

**TOWN OF TROUTMAN  
400 NORTH EASTWAY DRIVE  
TROUTMAN, NORTH CAROLINA**

**TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES**

**May 06, 2019 – 4:00 P.M. – Troutman Town Hall**

Presiding: Mayor Teross W. Young;

Council Members Present: W. Paul Henkel, Paul R. Bryant, Janith J. Huffman, Judy Jablonski

Council Members Absent: Sally P. Williams

Staff Present: Justin E. Longino, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Emily M. Watson, Parks and Recreation Coordinator; Adam K. Lippard, Public Works Manager; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News  
Megan Suggs, Statesville Record and Landmark

Others: (Sign-In sheet is attached to these minutes)

**I. MAYOR YOUNG CALLED THE AGENDA BRIEFING MEETING TO ORDER**

Mayor Young commented that it has been a difficult week with the shootings at UNC Charlotte and in Mooresville with the loss of Mooresville Police Officer Shelton. These events make it hard to understand the world in which we live and also makes us appreciate those who are willing to lay down their lives for the safety of others. He requested a moment of silence for reflection.

**II. ADJUSTMENT(S) TO THE AGENDA BRIEFING AGENDA**

Council member Henkel requested to add discussion of House Bill (HB) 278 titled: "First Responders Separation Allowance" to item III. Miscellaneous Business; A. (1).

\*Upon motion by Council member Jablonski, seconded by Council member Huffman, and unanimously carried, approved the agenda as amended above.

**III. MISCELLANEOUS BUSINESS**

**A. Business from Council and Mayor**

**1. Discuss House Bill (HB) 645; Senate Bill (SB) 534 Revisions to Outdoor Advertising Laws; and House Bill (HB) 278 Regarding First Responders Separation Allowance, (Council Member Paul Henkel)**

Council member Henkel suggested that Council made a recommendation opposing the two bills listed above. He presented a brief description of each bill stating that HB 645 and SB 534 is an erosion of municipal rights that is unwarranted; and HB 278 is an erosion of municipal rights to determine benefits. If HB 278 is passed, there would be no funding from the state and a large financial burden would be placed on municipalities of whom do not need any more unfunded mandates.

\*Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved to direct Town Manager Justin Longino to verbally contact local representatives in opposition of HB 645, SB 534, and HB 278, to be followed up by mailing a letter of apposition.

Town Manager Longino stated that in talking with the NC League of Municipalities legislative council, he was advised that local representatives want to hear personally from Council members and informed them that a contact list has been included in Councils packets/notebooks.

Council member Henkel also suggested that each Council member contact each representative individually.

(Copied in full, Legislative Alerts for NCLM is filed on CD titled: "Town Council Supporting Documents" dated May 6<sup>th</sup>, and May 09<sup>th</sup>, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

## **2. Discuss Considering a Resolution in Support of Keeping Iredell County Fairgrounds in Corporate Limits**

Council member Henkel requested that Council consider a Resolution at their June meeting in support of keeping the Fairgrounds at its current location per the suggestion of Iredell County Commissioner Jeff McNeely. He advised that discussions have been held regarding the possibility of relocating the Fairground and feels that the Fairground is asset to the Troutman and it is in the town's best interest to keep it here. Discussion was held regarding enhancing the facility and bringing it up to code along with holding more town events and using it for educational purposes. Ron Wyatt, Iredell County Register of Deeds addressed Council in favor of keeping the Fairgrounds in Troutman.

Staff was directed to draft a Resolution to present for Council's consideration at their regular scheduled meeting in June.

### **B. Business from Staff**

#### **1. Approval of Policy #53 Titled: "Conflict of Interest", (Justin Longino, Town Manager)**

In the absence of Police Chief Selves, Town Manger Longino presented Policy #53 titled: "Conflict of Interest for Council's consideration of approval stating that the policy is needed in order to receive funding from a Governor's Crime Commission grant that has already been approved but was held up due to the government shutdown. He stated that the proposed policy is a requirement to have in place in order for the Town to receive the funds. If it is not in place by June 30<sup>th</sup> the Town could lose the funds. The policy will dictate that the funds will not be misused. Town Manager Longino explained that Chief Selves is asking for approval today so he can complete the grant before Friday, his last day of employment. Funds will go toward computers for the patrol cars. The proposed policy has been reviewed by Gary Thomas, Town Attorney.

\*Upon motion by Council member Henkel, seconded by Council member Huffman, and unanimously carried, Policy #53 titled: "*Conflict of Interest*" was approved.

(Copied in full, Policy #53 in filed in the Town of Troutman Policy Manual and is filed on CD titled: "Town Council Supporting Documents" dated May 6<sup>th</sup>, and May 09<sup>th</sup>, 2019 in CD Book #1 titled: "Town Council Supporting Documents")

#### **2. FY 2019-2020 Budget Discussion, (Longino)**

Town Manager Longino asked if Council had any follow up questions/comments/concerns regarding the 2019-2020 FY budget.

None were voiced.

**IV. REVIEW AGENDA ITEMS PROPOSED FOR THE REGULAR MEETING TO BE HELD ON MAY 09, 2019, (Longino)**

**Consent Agenda:**

**Item 8. Approval of 2019 Audit Contract from Petway Mills, & Pearson, PA**

Town Manager Longino explained that last year Council approved a 3-year contract when the Town started using Petway, Mills, & Pearson, but the Town is also required to approve individual contracts each year.

**Item 9. Approval of Budget Amendment for Troutman ESC Park Fund**

Town Manager Longino stated that the budget amendment adjusts the discrepancy in the Park Fund as suggested in the audit to bring everything in balance.

**New Business:**

Item 16. Consider Ordinance 04-19 Titled: *“Ordinance Amending Chapter 18 Parks And Recreation Of The Town Of Troutman Code Of Ordinances Adding A Ban On Registered Sex Offenders From Town Parks, Greenway Trails, And Recreation Facilities”*

Town Manager Longino stated that the proposed ordinance is a close copy to Statesville’s ordinance. He stated there was a question if the Town had regulations regarding this issue. Realizing that the Town does not; staff would like to put the ordinance into place before any issues occur and so questions in the future can be addressed. Discussion was held regarding possible violations of an ordinance. Mayor Young asked if the County has a similar ordinance. Emily Watson, Parks and Rec. Coordinator commented that she does not know if county has an ordinance, but the Iredell County Sheriff’s Office is who approached the Town with this request so they can enforce any issues that may arise. Mayor Young asked that staff check to see if the County has an ordinance and if so forward a copy to Council. Ron Wyatt, Iredell County Register of Deeds commented that Mooresville, Statesville, and the County have ordinances in place for where children’s activities are held, and adopting the proposed ordinance would make Troutman consistent with surrounding areas giving the officers to the tools they need in keeping children safe. When there is no ordinance, it handcuffs officers in what they can and cannot do.

**Other:**

Council member Henkel asked when the sidewalk project will start. Town Manager Longino stated more than likely in the Fall of the year; the Town is waiting on the “Notice to Proceed” from NCDOT before engineering can begin.

**V. CALL FOR CLOSED SESSION PURSUANT TO NCGS 143-318.11(a)(6) TO DISCUSS PERSONNEL**

Mayor Young called for a closed session pursuant to NC General Statute 143-318.11(a)(6) to discuss personnel.

Along with Town Council, Mayor Young asked that Justin E. Longino, Town Manager; Gary W. Thomas, Town Attorney join the Closed Session.

\*Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, approved to hold a closed session pursuant NCGS 143-318.11(a)(6) to discuss personnel.

***Mayor Young Opened the Closed Session.***

**\*\*MINUTES OF CLOSED SESSION HAVE BEEN SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION\*\***

***Closing of Closed Session and Reconvene Open Session***

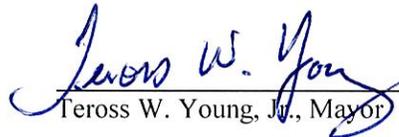
\*Upon motion by Council member Huffman, seconded by Council member Bryant, and unanimously carried, approved to reconvene open session.

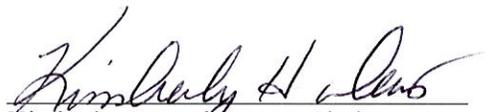
Open Session:

\*Upon motion by Council member Huffman, seconded by Council member Jablonski, and unanimously carried, approved to increase Town Manager Justin Longino's salary by 15% merit and market increase retroactive to March 1, 2019; and a COLA of 3% effective July 1, 2019.

**VI. ADJOURNMENT**

\*Upon motion by Council member Huffman, seconded by Council member Henkel, and unanimously carried, Agenda Briefing Meeting of May 6, 2019 was adjourned at 5:58 p.m.

  
Teross W. Young, Jr., Mayor

  
Kimberly H. Davis, Town Clerk

