

**MINUTE BOOK XXV, PAGES 67-69
BUDGET WORKSHOP OF THE TROUTMAN TOWN COUNCIL
MAY 20, 2016**

A Budget Workshop of the Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on May 20, 2016 at 9:00 a.m. with the Mayor Ronald N. Wyatt presiding.

Council Members Present: Teross Young, Judy Jablonski, Paul Henkel, James Troutman, Sally Williams

Staff Present: David Treme, Interim Town Manager; Kimberly H. Davis, Town Clerk; Erika G. Martin, Planning Director; Steve H. Shealy, Finance Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager, Justin Longino, Parks & Rec Coordinator, Gary W. Thomas, Town Attorney

Press Present: Debbie Page, STV Free News

ITEM 1. MAYOR RONALD N. WYATT CALLED THE MEETING TO ORDER

Mayor Wyatt introduced and welcomed the Town's newly hired Interim Town Manager David Treme.

ITEM 2. DISCUSSION OF THE 2016/2017 FISCAL YEAR PROPOSED BUDGET

The workshop began with an overview of the town's revenue by Finance Director Steve Shealy highlighting the town's valuation by the county assessor's office, property tax income, and increased income from sales tax stating that the town's revenues are in a good place.

Interim Town Manager David Treme led the Council in discussions in a review of the following key budget impact items and other policy issues.

Police Staffing

*Town Manager to discuss staffing and positions with Police Chief Selves.

- Council: In agreement to maintain current positions.

Replacement Vehicles (3) \$70,000

Leave in budget, one on order, but hold off on purchasing the remaining two.

*Look into a vehicle replacement program.

*Review Town Take Home Vehicle Policy/do analysis over next several months for need and cost /report back to Council.

- Council: In agreement to proceed.

Capital Reserve Funds (Facilities/Economic Development) \$38,140

*Update Capital Reserve with new line item.

- Council: In agreement to leave in budget.

Replenishing Fund Balance \$156,805

*Research other towns, and establish Fund Balance Policy / research an alternate word for "contingency".

- Council: In consensus to leave in budget.

3 Interns (Communications, Farmers Market Manager, Planning and Zoning for Mapping) \$11,800

*Look at combining proposed Farmers Market Manager with Parks and Rec.

- Council poll: Williams/Young/Troutman-Leave all three in budget.
- Henkel- Look at combining proposed Farmers Market Manager with Parks and Rec. Coordinator position

Lake Norman Transportation Commission \$3,000

- Council: In consensus to leave in budget.

Playground Equipment \$14,000 additional (\$19,000 total)

*Look at Park for Capital Outlay Item.

- Council: In consensus to leave in budget.

Merit vs Cost of Living Increases 3%

*Establish 1% COLA across the board increase and 2% Merit increase

- Council: In consensus of 1% COLA and 2% merit with COLA in effect July 1st. The 2% merit completed as soon as possible/no later than December 1st.

Feasibility of increasing Police Department space

*Research feasibility of proposed facility/and alternatives.

- Council: In agreement.

Staff recommendation to evaluate council compensation

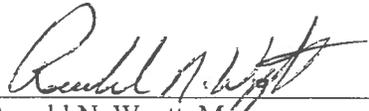
- Council: In agreement.

OTHER: Overview

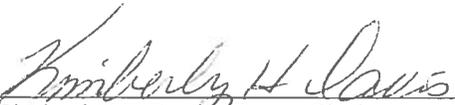
- **Add - Tax increase of 4.25 cents**
- **Decrease in water rate (\$.05) and sewer rate (\$.07) - leave in budget**
- **Group insurance decrease: 5% - leave in budget**
- **Add - Fund Balance Appropriation of \$325,000 for ABC Store start-up cost**
- **Remove from proposed budget \$35,000 for updating plans for Town Hall expansion**
- **Complete Main Street Circulation Study**
- **Complete UDO rewrite-leave in budget**
- **Wayfinding Program-leave in budget**
- **Retain \$2,000 grant to Library**
- **Code Enforcement-leave in budget**
 - *Research alternative options for code enforcement
- **Overhaul Personnel Policy-leave in budget**
 - * Council requested recommendation from Town Manager
- **Street Study-leave in budget/Town Manager recommended making it part of the Capital Budget, *Adam to research cost from North Carolina State University Institute for Transportation Research and Education (ITRE) and other possible options**
- **Economic development Consultant - leave in budget (put into a line item)**
 - *Research cost of SRD membership and Mooresville south Iredell Economic Development Council
- **Splash Pad design in Park (Phase 2) – leave in budget**
- **Purchase Skid Steer – Leave in**
- **Purchase additional sewer capacity from Mooresville – leave in budget**
- **Paint interior of water tank – leave in budget**
- **Purchase of new handheld meter reader – leave in budget**
- **Part-time Parks & rec. position – leave in budget**
- **Add - \$7,000 for Murals/Downtown Art**

ITEM 3. ADJOURNMENT

Upon motion by Council member Troutman, and seconded by Council member Williams, and unanimously carried, the Budget Workshop of May 20, 2016 was adjourned at 11:13 a.m.



Ronald N. Wyatt, Mayor



Kimberly H. Davis, Town Clerk



(*Action to be taken by staff)