

**TOWN OF TROUTMAN
400 NORTH EASTWAY DRIVE
TROUTMAN, NORTH CAROLINA**

AGENDA BRIEFING MEETING MINUTES

February 09, 2015 – 4:00 P.M. – Troutman Town Hall

Present: Mayor Elbert H. Richardson; Aldermen: Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski; Teross W. Young, Jr.; Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager

Board Members Absent: None

Press Present: James McNally, Statesville Record and Landmark
David Vieser, Charlotte Observer

Others Present: (Sign-In Sheet is attached to these minutes)

I. MAYOR RICHARDSON CALLED THE MEETING TO ORDER

II. REVIEW AGENDA ITEMS PROPOSED FOR REGULAR MEETING OF FEBRUARY 12, 2015, (Ann Bailie, Town Manager) *See Draft Agenda*****

Agenda Item #18 - Consider Resolution 03-15 titled: "*Resolution Accepting Public Streets and Storm Drainage Facilities in the Charles Center*" was removed from the February 12, 2015 agenda by consensus of the Town Council.

During discussion regarding **Agenda Item 19** to consider purchase of 21 wreaths for holiday display on the greenway, Council member Henkel voiced concern regarding the existing underground wiring that currently services the Town's Christmas lights. Public Works Manager Adam Lippard responded that proper installation of wiring in conduit will cost the Town \$12,000.

***Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved to add the cost of underground wiring for greenway in the upcoming proposed budget.*

III. FORWARD TROUTMAN

A. ABC Store

Town Manager Ann Bailie distributed and reviewed a handout that detailed the two (2) options that the Council could take in operating an ABC Store within the Town boundaries requesting that Council inform her how they would like to proceed. Option 1 is the Town can form its own ABC Board; or Option 2, merge with an existing ABC Board from one of Troutman's neighboring towns/cities. The Council discussed the two options advising that since Town Manager Bailie and Mayor Richardson have met with the City of Statesville's ABC Board, they would like them to meet with the Town of Mooresville's for their

perspective before a decision between options 1 and 2 is decided. Council members were in agreement they want the town's best interest represented in either option they choose.

(Copied in full, handout is attached to and made part of these minutes, and is filed on CD titled: "Town Board Supporting Documents" dated, February 9th, and February 12th, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

IV. ADDITIONAL COUNCIL BRIEFING BUSINESS

A. Business from Town Manager

1. 2015 Annual Planning Retreat-Lake Norman State Park Community Building, February 20, 2015 beginning at 9am.

For informational purposes, Town Manager Bailie distributed a list of topics to be discussed at the Councils 2015 Annual Planning Retreat. She asked for topics from Council members that may not be listed that they would want to discuss. Mayor Richardson asked if there is interest in helping the library with possible funding. Town Manager requested that the topic be discussed at budget time. Hearing no other suggestions that were not currently on the list, Town Manager Bailie concluded by asking Council members to email her any suggestions they may think of.

2. Amenities at Parks and Greenways

Town Manager Bailie stated that currently the town has no process for approving amenities of any kind for parks or greenways. Therefore, she suggested Council consider taking a broader view and establish a policy rather than an ordinance for approving amenities (as was requested at the regularly scheduled January Council meeting).

The Board was in agreement that Town Manager Bailie to establish a policy for Parks and Greenways amenities for Town Councils review and/or consideration.

Announcements/Upcoming Events:

- Front Porch Fest-May 02, 2015-Downtown Troutman (Wagner Street) 10am-5pm.
- Troutman ESC Park Events: Sponsored by Piedmont HealthCare
 - Friday, June 05, 2015 (5:30pm-8:30pm)
 - Friday, August 21, 2015 (5:30pm-8:30pm)
- Troutman Elementary School Drop-In Open House-Tuesday, February 17, 2015 (8am-1pm), Event is open to businesses and parents only

B. Business from Mayor and Council

1. Council member Young asked if the Town's Parks and Rec. Committee would look at directional markings for the nature trail. Planning Director Martin to present Council member Young's suggestion to the committee.

2. Council member Troutman spoke of code enforcement issues. One regarding a growing problem involving property located on Cedar Street. Town Manager Bailie advised that the Town's Code Enforcement Officer had been working with the property owner. She stated that the Town will follow-up. Second, overgrown vegetation on property (field) located at the south end of Eastway Drive. Ms. Martin stated that code enforcement is not enforceable in the Extra Territorial Jurisdiction (ETJ).

3. Council member Troutman voiced concerns regarding broken pavement on Hwy 21 at Exit 42. Public Works Manager Adam Lippard stated he has contacted NCDOT several times regarding the pavement and has not heard back from them. Town Manager stated she would check into the issue.
4. Council member Jablonski commented on the Town's Citizen Academy and commended the presenters. All agreed that the 7 week academy has been great.
5. Council member Jablonski stated that she and Council member Young attended the Martin Luther King Day Breakfast in Statesville. It was a very nice event and good experience. Council member Young asked to add Martin Luther King Day to the retreat discussion.
6. Mayor Richardson shared details of attending and speaking at the dedication of a new church in Troutman, "Kingdom of Life Ministries". He advised that Pastor Lewis Taylor would like to be placed on the Town's list of Pastors to provide the invocation at the monthly Town Council meetings.
7. At Council member Young's request, Public Works Manager Adam Lippard updated the Council regarding the water tower stating that all repairs are complete and the tank is back on line.
8. Council member Troutman commented in regards to developing a policy or ordinance for screening of grandfathered properties. Planning Director Martin stated that it is part of the Unified Development Ordinance (UDO) overhaul to be discussed at the retreat.

V. ADJOURNMENT

**Upon motion by Council member Troutman, seconded by Alderman Jablonski, and unanimously carried, Agenda Briefing Meeting of February 09, 2015 was adjourned at 5:45 p.m.

Elbert H. Richardson, Mayor

Kimberly H. Davis, Town Clerk

(**) Motion

(*) Consensus