Park. There will be Zootastic, the trackless train, which was at Front Porch Fest, and many other games and activities for children.
- Bojangles night - 1st & 3rd Wednesdays from 5pm to 8pm.
- Pavilion progress – Pavilion Committee met Wednesday, June 7th with the contractor. The stone and grout work should be completed next week with the roof to follow.
- The first, Troutman Business Council “Party in the Park” will be held July 8th from 5:30-7:30pm featuring the musical talents of Rocky Lynn.
- Rebecca Lopez, Manager of the Troutman Library is planning a story walk along the greenway and possibly along the fitness trail. The Parks and Rec. Committee supports the proposed program.
- Farmer's Market is having a large number of patrons. The market hosted 13 vendors this past Tuesday.

ITEM 7. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Rebecca Lopez, Troutman Branch Manager)

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following report:

- NC Cardinal System Statewide Program
 - In the month of May - 2261 items sent out, 1207 items received.
- Summer Reading Program 2016
 - Themes
 - On your mark, get set, READ (for kids)
 - Get in the game, READ (for teens)
 - Exercise your mind, READ (for adults)
 - Kids Kick-off
 - Tuesday, June 14th, at 3:00pm
 - Steve Somers’ “The Sport of Champions”
 - Teens Kick-off
 - Thursday, June 16th, at 9:30am
 - Swimming (free) at the Barium Springs YMCA
 - Community Involvement:
 - Troutman PD Obstacle Course (6/24 @ 2pm) at Barium Springs YMCA
 - (2) Adult Greenway Walks (6/24 & 7/22 @ 4:30pm)
 - Kickball at the Park (6/28 @ 2pm)
 - Town Of Troutman Scavenger Hunt (7/12 @ 11am)
 - Create Your Own Sport Game-Day (7/27 @ 2pm)

Rebecca Lopez, Library Manager requested Council’s support of a proposed program to be hosted by the library titled, “Richardson Greenway Story Walk”. The program would be held from Monday, June 14th through Friday, July 29th featuring the book titled: “Farmer’s Market Day” by Shanda Trent. Ms. Lopez is proposing to erect 13 signs displaying laminated book pages. The signs will begin at the Town’s electronic sign lining the greenway to the stairway leading to the Park at the corner of the Town Hall property. She commented that the program promotes healthy living as well as promoting the Park, Farmers Market, and the Library. Ms. Lopez presented an example of the size and layout of the signs to be placed on the greenway. Council member Jablonski voiced concern of the presence the town would be setting if Council allows the signage. Mayor Wyatt did not share the concern stating that the program is a town invested event. He then complimented Ms. Lopez stating that the program is a creative way to show off the Park, Farmers Market, and Library.

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved the Richardson Greenway Story Walk program allowing the program to occur from Monday, June 13th through Friday, July 29th as requested.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

- On behalf of the Troutman Business Council, Mike Todd thanked the Town Council for approving the mural, and extended appreciation to Troutman Police Department and Public Works Department for their assistance with the mural. Before and after photos of the mural were shown through a Power Point presentation. Mr. Todd stated that the photos were posted on the Town's Facebook page and has received 253 likes and 118 shares. Mayor Wyatt and Council expressed how pleased they were with the outcome and shared that numerous positive responses from the public has been received. In thanking Mr. Todd for his hard work and involvement in making the mural happen, Council member Young commented that the Town encourages citizen involvement.
- On behalf of Chuck Gallyon, Independence Day Parade Committee Chairman, Council member Williams reminded everyone of the Independence Day Parade on July 2nd at 11:00am. She stated that the opening/welcome will occur prior to the parade at 10:15am on Stage 4 at the Fairgrounds. Mayor Wyatt will offer opening remarks. She also announced: Fireworks will be held at dark at the Fairground. The gates to the Fairground will open to the public at 8:30pm.
- Mayor Wyatt shared the contents of a letter in regards to the honorees of the Troutman Independence Day Parade that voiced displeasure with the phrase "Cold War Veterans". A phrase used to describe all veterans that served during the years 1945-1991. In efforts to make the public aware, Mayor Wyatt stated that the Town partners with the Iredell County Marine Corp in hosting the parade; the Marine Corp selects the honorees.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

8. **MINUTES OF AGENDA BRIEFING OF MAY 09, 2016, (Kimberly Davis, Town Clerk)**
9. **MINUTES OF CLOSED SESSION OF MAY 09, 2016, (Davis)**
10. **MINUTES OF REGULAR MEETING OF MAY 12, 2016, (Davis)**
11. **MINUTES OF CLOSED SESSION OF MAY 12, 2016, (Davis)**
12. **MINUTES OF BUDGET WORKSHOP OF MAY 20, 2016, (Davis)**
13. **MINUTES OF SPECIAL MEETING OF MAY 27, 2016, (Davis)**
14. **BUDGET AMENDMENT FOR GENERAL FUND YEAR END, (Steve Shealy, Finance Director)**
15. **BUDGET AMENDMENT FOR UTILITY FUND YEAR END, (Shealy)**
16. **BUDGET AMENDMENT FOR WATER EFFICIENCY CAPITAL PROJECT FUND CLOSEOUT, (Shealy)**

Upon motion by Council member Young, seconded by Council member Williams, and unanimously carried, approved Consent Agenda items as presented.

(Copied in full, budget amendments is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated June 6th, and June 9th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

NEW BUSINESS

ITEM 17. REQUEST FOR SPONSORSHIP AND BEER & WINE SALES FOR TROUTMAN BUSINESS COUNCIL PARTIES IN THE PARK (JULY AND SEPTEMBER), *(Justin Longino, Parks & Recreation Coordinator)*

On behalf of the Statesville Chamber and the Troutman Business Council, Justin Longino presented a request for Town sponsorship for two scheduled Parties in the Park, along with the request to sale beer and wine at the events. Event dates as follows: Friday, July 8th and Friday, September 16th. Police Chief Selves verified that no incidents occurred at either event last year.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, Troutman Business Council's request for sponsorship and beer and wine sales for parties in the park was approved.

(Copied in full, request letter is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated June 6th, and June 9th, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 18. REZONING REQUEST (RZ-16-04) FROM TOWN RESIDENTIAL (RT) TO CENTRAL BUSINESS (CB), Applicant: Nancy S. Ward; .43 acres, located at 124 Rumble Street, PIN 4731957088, *(Erika Martin, Planning Director)*

a. Call for Public Hearing

Mayor Wyatt opened the Public Hearing

Erika Martin, Planning Director presented the 43 acres rezoning request located at 124 Rumble Street from Town Residential (RT) to Central Business (CB). The existing land use in the area is comprised of a mix of single family homes and non-residential uses. Properties to the north, west and east are currently zoned Central Business. The current zoning district of RT allows predominately for residential uses. The proposed district of Central Business allows animal services, farmers markets, non-profits, hospitals, mixed use buildings, multi-family development, offices, retail, restaurants, hotels, etc. The Planning and Zoning Board approved a positive recommendation with a vote of 5-2. The two members who voted against the rezoning expressed concerns over loss of neighborhood vitality. Staff and the town's Future Land Use Plan is supportive of this area becoming Central Business as requested.

No others spoke in favor of or against the proposed rezoning.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, approved to close the Public Hearing.

Mayor Wyatt declared the Public Hearing closed.

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Consider Consistency Statement

Upon motion by Council member Jablonski, seconded by Council member Young, and unanimously carried, approved that RZ-16-04 is consistent with the 2035 Future Land Use Plan Downtown Development Goal and Map.

The amendment is reasonable and in the public interest because it further unifies this stretch of Main Street as the core of Troutman for residents and visitors.

c. Approval of Adoption of Ordinance 10-16 Titled: “An Ordinance Changing the Zoning Classification of the After Described Property from Town Residential (RT) to Central Business (CB)”

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, Ordinance 10-16 titled: “An Ordinance Changing the Zoning Classification of the After Described Property from Town Residential (RT) to Central Business (CB)” was approved.

(Copied in full, Ordinance 10-16 is filed in Ordinance Book 8, Page 106)

(Copied in full, Ordinance 10-16, staff report, rezoning application, survey map, existing land use map, current zoning map, future land use map, and property owner letters is filed on CD titled: “Town Council Supporting Documents” dated June 6th, and June 9th, 2016 in CD Book #1 titled, “Town Council Supporting Documents”)

ITEM 19. TOWN OF TROUTMAN BUDGET FOR FISCAL YEAR 2016-2017, (David Treme, Interim Town Manager)

a. Call for Public Hearing

Mayor Wyatt Opened the Public Hearing

Interim Town Manager David Treme gave a brief overview of the 2016-2017 Fiscal Year Proposed Budget that was formally presented to the Town Council at their May 27, 2016 Special Meeting. In highlighting key budget items the following recommendations were presented:

- 5 cent property tax increase
 - 3.1 cent for reimbursement to the General Fund Balance for current year projects
 - .50 cent to creating an economic development capital reserve fund
 - .50 cent to create a facilities capital reserve fund
 - .47 cent for contracted services for code enforcement
 - .26 cent for economic development services reserve fund
 - .17 cent of taxes or downtown murals/art
- Includes 3% salary increase for town employees – 1% across the board increase (effective July 1, 2016), and a 2% merit performance evaluation (effective on or before December 1, 2016)
- Decrease in water rate (.05 cent per thousand gallons)
- Decrease in sewer rate (.07 cent per thousand gallons)

In stating that the Council is very interested in continuing to provide town citizens with a high level of services and protection, Interim Town Manager Treme highlighted the following goals as previously discussed with Council:

- Continue to improve service
- Review employee “Take Home Car Policy”
- Look into a formal process to increase “pro-activity” (Comprehensive Capital Budget)
- Safety and protection in schools (Seek funding for School Resource Officer at CATS)
- Seek opportunities for ATW’s (All the Way Grants) for additional funding
- Evaluate and develop a resurfacing schedule for town streets and roads
- Assist Council in the advertising and selection of a new Town Manager
- Provide assistance to the ABC Board
- Create a replacement schedule for town vehicles

Interim Town Manager Treme concluded by commenting that Troutman is a great Town in a great location with a great future. He expressed thanks and appreciation for the support he has received from Council and staff in the short time he has been with the Town, and is excited in moving forward in efforts to accomplish items that will be a plus for and in the community. Sincere thanks and appreciation was expressed to Finance Director Steve Shealy in preparing the budget and to staff for their input and efforts.

Mayor Wyatt thanked Interim Town Manager Treme for his kind words and proficient report to the citizens. He addressed the effect of the proposed tax increase, stating that with the decrease in water and sewer rates, the average household tax increase would be approximately \$68.

Council member Young thanked Interim Town Manager Treme for the clarity in summarizing the budget. He asked Finance Director Shealy at what percentage is the town's current Fund Balance. Shealy responded the town was at 38% at last audit. Interim Town Manager Treme stated that although Council would like the town to be in a better position, 38% is a good number to have in Fund Balance. Council member Henkel commented that a 50-55% goal for Fund Balance is a reasonable goal for the town to eventually achieve and that the Council is trying accomplish goals as well as replenishing Fund Balance. Mayor Wyatt remarked that over the past several years there were town projects that were not budgeted, totaling \$182,000 that was approved by the previous town board and paid for from the town's Fund Balance.

Following comments by town citizen James McNiff, Mayor Wyatt and Mr. McNiff had a brief discussion regarding past Councils actions and the future responsibilities of the current Council.

Ms. Elva Reavis, Patterson Street resident spoke in favor of the proposed budget expressing thanks and appreciation for the Town providing the services that town citizens wanted and ask for. She referenced projects such as the fencing at the park, and the paving of Patterson Street, Lytton Street, and Starks Drive. She also commented that she is thankful to live in Troutman, and feels save in doing so.

Mr. John Larew, resident of Brooks Street spoke in favor of the proposed budget. In thanking the Council for a job well done, he commented that the proposed .05 cent tax increase is justifiable.

Upon motion by Council member Troutman, seconded by Council member Young, and unanimously carried, approved to close the Public Hearing.

Mayor Wyatt Declared the Public Hearing Closed

(Public Hearing sign in sheet is attached to these minutes)

(Copied in full, public hearing notice is attached to these minutes)

19a. Call For Closed Session (Agenda Item 22 – Adjustment to the Agenda)

Mayor Wyatt called for a closed session pursuant to NC General Statute 143-318.11(a)(3) to Consult with Attorney

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, approved to hold a closed session pursuant to NCGS 143-319.11(a)(3) to consult with Attorney

Mayor Wyatt opened the closed session. In attendance along with the Town Council was Interim Town Manager, David Treme; Town Attorney, Gary Thomas; Town Clerk, Kimberly Davis; Finance Director, Steve Shealy; Erika Martin, Planning Director; and Layton Getsinger.

*****Minutes For Closed Session Have Been Sealed Until Public Inspection Will No Longer Frustrate The Purpose Of The Closed Session*****

Reconvene Open Session

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, approved to close the close session and reconvene the open session.

➤ Action taken resulting from the Closed Session: None

b. Adoption of Ordinance 11-16, Titled: “Town Of Troutman 2016-2017 Budget Ordinance”

Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, adoption of Ordinance 11-16 titled: “Town Of Troutman 2016-2017 Budget Ordinance” was approved.

(Copied in full, Ordinance 11-16 is filed in Ordinance Book 8, Pages 107-110)

(Copied in full, Budget Ordinance 11-16 is filed on CD titled: “Town Council Supporting Documents” dated June 6th, and June 9th, 2016 in CD Book #1 titled, “Town Council Supporting Documents”)

ITEM 20. COMMENTS FROM MAYOR AND TOWN COUNCIL

Council member Williams thanked Parks and Rec. Coordinator, Justin Longino for a successful Front Porch Festival. She announced that vendor participation was up 25% from last year’s festival. Money raised was slightly over \$1,100 from last year; spent \$400 more than last year; net profit was \$1,604; and attendance at the event was more than doubled from last year.

Council member Young thanked everyone for attending the “Miles for Matt” fundraiser. He stated there are town citizens with serious health issues, and asked that they not only be kept in prayer, but everyone continue to think of ways to support the needs in the community. Mayor Wyatt commented that “Miles for Matt”, was a fundraiser for a scholarship fund in memory of Matthew Bailey who lost his life to cancer last year. Pink shirts that were worn at the fundraiser was in honor of Matthew’s mother who is also battling cancer.

Mayor Wyatt expressed appreciation of the positive comments from the community regarding the mural and comments received tonight concerning the proposed budget.

ITEM 21. COMMENTS FROM INTERIM TOWN MANAGER, (Shealy)

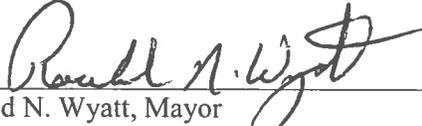
None

ITEM 22. CALL FOR CLOSED SESSION PURSUANT TO NC GENERAL STATUTE 143-318.11(a)(3) TO CONSULT WITH ATTORNEY

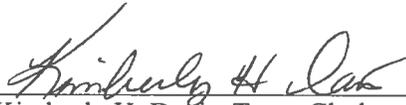
(Adjustment to the Agenda - Closed session was held following Agenda Item 19a-Public Hearing for the proposed budget)

ITEM 23. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Jablonski, and unanimously carried, the June 09, 2016 Town Council meeting was adjourned at 9:27 pm.



Ronald N. Wyatt, Mayor



Kimberly H. Davis, Town Clerk

