

MINUTE BOOK XXIX, PAGES 24-28
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
March 12, 2020

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, March 12, 2020 at 7:00 p.m. with the Mayor Teross W. Young presiding.

Councilmembers Present: W. Paul Henkel; Paul R. Bryant; Sally P. Williams; George W. Harris; Edward R. Nau

Councilmembers Absent: None

Staff Present: James W. Freeman, Interim Town Manager; Kimberly H. Davis, Town Clerk; George A. Berger, Planning Director; Tina S. Fleming, Police Chief; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, Iredell Free News
Megan Suggs, Statesville Record and Landmark

MAYOR TEROSS W. YOUNG, JR. CALLED THE MEETING TO ORDER

MAYOR YOUNG WELCOMED VISITORS AND GUESTS

INVOCATION – Delivered by Pastor Dieter Punt, Holy Trinity Lutheran Church, Troutman

PLEDGE OF ALLEGIANCE

ADJUSTMENTS TO THE AGENDA

None

APPROVAL OF THE AGENDA

Upon motion by Councilmember Henkel, seconded by Councilmember Nau, and unanimously carried, the March 12, 2020 meeting agenda was approved as presented.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 1. APPROVAL OF AGENDA BRIEFING MINUTES OF FEBRUARY 10, 2020

ITEM 2. APPROVAL OF CLOSED SESSION MINUTES OF FEBRUARY 10, 2020

ITEM 3. APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 13, 2020

Upon motion by Councilmember Nau, seconded by Councilmember Bryant, and unanimously carried, March 12, 2020 Consent Agenda Items was approved as presented.

STANDING REPORTS

• J. HOYT HAYES TROUTMAN MEMORIAL LIBRARY, (Kelli Goodwin, Troutman Library Branch Manager)

Ms. Kelli Goodwin, Branch Manager Troutman Public Library presented the following monthly library report on current and upcoming programs and events:

- St. Patrick's Teen Escape Room for 11 years old and up to be held on Thursday, March 19th, at 4:00pm
- Troutman Friends Of the Library (TFOL) Roadside Clean-Up will be held Thursday, March 26th, at 4:30pm and TFOL meeting will be held at 5:30pm
- Starting a new program - Adult Crochet Club who will meet on Monday, March 30th, at 5:00pm
- Library Notification System Changes-doing away with phone notifications. Notifications will be through text and email. She requested that all patrons update their information.
- Love Your Library Tree will be starting April 1st this year. Requested donations for the library will be on the tree.

In reference to the Corona Virus Ms. Goodwin stated that there are no plans in canceling any library events until word comes from the County.

RECOGNITION(S) AND PRESENTATION(S)

ITEM 4. TOWN OF TROUTMAN POLICE OFFICER, (Tina Fleming, Police Chief)

Police Chief Tina Fleming introduced Troutman's newly sworn part-time Police Officer Gina Cranford to the Council and Town. Officer Cranford, a native of Alexander County has over 25½ years of law enforcement experience; 10 of which was with the Taylorsville Police Department (served as an SRO, Patrol Officer, and Sergeant). Has served 11 years with Iredell County Sheriff's Department where she is still current/full time Sergeant of the Sheriff's Department SRO's. Officer Cranford is the recipient of the 2019 South Iredell Crime Stoppers Bruce Kennerly Officer of the Year Award and also the recipient of a Life Saving Award for saving the life of a child at Lake Norman High School. Chief Fleming stated that Officer Cranford brings a wealth of experience and knowledge to the Town, and she is excited to have her on board.

Mayor Young welcomed Officer Cranford to the Town. Officer Cranford thanked the Mayor and Chief Fleming for the opportunity to serve Troutman.

COMMENTS FROM VISITORS AND GUESTS

The Public is invited to address the Town Council with comments or concerns. Public comment is limited to three (3) minutes per individual. Speakers are required to sign in at the podium and are required to adhere to Town Policy #51 titled: "Policy Governing Comments from the Public at Town Council Meetings".

No public comments were made.

COUNCIL BUSINESS

ITEM 5. PUBLIC HEARING MATTERS: ANNEXATION REQUEST (AX-20-01) NON-CONTIGUOUS: REDWOOD LIVING REZONING REQUEST (RZ-20-02) REDWOOD LIVING; AND UDO TEXT AMENDMENT (TA-20-02) TRUCK PARKING AND MAINTENANCE TEXT AMENDMENT, (Interim Manager Freeman)

Interim Town Manager Freeman addressed Council commenting that since the advertising date for public hearings was missed, he requested (as discussed at Agenda Briefing) that Council consider setting a date for a called meeting prior to Council's regular scheduled meeting in April, presenting March 30th or 31st.

Upon motion by Councilmember Williams, seconded by Councilmember Henkel, and unanimously carried, approved staff advertising for a Special Called Meeting for all 3 items to be held March 30th at 5pm.

ITEM 6. TOWN & CHARTERED FIRE DEPARTMENT CONSOLIDATION ASSESSMENT PROPOSAL, (Interim Manager Freeman)

Interim Town Manager Freeman briefly reviewed this past March 9th a Briefing discussion noting t the Fire Department's recent correspondence stating at this particular time they cannot assist with funding the Davenport Lawrence financial analysis and prefer to work with the county in moving forward. With the most certain possibility in becoming a municipal fire department in the future, discussion was held to possibly consider a more narrowed study to assist the Fire Department at a reduced price. In receiving emails from Councilmember Henkel in regards to if there is something else that the Town can do to help the department, Interim Manager Freeman had conversation with Davenport Lawrence representatives and they are flexible to perform a more narrowed study at a reduced cost or consider later. He also relayed conversation with Fire Chief Wesley Morris who would need to discuss with the Troutman Fire Departments Board of Directors. Councilmember Henkel stated that he and Interim Manager had conversation in narrowing the scope at a lesser price, but suggested to table until the unforeseeable future. Mayor Young commented that he thinks in moving forward it should not only benefit the fire department but also the Town. He feels there are items the Town needs clarity on; for example: if there was a relationship, what would that look like and what it would fully mean in having a municipal fire department.

Upon motion by Councilmember Henkel, seconded by Councilmember Williams, and unanimously carried, approve to table until the unforeseeable future.

(Copied in full, proposal is filed on CD titled: "Town Council Supporting Documents" dated March 9th and March 12th, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 7. ACCEPTANCE OF PURCHASE OFFER OF TOWN MASSEY STREET PROPERTY, PIN 47371716682, (Interim Manager Freeman)

Interim Town Manager Freeman stated that the Town received a \$30,000 offer and required 5% deposit on the property prior to advertising for upset bids. The Town followed NCGS 160A-269 requirements and there were no upset bids. Therefore, Council has the option to accept the purchase offer or reject it.

Upon motion by Councilmember Williams, seconded by Councilmember Henkel, and unanimously carried, approved to accept purchase offer for the Massey Street property.

(Copied in full, purchase offer is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated March 9th and March 12th, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

ITEM 8. CONSIDER WEST CONSULTANTS PLLC ENGINEERING PROPOSAL FOR WATER & SEWER PLANNING SERVICES, (Interim Manager Freeman)

Interim Manager Freeman commented that discussion was held at agenda briefing, with Council requesting a breakdown of activities underway or not underway, which is addressed as referenced March 5, 2020 correspondence in Council's packet. The proposal for water and sewer planning services is a little over \$38,000. A budget amendment would be necessary. He stated that Council can approved the whole proposal or pull portions services from the proposal if so desired.

Councilmember Bryant stated that this is one of the Town's most important actions in going forward. The Town must make sure the water and sewer system is not only functioning properly on a day to day basis but that the Town is looking to the future and building and expanding capacity that permits the Town to fulfill both request and needs based on future growth of the Town.

Upon motion by Councilmember Bryant, seconded by Councilmember Nau, and unanimously carried, approved to accept West Consultants proposal of service as broken down in his letter dated March 5th, 2020.

(Copied in full, proposal is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated March 9th and March 12th, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

ELECTED/OFFICIALS REPORTS AND COMMENTS

Town Council Members:

Councilmember Harris

- . Commented that he wants to make people recognize that with the Corona Virus the Town could have employees out of work. The Town has a very good staff and we need to be there to support and protect them when needed.

Mayor Young

- . Stated that the Governor has provided guidelines instructing the public on public health especially to pay attention and be diligent with things we should be doing. The public can go to the Governors website as well as the CDC (Center for Disease Control) website for information. The Town is keeping on top and monitoring the situation.
- . Commented that the Citizen of the Year and Organization of the Year applications are online on the Town's website and in the Town Hall lobby. Nomination deadline is March 31st. Selection will be made at Council's April meeting and presentations made in May.

Councilmember Bryant

- . Requested that the Town add a link to the CDC website on the Town's website.

Councilmember Williams

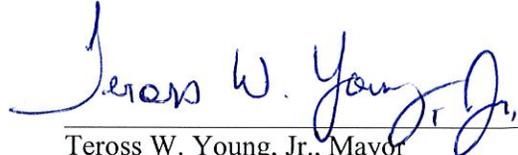
- . Thanked Interim Manager Freeman for forwarding information emails from Iredell County Health Department.

Interim Manager Freeman

- . Stated that staff will keep all in the loop in respects to received Corona Virus information. The Town is adhering on what Iredell County Health Department advises. Iredell County recreation events have been cancelled. We are reviewing at the Town's upcoming events and possible cancellations.
- . Updated everyone on the Managers Search stating that the committee has been very diligent in meeting including today. The committee came up with qualified candidates. These candidates will now go through a further CCOG screening process that consist of interviewing with Council, staff and peer manager assessments to narrow down the most qualified finalists.
- . Updated Council regarding Sanders Ridge stating that progress has been made following sending out the letter.

ADJOURNMENT

Upon motion by Councilmember Harris, seconded by Councilmember Henkel, and unanimously carried, the March 12, 2020 Town Council meeting was adjourned at 7:38 p.m.



Teross W. Young, Jr., Mayor



Kimberly H. Davis, Town Clerk

