

**MINUTE BOOK XXIX, PAGES 7-13  
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES  
February 13, 2020**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, February 13, 2020 at 7:00 p.m. with the Mayor Teross W. Young, Jr. presiding.

Councilmembers Present: W. Paul Henkel; Paul R. Bryant; Sally P. Williams; George W. Harris

Councilmembers Absent: Edward R. Nau

Staff Present: James W. Freeman, Interim Town Manager; Kimberly H. Davis, Town Clerk; George A. Berger, Planning Director; Tina S. Fleming, Police Chief; Emily M. Watson, Parks and Recreation Director; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, Iredell Free News

**MAYOR TEROSS W. YOUNG JR. CALLED THE MEETING TO ORDER**

**MAYOR YOUNG WELCOMED VISITORS AND GUESTS**

**INVOCATION** – Delivered by Pastor Jeff Hamrick, First United Methodist Church, Troutman

**PLEDGE OF ALLEGIANCE**

**ADJUSTMENTS TO THE AGENDA**

\*Addition to the Consent Agenda as Item 8a – Sanitary Sewer Easement (Mill Village Project – Iredell County Fairgrounds)

**APPROVAL OF THE AGENDA**

Upon motion by Councilmember Williams, seconded by Councilmember Henkel, and unanimously carried, the February 13, 2020 meeting agenda was approved as amended.

**CONSENT AGENDA:** *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

**ITEM 1. APPROVAL OF AGENDA BRIEFING MINUTES OF JANUARY 06, 2020**

**ITEM 2. APPROVAL OF CLOSED SESSION MINUTES OF JANUARY 06, 2020**

**ITEM 3. APPROVAL OF REGULAR MEETING MINUTES OF JANUARY 09, 2020**

**ITEM 4. APPROVAL OF CLOSED SESSION MINUTES OF JANUARY 09, 2020**

**ITEM 5. APPROVAL OF FY 2019-2020 PETWAY, MILLS, AND PEARSON, PA TOWN AUDIT CONTRACT (\$14,000)**

**ITEM 6. APPROVAL OF FY 2019-2020 GENERAL FUND BUDGET AMNEDMENT (\$49,102) POLICE DEPARTMENT**

**ITEM 7. APPROVAL OF RESOLUTION 01-20 TITLED: “RESOLUTION SUPPORTING THE 2020 CENSUS PARTNERSHIP”**

**ITEM 8. ANNEXATION REQUEST (AX-20-01) (NON-CONTIGUOUS), PROJECT NAME: REDWOOD LIVING; APPLICANT(S): TROUTMAN GATEWAY, LLC; 12.356 (+/-) ACRES; PIN 4740880736 AND 4740788745, (NE QUADRANT OF OSTWALT AMITY ROAD AND S. MAIN STREET)**

- a. **ADOPTION OF RESOLUTION 02-20 TITLED: “RESOLUTION DIRECTING THE CLERK TO INVESTIGATE A PETITION RECEIVED UNDER ARTICLE 4A OF G.S. 160A”**
- b. **APPROVAL OF CERTIFICATE OF SUFFICIENCY**
- c. **ADOPTION OF RESOLUTION 03-20 TITLED: “RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF (NON-CONTIGUOUS) ANNEXATION PURSUANT TO ARTICLE 4A OF G.S. 160A” (SETTING PUBLIC HEARING DATE OF MARCH 12, 2020)**

**\*ITEM 8A. SANITARY SEWER EASEMENT (MILL VILLAGE PROJECT-IREDELL COUNTY FAIRGROUNDS)**

Upon motion by Councilmember Bryant, seconded by Councilmember Harris, and unanimously carried, February 13, 2020 Consent Agenda Items was approved as amended.

(Copied in full, Resolution 01-20 is filed in Resolution Book IV, Page 1)

(Copied in full, Resolution 02-20 is filed in Resolution Book IV, Page 2)

(Copied in full, Resolution 03-20 is filed in Resolution Book IV, Page 3)

(Copied in full, Audit Contract, Budget Amendment, Resolution 02-20, Certificate of Sufficiency, Resolution 03-20, and Sanitary Sewer Easement is attached to these minutes and is filed on CD titled: “Town Council Supporting Documents” dated February 10th and February 13<sup>th</sup>, 2020 in CD Book #1 titled: “Town Council Supporting Documents”)

## **STANDING REPORTS**

• **J. HOYT HAYES TROUTMAN MEMORIAL LIBRARY**, (*Kelli Goodwin, Troutman Library Branch Manager*)

Ms. Kelli Goodwin, Branch Manager Troutman Public Library presented the following monthly library report on current and upcoming programs and events:

- The Library is in the final stages of writing its 5 year Strategic Plan. They are hoping to present it to County Commissioners in March.
- Teen Advisory Board – Library is partnering with South Iredell High School (SIHS). Ms. Goodwin is working with Karen VanVliet, Media Specialist and students in developing the Senior Citizens Adult Book Club service project.
- Library will be closed Monday, February 17<sup>th</sup> for Staff Development Day.
- 2020 Census Informational Session will be held Tuesday, February 25<sup>th</sup> at 5:30 pm.
- Tuesday, March 3<sup>rd</sup> at 4:00 pm the Library will host Grey Seal Puppets which is paid for by Town of Troutman.
- Dr. Seuss Week is March 2<sup>nd</sup> -7<sup>th</sup>.
- Iredell Charter academy will be hosting ‘Young Authors Night’
  - K-5<sup>th</sup> grade: Thursday, March 12<sup>th</sup> at 5:30 pm
  - 6<sup>th</sup> -8<sup>th</sup> grade: Tuesday, March 24<sup>th</sup> at 5:30 pm

## **RECOGNITION(S) AND PRESENTATION(S)**

### **ITEM 9. TOWN OF TROUTMAN POLICE OFFICERS, (Tina Fleming, Police Chief)**

Police Chief Tina Fleming introduced one of Troutman's newly sworn part-time Police Officer Ethan Church stating that Ethan is a native of Iredell County and a graduate of North Iredell High School. He graduated the Basic Law Enforcement Program at Mitchell Community College under her direction and received an Associate's Degree from Mitchell in Criminal Justice. Officer Church comes to Troutman with over 5 years of Law Enforcement experience, all from Iredell County Sheriff's Department, and is currently employed fulltime at Iredell County School System as a HVAC technician.

Mayor Young welcomed Officer Church to the Town. Officer Church commented that he appreciates the opportunity to serve the community.

Part-time officer Gina Cranford who is also new to the Town, was unable to attend due to illness.

### **ITEM 10. SCHOOL BOND REFERENDUM PRESENTATION, (James B. Mallory, III- Chairman, Iredell County Board of Commissioners)**

Iredell County Board of Commissioners Chairman James Mallory addressed Council with a power point presentation in efforts to gain support of the School Bond referendum that is on the primary ballot explaining the proposed bond will fund new school facilities and provide renovations and upgrades to existing facilities throughout the county stating that the school are running out of space. He presented demographics reviewing the county's population increase from the 2000 to present stressing the importance of balanced growth, explained tier ranking factors stating that Iredell County is a tier 3 county, ranking in the top 10 least distressed counties in North Carolina. Chairman Mallory explained that the tax rate increase on the 2020 bond will be only 1 cent on the hundred, or about 83 cents per month (or \$10 per year) on a home valued at \$100,000 highlighting that Iredell County has one of the lowest tax rates in North Carolina with the exception of coastal and mountain counties. He reviewed in detail the school facility task force 10 year recommendations for Phase I and Phase II Projects highlighting that the bond, if passes, will fund the remainder of the phase I amended recommendations that are not funded through the debt reserve funds or private loan:

- \*New Southern Area High School for Iredell Statesville Schools: \$80,000,000;
- \*New Middle School for Mooresville Graded School District: \$35,040,000;
- \* New Public Safety Training Facility and Driving Pad for Mitchell Community College: \$10,000,000.

Chairman Mallory expressed appreciation for allowing him the opportunity to present the facts and importance of the referendum, and asked for Council's individual and corporate support of the bond. He expressed appreciation for the Town's support in working together in the past as well as in the future requesting Council help in encouraging everyone to vote.

(Copied in full, Power Point presentation is filed on CD titled: "Town Council Supporting Documents" dated February 10th and February 13<sup>th</sup>, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

### **ITEM 11. PROCLAMATION 01-20 TITLED: "A PROCLAMATION COMMEMORATING 'SCHOOL CHOICE WEEK' IN THE TOWN OF TROUTMAN", (Mayor Young)**

Mayor Young acknowledged a proclamation that he previously signed commemorating "School Choice Week" in the Town of Troutman (week of January 26 – February 1, 2020). He stated that School Choice Week is about giving parents and children options and the opportunity to choose the school they want to attend.

(Copied in full, Proclamation 01-20 is filed in Proclamation Book 1, Page 25)

(Copied in full, Proclamation 01-20 is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated February 10th and February 13<sup>th</sup>, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

**ITEM 12. RESOLUTION 01-20 TITLED: "RESOLUTION SUPPORTING THE 2020 CENSUS PARTNERSHIP", (Mayor Young)**

Mayor Young stated that it is important that people understand how important it is that everyone participate in taking the census and have an accurate count. The Town of Troutman is committed to partnering with the U.S. Census Bureau, the State of North Carolina, and Iredell County to support the goals, and census takers of the 2020 Census

(Copied in full, Resolution 01-20 is filed in Proclamation Book IV, Page 1)

(Copied in full, Resolution 01-20 is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated February 10th and February 13<sup>th</sup>, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

Mayor Young recognized Troutman Boy Scout Troop #174 for attending the meeting.

**COMMENTS FROM VISITORS AND GUESTS**

*The Public is invited to address the Town Council with comments or concerns. Public comment is limited to three (3) minutes per individual. Speakers are required to sign in at the podium and are required to adhere to Town Policy #51 titled: "Policy Governing Comments from the Public at Town Council Meetings".*

No public comments were made.

**COUNCIL BUSINESS**

**ITEM 13. UNIFIED DEVELOPMENT ORDINANCE (UDO) TEXT AMENDMENT (TA-20-01) -- Addition of Text Related to Political Campaign Signs in Residential Neighborhoods (Unified Development Ordinance Sec. 6.4.3), (George Berger, Planning Director)**

**a. Call for Public Hearing**

***Mayor Young Opened the Public Hearing***

Planning Director George Berger presented the text amendment stating that the proposed amendment was requested by Council to bring to the new UDO text that was in the former UDO not brought forward when the new UDO was adopted. He stated that there are three basic issues; one is related to the Planning Boards question regarding adding language/text concerning visibility at intersections for political signage. Mr. Berger informed Council that there are two places in the UDO already (Sec.5.1.16 and 6.2.3.C) that directly addresses site triangles and visibility at intersections, and he did not feel it is something that Council not necessarily want to belabor. Council was in consensus that there is no need to add additional language.

The second and third issue is sign size and height of what is allowed along the major corridors of Troutman verses what is allowed in residential neighborhoods within the corporate limits. The recommended amendment is outlined in red as follows:

Campaign signs are allowed provided that:

1. Each sign shall not exceed thirty-two (32) square feet in area for non-residential properties and residential properties along community gateway roads (limited to US Highway 21, Wagner Street, Old Mountain Road, Murdock Road and Talley Street). All other residential properties shall be limited to four (4) square feet.
2. All such signs shall be removed within seven (7) days after the election for which they were made.
3. Property owner shall be held responsible for violations.
4. Height shall not exceed six (6) feet for non-residential properties and residential properties along community gateway roadways (see above). Height for all other residential properties shall not exceed forty-two (42) inches.
5. These regulations shall only apply to campaign signs within the corporate limits of Troutman.

Campaign signs are allowed in the public right-of-way in accordance with the provisions of NCGS 136-32.

Staff and Planning Board recommended approval.

No others spoke for or against the proposed text amendment.

#### ***Mayor Young Closed the Public Hearing***

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

#### **b. Adoption of Ordinance 01-20, Titled: “An Ordinance Amending the Town of Troutman Unified Development Ordinance” (TA-20-01)**

Upon motion by Councilmember Bryant, seconded by Councilmember Henk, and unanimously carried, approved text amendment TA-20-01 adopting Ordinance 01-20 Titled: “An Ordinance Amending the Town of Troutman Unified Development Ordinance” as presented.

#### **c. Adoption of Consistency Statement**

Upon motion by Councilmember Henkel, seconded by Councilmember Bryant, and unanimously carried, approved Text Amendment TA-20-01 is consistent with the 2018 Strategic Master Plan and the Unified Development Ordinance as it would appropriately allow campaign signage while regulating their size, height and location within the corporate limit of the Town of Troutman; further, the Text Amendment elements are reasonable and in the public interest.

(Copied in full, Ord. 01-20 is filed in Ordinance Book 9, Page 1-2)

(Copied in full, staff report, Ord. 01-20, public hearing notice is filed on CD titled: “Town Council Supporting Documents” dated February 10th and February 13th, 2020 in CD Book #1 titled: “Town Council Supporting Documents”)

#### **ITEM 14. APPROVAL OF SPLASH PAD RULES AND PROCEDURE POLICY (POLICY #55), (Emily Watson, Parks & Recreation Director)**

Parks and Recreation Director Emily Watson that Policy #55 Splash Pad Rules and Regulations comes before Council with a unanimous recommendation from Parks and Rec. Committee with the minimal change made as requested at Agenda Briefing.

Upon motion by Councilmember Harris, seconded by Councilmember Henkel, and unanimously carried, Splash Pad Rules and Procedure Policy (Policy #55) was approved with revisions via email.

(Copied in full, Policy #55 is filed in the Town of Troutman Policy Manual and is filed on CD titled: "Town Council Supporting Documents" dated February 10th and February 13th, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

## **ITEM 15. BOARD AND COMMITTEE APPOINTMENTS**

Town Clerk Kim Davis stated that there are several positions to consider. First is to consider appointment of an In-Town Alternate to the Board of Adjustment - applicant Jan Huffman. This appointment is to fill the unexpired term of Korren Bowling that expires May 10<sup>th</sup> 2020. If Council so wishes, instead of considering re-appointment again in May, you could consider the option of appointing for the additional 2 year term. This consideration is a continuation from last month.

Second is to consider nomination of Brent Tedder to the Iredell County Board of Commissioners as ETJ Alternate to the Planning and Zoning Board. This position is to fill the unexpired term of Grace Beasley which expires June 30<sup>th</sup> 2020. Again, if Council so desires to include in the nomination that Mr. Tedder fill the unexpired term along with being considered for re-appointment in June for a full 3 year term.

Lastly is consideration of 2 appointments to the Parks and Rec. Committee. Applicants Tonya Bartlett and Michael Barker, both of whom have served on the committee in the past. These two positions have a term of 2 years.

### **a. Board of Adjustment (1 Appointment)**

Upon motion by Councilmember Henkel, seconded by Councilmember Bryant, and carried, approved to appoint Jan Huffman as Inside Alternate to the Board of Adjustment to fill term expiring May 2020; and also to re-appoint Ms. Huffman at the time of expiration for a two year term that will expire in 2022.

### **b. Planning and Zoning Board (1 Appointment)**

Upon motion by Councilmember Henkel, seconded by Councilmember Bryant, and carried, approved nomination of Brent Tedder as ETJ Alternate to the Iredell County Commissioners to fill the unexpired term of Grace Beasley expiring May 2020, and also nominate to re-appoint at the expiration of the May 2020 term to a full 3 year term that will expire in 2023.

### **c. Parks and Recreation Committee (2 Appointments)**

Upon motion by Councilmember Harris, seconded by Councilmember Bryant, and carried, approved to appoint both applicants to the Parks and Recreation Committee for a 2 year term expiring February 2022.

(Copied in full, applications are filed on CD titled: "Town Council Supporting Documents" dated February 10th and February 13th, 2020 in CD Book #1 titled: "Town Council Supporting Documents")

## **ELECTED/OFFICIALS REPORTS AND COMMENTS**

### **Town Council Members:**

#### **Councilmember Harris:**

- Recognized Public Works Manager Adam Lippard and his department for their proactive efforts during last week's heavy rains and for keeping Council updated on water leak at the Fire Station.

- Shared with Council that he attended his first meeting with Centralina Council of Governments (COGG) last night finding the meeting very informative and interesting learning that the UDO that was just re-done will have to be re-done this year with the help of CCOG.

**Mayor Young:**

- Stated that it is good to see young people in attendance (referencing Scout Troop #174) and expressed appreciation to Chairman Mallory for the presentation regarding the school bond referendum and asked that everyone make their voice heard and vote. It is important for our town and our county.

**Councilmember Henkel:**

- Requested that Interim Town Manager construct a letter thanking Mr. Mallory for coming and taking time to present such an important issue with Council and all in attendance.

**Interim Manager:**

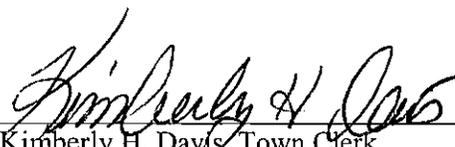
- Presented a brief update on Sanders Ridge Subdivision Project stating that it has been an issue in following up on punch list items in order to get the project going. He stated that a letter has been sent certified mailed addressing the completion of those items, and if not the Town will be notifying their bonding company; secondly, any water meters they want to purchase or want to be installed will not be sold or installed until such items are satisfactorily completed/resolved. (Copy of Certified letter was shared with Council)
- Stated that the UDO text amendment regarding elimination of truck parking and maintenance in the Industrial zoning district is on the Planning and Zoning Boards agenda for February. Being Council initiated, he asked that Council let staff know of any proposed changes or additions fairly soon.
- Informed Council that he received a copy of Statesville proposal regarding annexation boundaries. The committee may want to get together and go over it in detail with the Town Engineer sometime before Councils Planning Retreat and before Councils meeting with Statesville which is proposed for the second or third week in March. Mr. Freeman mentioned a second issue being the wastewater agreement with Statesville. Councilmember Williams asked if it would be agreeable to include Duck Wyatt in on the meetings due to his involvement as previous Mayor and she feels he could provide a lot of background information. Mayor Young asked Town Attorney Gary Thomas if there would be a legal issue in Mr. Wyatt sitting on the committee. Attorney Thomas replied not unless the committee gets into conversation that they would want to keep privy to the Council.

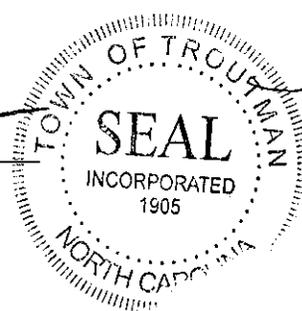
Upon motion by Councilmember Henkel, seconded by Councilmember Williams, and unanimously carried, approved to ask Mr. Wyatt if he will accept to join the committee.

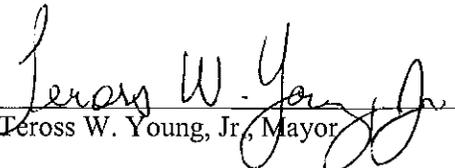
Mayor Young asked Mr. Wyatt who was in attendance if he accepts sitting on the committee. Mr. Wyatt responded “with pleasure”.

**ADJOURNMENT**

Upon motion by Councilmember Harris, seconded by Councilmember Bryant, and unanimously carried, the February 13, 2020 Town Council meeting was adjourned at 8:25 p.m.

  
Kimberly H. Davis, Town Clerk



  
Teross W. Young, Jr., Mayor