

**MINUTE BOOK XXV, PAGES 56-66  
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES  
MAY 12, 2016**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, May 12, 2016 at 7:00 p.m. with the Mayor Ronald N. Wyatt presiding.

Council Members Present: Sally P. Williams, W. Paul Henkel, Judy Jablonski, James K Troutman

Council Members Absent: Teross W. Young

Staff Present: Steven H. Shealy, Interim Manager/Finance Director; Kimberly H. Davis, Town Clerk; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Matthew A. Selves, Police Chief; Justin Longino, Parks and Rec. Coordinator; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News  
Nina Mastandrea, Statesville Record and Landmark

**MAYOR RONALD N. WYATT CALLED THE MEETING TO ORDER**

**ITEM 1. MAYOR WYATT WELCOMED VISITORS AND GUESTS**

**ITEM 2. INVOCATION** – Mr. Jasper Farmer of Troutman delivered the invocation

**ITEM 3. PLEDGE OF ALLEGIANCE** – Led by Daniel A. Salinese

**ITEM 4. ADJUSTMENTS TO THE AGENDA**

None

**ITEM 5. APPROVAL OF AGENDA**

Upon motion by Council member Henkel, seconded by Council member Williams, and unanimously carried, agenda for the regular meeting of May 12, 2016 was approved as presented.

**RECOGNITIONS, PRESENTATIONS AND COMMUNITY EVENTS**

**ITEM 6. PRESENTATION OF “CITIZEN OF THE YEAR” – ELBERT H. RICHARDSON, (Mayor Wyatt)**

The “2016 Citizen of Year” was awarded to the late former Mayor, Elbert H. Richardson, with a plaque accepted in his honor and memory by his wife, Joyce Richardson. Mayor Wyatt stated that Elbert Richardson, who served the Town well for 16 years was nominated by Council member Sally Williams. As Mayor, Elbert Richardson was one of the most attended to any function, welcoming people with a warm smile and heartfelt handshake. Mayor Richardson had a vision for Troutman and was able to get others on board in seeing those visions through. Mayor Wyatt read aloud Council member William’s nomination narrative that listed some of Mayor Richardson’s accomplishments such as implementation of the greenway that is named the Richardson Greenway in his honor and is used constantly by the public, negotiating with ESC for the Town’s first public park that is used constantly by people of all ages, implementation of leaf and limb pick up, curbside recycling, and street sweeping. Mayor Wyatt concluded by stating that other than his countless achievements as Mayor, he was more importantly a father, husband, and a leader of our Town, and this award is very appropriate.

**ITEM 7. PROCLAMATION RECOGNIZING NATIONAL POLICE WEEK, (Matthew Selves, Police Chief)**

Police Chief Matthew Selves stated that Proclamation 01-16 is in recognition of National Police Week (May 15<sup>th</sup> – May 21<sup>st</sup>) and formally declares the week as Police Week in Troutman Police Department. He remarked that as of this year (2016) there have been 35 officer deaths while in the line of duty in the United States. Chief Selves read aloud the Proclamation in its entirety highlighting that in the evening of May 13, 2016 the National Law Enforcement Officers Memorial Fund's 28<sup>th</sup> Annual Candlelight Vigil to be held in Washington DC is in honor and memory of the service and sacrifice of all officers killed. May 15, 2016 is designated as Peace Officers Memorial Day in honor of the fallen officers and their families (U.S. flags should be flown at half-staff). Mayor Wyatt made everyone aware that on Thursday, May 25, 2016 at the Iredell County Fraternal Order of Police Lodge will hold a local ceremony.

(Copied in full, Proclamation 01-16 is filed in Proclamation Book 1)

**ITEM 8. INTRODUCTION OF RESERVE OFFICER DARIN BUMGARNER, (Matthew Selves, Police Chief)**

Police Chief Matthew Selves introduced James Darin Bumgarner as Troutman Police Departments new part time reserve officer stating that Officer Bumgarner has 9 years' experience in law enforcement. He has experience as a Patrol Officer, K9 Officer, and School Resource Officer (SRO). Officer Bumgarner is a graduate of Alexander Central High School and Wilkes Community College. He is single, but soon to be married.

**ITEM 9. RECOGNITION OF SCHOOL RESOURCE OFFICER (SRO) ELLIOTT TURNER, (Selves)**

Police Chief Matthew Selves recognized Elliott Turner, School Resource Officer (SRO) at Troutman Middle School (TMS) for attending and passing a 32 hour International Mountain Police Bike Association Police Cyclist Training in Ashville, N.C. Officer Turner will be patrolling the streets of Troutman on his bike during the summer months.

Chief Selves recognized Officer Turner in initiating an Anti-Bullying Campaign in November 2013 at TMS to raise the awareness level of bullying in local schools. In conjunction with this program an Anti-Bullying Bowl is held. Employees from the Police Department and Fire Department would speak to the players before the games about bullying, drug abuse, etc. He also recognized Officer Turner for working with the students, diverting many incidents through mediation that normally petitions would be filed with Juvenile Justice.

Chief Selves presented Officer Turner with a Certification of Recognition for all his achievements.

**ITEM 10. RECOGNITION OF DETECTIVE SGT. COREY RICHARD AND INVESTIGATOR RUSSELL JONES, (Selves/Matt Hayes, Secret Service)**

Police Chief Selves recognized Detective Corey Richard and Investigator Rusty Jones on a case dating back to November 2013 that recently led to the arrest and recent conviction of Joey Jones for financial fraud, and other Federal charges, along with the arrest of three additional suspects. Chief Selves gave a brief background of the fraud incident that occurred at BB&T in Troutman, and a description of the role the two officers played in the case leading to the arrest. Investigator Matt Hayes with the Secret Service stated that the case ballooned country wide into the largest he has seen in his 18 years with the Secret Service. Joey Jones was sentenced to 75 months in Federal prison. Investigator Hayes praised Detective Richard and Investigator Jones in being efficient, proactive, and professional. He commented that he appreciates every opportunity to work with Troutman Police Department.

Police Chief Selves presented Detective Richard and Investigator Jones Certificates of Recognition.

**ITEM 11. BUSINESS SPOTLIGHT – PHD’S, (Paul Henkel, Council Member)**

Council member Paul Henkel recognized PhD’s (Personal Handcrafted Displays) located at 157B Houston Road as the Business Spotlight for the month of May. PhD’s is a manufacturer of laser cut, and hand finished and assembled wood maps of lakes, coastlines, estuaries, rivers, and islands that are not only accurate, but also works of art worthy of being displayed in any home or office and fit in nicely with any decor. They create digital files and send them to a laser cutter for lake maps and wood puzzles. The company also offer a wide selection of wood products for weddings and any other life events. PhD’s was established in 2010. The owners, Ken & Kelly Minyard began with a background in photography and graphic arts. They love working with their clients to bring their ideas to life. Ken is over Product Development and Kelly is the CFO of the company.

In recognition of being an important part of the community, Ken and Kelly were presented with a Certificate of Recognition.

Mr. Minyard thanked Town Council for the recognition, inviting them to visit their establishment to see what they do and how they do it.

**ITEM 12. EDUCATION SPOTLIGHT – Troutman Elementary School, (Judy Jablonski, Council Member)**

Council member Judy Jablonski presented Troutman Elementary School (TES) Fuel Up to Play 60 Team as the Education Spotlight for May. She stated that Fuel Up to Play 60 is an in-school nutrition and 60 minute a day exercise program launched by the National Dairy Council and the NFL, in collaboration with the USDA to improve nutrition and physical activity at school. The program, originally kicked-off in 2014, encourages today’s youth to lead healthier lives starting off each day with a Grab-n-Go breakfast that has proven better overall performance and attendance. Accompanying the students was Assistant Principal Heather Dollevoet, and program coaches Donette Clendenin (PE teacher) and Sharron Saunders (Cafeteria Manager). Council member Jablonski asked that each student please stand as their names are called and remain standing until the next student is recognized.

The coaches and team presented a PowerPoint presentation with each student describing the program and its benefits, followed by introduction of the following team members (all 5<sup>th</sup> grade students): Kaitlyn Landis, Olivia Ostwalt, Josie McCoy, Riley Moose, McKenna Walker, Natalie Sheets, Jordan Vaughn, Brycen Kurley, Connor Brill, Justin Sentelle, Luke Winterhalter, Grace Hutchens, Tateum Sheets, Aubrey Sims, D’Miyah White, and Sara Caudle.

Coach Clendenin stated that as part of the program, TES hosts a Family Night Health Fair to help increase diabetes awareness and childhood obesity prevention. In highlighting the program’s accomplishments, Coach Clendenin shared that TES Fuel Up to Play 60 team was invited to the NC American Alliance for Physical Health Educators, Recreation and Dance (AAPHERD) Conference held in Winston Salem where they presented their program to attendees from across the state. Also, resulting from the Family Night Health Fair, TES was awarded Community School’s Award from Iredell Statesville School System. To encourage and reward outstanding practices for school food authorities, the NC Department of Public awarded TES with the USDA Best Practice Award. TES was 1 of 8 schools over NC that received the award.

In completion of the recognitions, the students came forward to receive a town medallion and patch from Mayor Wyatt, along with a congratulatory hand shake from each Council member.

## **STANDING REPORTS**

### **ITEM 13. TROUTMAN ESC PARK, (*Justin Longino, Parks and Recreation Coordinator*)**

In the absence of Parks and Recreation Chair John Larew, Parks and Recreation Coordinator Justin Longino presented the following monthly report:

- Pavilion update  
Pavilion construction is underway! Some blocks have been laid and concrete was being poured this morning. Council was invited to stop by and see the work in process. Updates will be posted on the Town's Facebook page.
- Farmer's Market  
The Farmer's Market opened last Tuesday with 6 or 7 vendors in attendance. Things are still early in the season, but as the weather gets warmer, there will be more offerings. The market will be held every week, weather permitting, on Tuesdays and Thursdays from 4:30-6:30 under the white tent in the park.
- Rotary Fit Stations  
The Rotary Club of Troutman had a landscaping work day 2 weeks ago, adding butterfly bushes and azaleas around the fit stations along the walking trail. With left over funds from purchase of the fit stations, Rotary purchased 2 dump truck loads of mulch to be spread around the fit stations.
- Miles for Matt and Joel Mashburn Trail Dedication  
Miles for Matt 5k race to be held in the park on June 4<sup>th</sup> at 8:00 am. The event, sponsored by the Troutman Rotary Club, benefits the Matthew Bailey scholarship fund at South Iredell High School. In conjunction with the 5k, a ribbon cutting ceremony for the fitness stations and acknowledgement of the naming of the Joel Ray Mashburn Fitness Trail that the fitness stations are placed. A Rotary representative will speak regarding the stations, and Mayor Wyatt will speak regarding the Joel Mashburn Trail. Mr. Mashburn will be in attendance.
- Parks and Rec. formed a subcommittee to further research golf cart ordinances and potential rules/regulations for Troutman. Following last month's council meeting, Parks & Rec. Chair, John Larew reported to the committee council decision. Committee members are still passionate regarding the idea of golf carts. The committee's hope is to come up with a well-written ordinance that keeps everyone safe.
- Veterans parking spot sign  
The veteran's parking spot sign requested by Council is in-hand and will be installed sometime next week.
- Front Porch Fest  
Downtown Festival to be held May 14<sup>th</sup> from 10am-5pm at the intersection of Wagner and Main. There will be approximately 10 different food options to choose from, over 40 vendors, and a kid's zone with bounce houses, a magician, story time provided by Friends of the Library, toys provided by CATS school, and a 30-foot trackless train that will be meandering through the festival.
- Mr. Larew has successfully setup Bojangles fundraising nights at the Bojangles in Troutman. It will be on the 1st and 3rd Wednesdays beginning May 19<sup>th</sup> with 10% of all sales going to support the park.

### **ITEM 14. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (*Rebecca Lopez, Troutman Branch Manager*)**

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following report:

- Love Your Library Week - April 11<sup>th</sup>-16<sup>th</sup>
  - Love Your Library Board - created for patrons to place comments of why they love their library. Ms. Lopez shared with Council some of the comments posted.
- Grey Seal Puppet Show Success
  - The event was covered by Statesville Record & Landmark and Statesville Free News

- Over 40 attendees
- NC Cardinal System
  - Started resource sharing last Monday statewide
  - 800 items sent out, 60 items received in the first week
    - Including DVDs and CDs which the library has not had since 2009
- New Adult Programs
  - Pinterest Craft Club
    - 2 programs so far (Terrariums for Earth Day & Chalk Paint Wood Plaques)
    - Requires sign up and each program has been full, including next month
  - Community Novel
    - Novel written completely by community members
    - Part of a partnership with Mitchell Community College and Iredell Makerspace Program
    - First meeting- Wednesday, June 8<sup>th</sup>, at 5:30pm
- Community Garden (almost completed)
  - Crops planted: okra, cucumbers, tomatoes, pumpkin, squash, watermelon, cantaloupe, sweet peppers, banana peppers, hot peppers, thyme, oregano, rosemary, and lavender
  - Community Workday:
    - Saturday, May 14<sup>th</sup>, from 2:00-4:00pm: Butterfly Garden
  - Iredell Makerspace is providing concrete stepping stones

In closing, Ms. Lopez thanked the Council for their donation for a brick paver in honor of Elbert Richardson

Mr. Steve Rimmer, President of the Troutman Friends of the Library addressed the Council announcing the 3<sup>rd</sup> Annual Troutman Community Day to be held May 21<sup>st</sup> at the J. Hoyt Hayes Memorial Troutman Library. The event averages 500 attendees. There are 15 vendor spaces including food vendors. In giving a brief background of how the event originated, Mr. Rimmer stated the library opened on May 25, 2010 in celebration of the opening. The event will host music, book signing by local authors, crafts, games, ticket raffles, logo contest, etc.

**COMMENTS FROM VISITORS AND GUESTS:** *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

No comments were made.

**CONSENT AGENDA:** *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

**ITEM 15. MINUTES OF AGENDA BRIEFING OF APRIL 11, 2016, (Kimberly Davis, Town Clerk)**

**ITEM 16. MINUTES OF CLOSED SESSION OF APRIL 11, 2016, (Davis)**

**ITEM 17. MINUTES OF REGULAR MEETING OF APRIL 14, 2016, (Davis)**

**ITEM 18. MINUTES OF CLOSED SESSION OF APRIL 14, 2016, (Davis)**

**ITEM 19. MINUTES OF BUDGET WORKSHOP OF APRIL 21, 2016, (Davis)**

**ITEM 20. MINUTES OF SPECIAL MEETING OF APRIL 25, 2016, (Davis)**

**ITEM 21. MINUTES OF CLOSED SESSION OF APRIL 25, 2016, (Davis)**

**ITEM 22. MINUTES OF SPECIAL MEETING OF APRIL 28, 2015, (Davis)**

**ITEM 23. ACCEPT RESIGNATION OF ERIC VANVLIET FROM DESIGN REVIEW BOARD, (Davis)**

**ITEM 24. BUDGET AMENDMENT FOR ADMIN DEPARTMENT, (Steve Shealy, Interim Town Manager/Finance Director)**

**ITEM 25. BUDGET AMENDMENT FOR ECONOMIC DEVELOPMENT, (Shealy)**

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, Consent Agenda items were approved as presented.

(Copied in full, budget amendments is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated May 9<sup>th</sup>, and May 12<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

(Copied in full, resignation letter is filed on CD titled: "Town Council Supporting Documents" dated May 9<sup>th</sup>, and May 12<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

## **NEW BUSINESS**

**ITEM 26. ECONOMIC INCENTIVE REQUEST BY STATESVILLE REGIONAL DEVELOPMENT FOR PROJECT DORADO,** (*John Marek, Statesville Regional Development (SRD) Director of Business Retention, Expansion and Marketing*)

### **a. Call for Public Hearing**

*Mayor Wyatt opened the Public Hearing*

Mr. John Marek, SRD Director of Business Retention, Expansion and Marketing addressed the Council with an industrial tax grant incentive request on behalf of an existing Troutman based business (code name project Dorado) which is looking to expand its facility, purchase capital equipment, and increase the work force by creating 20 new job positions. The improvement period will be July 1<sup>st</sup>, 2016 through December 31<sup>st</sup>, 2017. Total capital investment by the company during the improvement period will be \$6 million dollars. The incentive will be 80% of property tax increase for 5 years with a total incentive of \$106,000.

No others spoke for or against the incentive request.

Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, approved closing the Public Hearing.

*Mayor Wyatt declared the Public Hearing closed.*

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

### **b. Consider Approval of Economic Incentive**

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved tax incentive request as proposed in the amount of \$106,000.

(Copied in full, request for incentive is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated May 9<sup>th</sup>, and May 12<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

**ITEM 27. Main Street Traffic Study Update,** (*Jonathan Guy, Kimley-Horn Transportation Engineer*)

In regards to the Troutman Main Street Traffic/Planning Study, Mr. Jonathan Guy, Kimley-Horn Transportation Engineer updated Town Council that Phase I is complete and Phase II of the study is underway. Phase II process

is to establish a Project Advisory Committee whose purpose is to review and gather input in regards to Phase I of the study that includes planning, concepts, and the study of intersections. The committee will consist of representatives from NCDOT, CRTPO, Iredell County and local members as appointed by Troutman Town Council. The committee's work should be completed by the end of summer.

Mayor Wyatt asked Mr. Guy if he feels it would be advantageous for the town to join Lake Norman Transportation Commission for project assistance. Mr. Guy responded there is value in having a greater voice as long as everyone is in collaboration.

Discussion was held regarding a study/plan regarding transit and connectivity of towns/cities to Charlotte. Mr. Guy stated that having mobility through transit is a unique opportunity and benefit to all communities, especially for individuals who do not have access or ability to use vehicles. Mayor Wyatt asked that by being attached to other communities, are Federal Grants more lucrative. Mr. Guy stated that anytime communities have a chance to connect in working towards an issue/project, a collective voice is always heard louder. Also with the new funding process within NCDOT it always helps in getting their support.

**a. Consider Appointments to Project Advisory Committee**

Planning Director Erika Martin recommended appointments of the following:  
Troutman Elected Official (1): Judy Jablonski  
Town Staff: Erika Martin  
Planning Board: Jim McNiff  
Design Review Board: Mark Michel  
Parks & Rec: Kerri Bates  
Downtown Business Owner: Ginger Finley  
Representative from NC DOT Statesville Office  
Representative from NC DOT Raleigh Office  
Representative from CRTPO Technical Coordinating Committee  
Representative from Iredell County Planning Dept.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, approved to appoint Council member Jablonski, Erika Martin, Jim McNiff, Mark Michel, Kerri Bates, Ginger Finley, and one representative from NCDOT Statesville Office, NCDOT Raleigh Office, CRTPO Technical Coordinating Committee, and Iredell County Planning Department to the Project Advisory Committee as recommended by staff.

**ITEM 28. REZONING REQUEST (RZ-16-02) FROM HEAVY INDUSTRIAL (IH) TO HIGHWAY BUSINESS (HB),** Applicant: K.B. Godley IV, LLC/ Kathryn B. Godley; located at the S.E. Corner of North Main Street and Murdock Road, portion of PIN 4732708381, 3.8 acres, *(Erika Martin, Planning Director)*

**a. Call for Public Hearing**

***Mayor Wyatt opened the Public Hearing***

Erika Martin, Planning Director presented the rezoning request stating that Ms. Godley is requesting rezoning of a portion of her property (approximately 3.8 acres) located on the SE corner of Hwy 21 and Murdock Road to be rezoned from Heavy Industrial to Highway Business. Currently, the requested area is undeveloped with the remainder of the property used for industrial purposes. Commercial uses, such as Food Lion and Kat's Patch are in close proximity. Highway Business zoning is adjacent to the west and south. The future land use plan is supportive of this corner becoming Highway Business. Ms. Martin stated that some of the biggest changes in permitted uses would be the allowance of fortune teller establishments, tattoo parlors, mixed uses, town homes,

apartments, restaurants, temporary uses, and hotels. The Planning & Zoning Board raised concerns over driveway access to the site from Murdock Road. They recommended approval of the request, but wanted to allow flexibility to include an extension of area for a driveway if needed. Following the meeting Ms. Martin reached out to the NCDOT reporting that as proposed, a right-in, right-out driveway could be considered, but recommend pursuit of a shared driveway between Kontane and the future use. Ms. Martin recommended approval of the request as presented.

Mr. Don Fuller, Attorney for Ms. Godley spoke on behalf of the applicant stating that the rezoning of 3.8 acres of a 25 acres tract to Highway Business will be an advantage for future development and to the Town. It is consistent with the adjacent properties and with the goals as stated in the Town's Future Land Use Plan.

***Mayor Wyatt declared the Public Hearing closed.***

(Public Hearing sign in sheet is attached to and made part of these minutes)  
(Copied in full, public hearing notice is attached to these minutes)

**b. Consider Consistency Statement**

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved that RZ-16-02 is consistent with the 2035 Future Land Use Plan Commercial Development Goal and Map. The amendment is reasonable and in the public interest because Highway Business is adjacent to the site and the most intensive uses within the district require a Special Use Permit.

**c. Approval of Adoption of Ordinance 08-16 Titled: “An Ordinance Changing the Zoning Classification of the After Described Property from Heavy Industrial (IH) to Highway Business (HB)”**

Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, Ordinance 08-16 titled: “An Ordinance Changing the Zoning Classification of the After Described Property from Heavy Industrial (IH) to Highway Business (HB)” was approved.

(Copied in full, Ordinance 08-16 is filed in Ordinance Book 8, Pages 104)  
(Copied in full, Ordinance 08-16, staff report, rezoning application, survey map, existing land use map, current zoning map, future land use map, and property owner letters is filed on CD titled: “Town Council Supporting Documents” dated May 9<sup>th</sup>, and May 12<sup>th</sup>, 2016 in CD Book #1 titled, “Town Council Supporting Documents”)

**ITEM 29. REZONING REQUEST (RZ-16-03), FROM TOWN RESIDENTIAL (RT) TO CENTRAL BUSINESS (CB), Applicants: Sidney and Robert Hilderbrand; located at 112 Rumble Street (.248 acres, PIN 4731958268), 184 South Main Street (.175 acres, PIN 4731958251), 118 Rumble Street (.407 acres, PIN 4731957164), (Martin)**

**a. Call for Public Hearing**

***Mayor Wyatt opened the Public Hearing***

Erika Martin, Planning Director presented the rezoning request stating that the Hildebrand brothers are requesting rezoning of approximately .83 acres comprised of 3 residential properties on the corner of Main Street and Rumble Street. The properties are currently zoned Town Residential with properties to the west and east zoned Central Business. The Future Land Use Plan is supportive of this area becoming Central Business as requested. The current district allows predominately for residential uses. Central Business allows the following uses: animal services, farmers markets, non-profits, hospitals, mixed use, multi-family development, offices, retail, restaurants, hotels, etc.

Ms. Martin continued by stating that the Planning and Zoning Board had a vote of 4 recommending the rezoning as requested, and 2 against. The two against expressed concerns over loss of neighborhood vitality. They indicated comfort with the first two lots being converted, but felt the third should remain residential. Staff is supportive of keeping residential properties adjacent to schools, but the 3 lots creates a more buildable commercial area and would be appropriate at this time. She advised that a fourth property on Rumble Street has submitted an application for next month's consideration.

No others spoke for or against the proposed rezoning.

***Mayor Wyatt declared the Public Hearing closed.***

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

**b. Consider Consistency Statement**

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved that RZ-16-03 is consistent with the 2035 Future Land Use Plan Downtown Development Goal and Map. The amendment is reasonable and in the public interest because it further unifies this stretch of Main Street as the core of Troutman for residents and visitors.

**c. Approval of Adoption of Ordinance 09-16 Titled: “An Ordinance Changing the Zoning Classification of the After Described Property from Town Residential (RT) to Central Business (CB)”**

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, Ordinance 09-16 titled: “An Ordinance Changing the Zoning Classification of the After Described Property from Town Residential (RT) to Central Business (CB)” was approved.

(Copied in full, Ordinance 09-16 is filed in Ordinance Book 8, Pages 105)

(Copied in full, Ordinance 09-16, staff report, rezoning application, survey map, existing land use map, current zoning map, future land use map, and property owner letters is filed on CD titled: “Town Council Supporting Documents” dated May 9<sup>th</sup>, and May 12<sup>th</sup>, 2016 in CD Book #1 titled, “Town Council Supporting Documents”)

**ITEM 30. CONSIDER BOARD APPOINTMENTS/NOMINATIONS**

**a. Design Review Board (DRB), (1 Member for Term Expiring November 13, 2016), (Davis)**

Town Clerk Kim Davis explained to Council that the vacant position is due to the resignation of Eric VanVliet. The term of the position is to expire November 13, 2016.

Planning Director Martin stated that the Town's committees would appreciate having the opportunity to recommend/nominate candidates to Town Council for consideration.

Council member Troutman asked how committee vacancies are advertised to the public. Planning Director Martin stated it is posted on the Town website, electronic sign, and in the newsletter. Mayor Wyatt suggested appointment of two Council members to a committee to serve with available Department Heads to set up a regular monthly call to citizens in efforts to step-up community awareness of upcoming town events, and/or projects, including board and committee vacancies. Council member Henkel and Council member Troutman volunteered to serve on such committee. Mayor Wyatt commented he would like to attend. Council members are to coordinate the date of time of the monthly meetings through Steve Shealy, Interim Town Manager/Finance Director.

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, approved to table all appointments at this time, giving committees time to make recommendations to Town Council.

**b. Travel and Tourism Authority, (4 Year Terms-Expiring May 2020), (Shealy)**

- 2 Members from the Troutman Business Council
- 1 Member from Travel and Tourism
- 1 Member "At Large"
- Appoint Chairman

Steve Shealy, Interim Town Manager/Finance Director informed the Council regarding information staff received from the State Travel and Tourism Commission in reference to holding off on appointment until such time more activity is coming in. The Commission advised that it is the Council choice of how to handle. Council can appoint and keep the Resolution that established the Authority as is; appoint and change the Resolution extending the terms of office, or do nothing and leave positions vacant until such time they are needed.

Mayor Wyatt recommended staff have the discretion in changing the Resolution. He recommended no official meetings are required due to no activity, and with no term limits and present to Council for consideration at next month's regular meeting. Council was in agreement.

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, approved to table appointments to allow town boards and committees the opportunity to make recommendations to Town Council.

Copied in full, applications to serve on advisory boards and committees is filed on CD titled: "Town Council Supporting Documents" dated May 9<sup>th</sup>, and May 12<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

**ITEM 31. COMMENTS FROM MAYOR AND TOWN COUNCIL**

Council member Williams commented to the seating arrangement at Agenda Briefings stating she feels that Agenda Briefings are less formal the regular Council meetings and sitting around tables vs sitting at Council Dias give a more relaxed atmosphere. She suggested, that rules could be set in regards to sidebar conversations and any other rule Council may see fit. Mayor Wyatt commented that he personally does not mind the informal seating, but the first time that Council members and/or employees cannot hear or states that they missed something that was said, he anticipates the consequences to be severe.

Council member Henkel was excused from the meeting 8:50 pm due to a personal emergency.

**ITEM 32. COMMENTS FROM INTERIM TOWN MANAGER, (Shealy)**

Steve Shealy, Interim Town Manager/Finance Director

- Informed Council that the upgrades for the Town's golf cart, as requested by Council, to make it street legal have been ordered. The golf cart will be used at Front Porch Fest on Saturday, but the parts will not be received in time to have the upgrades installed.
- Informed Council that following the budget workshop set for May 20<sup>th</sup>, a Special Meeting will be needed no later than 10 days before Councils regular June meeting in order to meet statutory requirement of the budget calendar, in order to adopt the budget at the June 9<sup>th</sup> meeting.

Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, approved to set Special Meeting date of May 27, 2016 for purpose of budget presentation and set a Public Hearing date for adoption of the 2016/2017 Fiscal Year Budget.

### ITEM 33. CALL FOR CLOSED SESSION

Mayor Wyatt called for a closed session pursuant to NC General Statute 143-318.11(a)(6) to Discuss Personnel; and NC General Statute 143-318.11(a)(4) to discuss matters pertaining to Economic Development.

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, approved to hold a closed session pursuant to NCGS 143-319.11(a)(6) Personnel; and NCGS 143-318.11(a)(4) Economic Development.

Mayor Wyatt opened the closed session requesting that along with the Town Council that Town Attorney Gary Thomas; Town Clerk, Kimberly Davis; Finance Director, Steve Shealy join the closed session.

**\*\*MINUTES FOR CLOSED SESSION HAVE BEEN SEALED UNTIL PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION\*\***

#### Reconvene Open Session

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, approved to close the close session and reconvene the open session.

#### Action taken resulting from the Closed Session:

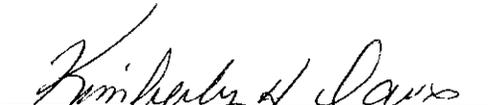
Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, approved to extend contract offer for the position of Interim Town Manger to Mr. David Treme.

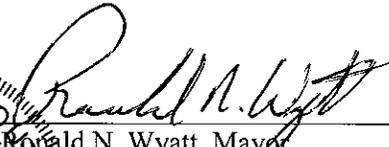
#### OTHER:

Mayor Wyatt advised Council that Troutman has been extended the invitation to join Lake Norman Transportation Committee. Cost is uncertain, but believes the cost is in the neighborhood of \$25,000(+). Mayor Wyatt to email cost to Council. He explained the advantages of the Town partnering with other communities such as project scoring. No action to be taken at this time.

### ITEM 34. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Jablonski, and unanimously carried, the May 12, 2016 Town Council meeting was adjourned at 9:27 pm.

  
Kimberly H. Davis, Town Clerk

  
\_\_\_\_\_  
Ronald N. Wyatt, Mayor

