

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES

March 06, 2017 – 4:00 P.M. – Troutman Town Hall

Council Members Present: Mayor Teross W. Young, Jr.; W. Paul Henkel; Sally P. Williams; Judy Jablonski; James K. Troutman; Paul R. Bryant

Council Members Absent: None

Staff Present: Justin E. Longino, Town Manager; Steven H. Shealy, Finance Director; Danielle Upright, Deputy Town Clerk; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Erika G. Martin, Planning Director; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News

Others: (Sign-In sheet is attached to these minutes)

I. MAYOR TEROSS W. YOUNG CALLED THE MEETING TO ORDER

Amendment to the Agenda: Addition of a Closed Session Pursuant to NCGS 143-318.11(a)(4) to Discuss Economic Development following Miscellaneous Business.

*Upon motion by Council member Henkel, seconded by Council member Williams, and unanimously carried, Closed Session pursuant to NCGS 143-318.11(a)(4) to Discuss Economic Development was approved.

II. REVIEW AGENDA ITEMS PROPOSED FOR REGULAR MEETING OF MARCH 09, 2017, (Justin Longino, Town Manager)

****See Draft Agenda ****

Consent Agenda Items:

Item 10. Preliminary Plat for Sanders Ridge Subdivision

Planning Director Erika Martin stated that Sanders Ridge is a development located near Sutter's Mill. All requirements of the Unified Development Ordinance has been met. Open space will be maintained by the development and the streets will be dedicated. Construction documents are complete and are ready to begin construction.

III. MISCELLANEOUS BUSINESS

A. Business from Council and Mayor

- Council member Bryant
 - Advised that the email address on the application to serve on a board or committee is incorrect. Staff to look into the issue.
- Council member Troutman
 - Asked if the print of the Town's Newsletter "The Whistle Stop" can be darker. It is difficult to read. Staff to check if darker print is available being that the newsletter is printed by an outside source.
- Mayor Young
 - Brought up the suggestion of holding an additional meeting possible once a quarter in efforts of shorting meetings when there is a packed agenda. Example: discussing all Economic Development issues at one time. Council had no objections to the suggestion. Mayor Young stated with no objections, the monthly agendas will be accessed and adjusted accordingly.
 - Commented that Sprint into Spring had really good turnout, and as a participant, a really good time. Commended staff and volunteers on a job well done.

B. Business from Staff

1. Fire Ant Treatment at ESC Park

Town Manager Justin Longino spoke to the Fire Ant issue at the park. He and Public Works have talked to the Agriculture Extension Agent regarding a product in treating the fields. Treatment will be applied from the amphitheater to the baseball fields. The Park will need to be closed and no one can enter for 24 hours. The cost will range from \$2,000 - \$2,500 for the annual treatment. Mayor Young stated that an annual cost for treatment should be considered yearly in the town's budget. Town Manager Longino stated he would like to have it treated as soon as possible after the park gate is installed that will serve as an additional safety precaution to posting signage. Public Works Manager Adam Lippard commented that irrigation is very important following the treatment because the product has to saturate into the ground to be effective. Public Works Manager Lippard with the products manufacturer regarding the absorption time of the product in mulched areas.

Mr. Jasper Farmer suggested putting plastic under the mulch at the playground to get kill the fire ants. Other options that were discussed for the playground area included matting, landscape fabric, and bait traps.

2. Town Hall Renovation/Addition

Town Manager Longino stated that he talked with John Fuller, Fuller Architectural and was advised that the Town Hall revisions as discussed at Council's Retreat are not yet complete. Council member Henkel commented that the original plan included two stories that was not discussed at the retreat, and asked if Mr. Fuller could also include it as an option in the revisions. Town Manger Longino to contact Mr. Fuller regarding the request.

3. Projects for Inclusion in the Metropolitan Transportation Plan (MTP)

Planning Director Erika Martin advised that the Charlotte Regional Transportation Organization is in the process of adopting a Metropolitan Transportation Plan (MTP) which is a constrained transportation document that if projects are in the document it allows application for state funds for the statewide transportation improvement program. She recommended that the projects on the list sent out in the Councils packet remain on the list which includes the Southwest Bypass that is recommended for future study.

4. Citizen and Organization of the Year Nominations

Reminder that the deadline for Citizen and Organization of the Year nomination forms to be submitted is March 24th.

5. Troutman Elementary School Breakfast

FYI – Town Manager Longino informed Council that he, the Mayor, and Police Chief participated in “National Breakfast Week” serving breakfast this morning to the elementary school students. He commented that it was a neat event.

IV. CALL FOR CLOSED SESSION PURSUANT TO NCGS 143-318.11(a)(4) TO DISCUSS ECONOMIC DEVELOPMENT

Mayor Young called for a closed session pursuant to NC General Statute 143-318.11(a)(4) to discuss economic development.

*Upon motion by Council member Jablonski, seconded by Council member Henkel, and unanimously carried, approved to hold a closed session pursuant to NCGS 143-318.11(a)(4) to discuss economic development.

Mayor Young opened the closed session.

Along with Town Council, Mayor Young asked that Town Manager, Justin Longino; Deputy Clerk, Danielle Upright; Planning Director, Erika Martin; Finance Director, Steve Shealy; and Town Attorney Gary Thomas attend the Closed Session.

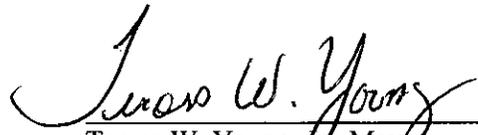
MINUTES OF CLOSED SESSION HAVE BEEN SEALED UNTIL SUCH TIME PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION

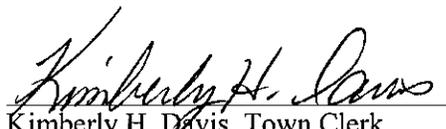
Reconvene Open Session

*Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, approved to close the close session and reconvene the open session.

V. ADJOURNMENT

*Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, Agenda Briefing Meeting of March 06, 2017 was adjourned at 5:28 p.m.


Teross W. Young, Jr., Mayor


Kimberly H. Davis, Town Clerk

(*) Motion

