

**MINUTE BOOK XXVI, PAGES 1-6
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
JANUARY 12, 2017**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, January 12, 2017 at 7:00 p.m. with the Mayor Teross W. Young, Jr. presiding.

Council Members Present: Sally P. Williams, Judy Jablonski, W. Paul Henkel, James K. Troutman, Paul R. Bryant

Council Members Absent: None

Staff Present: Justin E. Longino, Interim Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Emily Watson, Parks & Rec. Coordinator; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, SVL Free News
Jennifer Dandron, Statesville Record & Landmark

MAYOR PRO TEM YOUNG CALLED THE MEETING TO ORDER

ITEM 1. MAYOR YOUNG WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION – Delivered by Pastor Dieter Punt, Holy Trinity Lutheran Church

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

None

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, agenda for the regular meeting of January 12, 2017 was approved as presented.

RECOGNITIONS

ITEM 6. PRESENTATION OF A RESOLUTION IN MEMORY OF FORMER MAYOR ELBERT H. RICHARDSON FROM THE NORTH CAROLINA LEAGUE OF MUNICIPALITIES, (Mayor Young)

Mayor Young read aloud a resolution adopted by the North Carolina League of Municipalities on October 24, 2016 in honor and memory of former Mayor Elbert H. Richardson before presenting it to his wife Joyce Richardson. The resolution expressed sorrow of his passing, and his 16 years of contributions and faithful service to the town and town residents. Mayor Young commented that Mayor Richardson did a lot for our town and he will forever be in our memory. A framed copy of the resolution will reside in Town Hall.

(Copied in full, Certificate is attached to and made part of these minutes, and is filed on CD titled, "Town Council Supporting Documents" dated January 9th and January 12th, 2017 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 7. EDUCATION SPOTLIGHT – SOUTH IREDELL HIGH SCHOOL (SIHS), *(Judy Jablonski, Council Member)*

Council member Jablonski presented South Iredell High School (SIHS) as the monthly Education Spotlight recognizing nine (9) students for their initiative, helpfulness to fellow students and staff, academic achievements, participation in school activities, and involvement in community activities. SIHS Assistant Principal, Robert Little and Judy Britton, Family and Consumer Science came forward and introduced the nominating teachers, who in turn presented the student they nominated. The students and teachers that nominated them are as follows:

- Mitchell O’Neill (Nominated by Susan Mazur)
- Omar Lenser (Nominated by Judy Britton)
- Nina McVay (Nominated by Jill Hartle)
- Timothy Carroll (Nominated by Jill Parker)
- Charlie O’Tuel (Nominated by Nicole Jones)
- Nicole Franaszek (Nominated by Richard Alsabrook)
- Savannah Moore (Nominated by Richard Alsabrook)
- Whitney Smith (Nominated by Marcus Chambers, Sr.)
- Joshua Fitzpatrick (Nominated by Tim Byrum)

Following the conclusion of the recognitions, students and SIHS staff came forward for a congratulatory handshake from each Council member and Mayor Young who presented them with a Town of Troutman medallion and patch. Mayor Young commented on the group of outstanding students and thanked them for coming and for sharing.

Council member Jablonski announced that the CATS monthly newsletter is available on the table in the Town Hall lobby.

STANDING REPORTS

ITEM 8. TROUTMAN ESC PARK, *(John Larew, Parks and Recreation Chair)*

Parks and Recreation Committee Chair, John Larew presented the following monthly park report:

- Thanked the Town for the prompt and efficient snow removal on Town streets, including plowing the park.
- Dog Park workday scheduled in December was cancelled due to inclement weather. The workday will be rescheduled.
- The Parks new display board is in and to be installed by the Public Works Department.
- The little library has arrived and will be painted with colors similar to the pavilion and then installed in the park.
- Broken fit station was removed, repaired and reinstalled.
- The “Get Iredell Committee” has additional funds of \$6,000 in which the Town may receive a portion. The town may be in a position to receive a portion of the funds. If so, the Parks and Rec. Committee has discussed the possibility of purchasing a “Sun Shade” for the playground.
- Flag pole, solar lighting and engraved flag stone was installed at the park as part of a Boy Scout project. Once all engraved bricks arrive, the flag stone will be relocated. An additional 67 brick donations are needed to complete the project. Cost: \$100 per brick.
- Troutman Parks and Rec. Committee has joined the National Parks and Recreation Association.
- Upcoming Event: “Sprint into Spring” March 4, 2017. Still in need of a title sponsor. If anyone is interested or has a recommendation, contact Emily Watson, Parks and Rec. Coordinator.
- Parks and Rec. Committee is waiting on a recommendation from Michael Barker, President of Troutman TYAA to fill the vacant TYAA Representative position on the Parks and Rec. Committee.

ITEM 9. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Rebecca Lopez, Troutman Branch Manager)

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following monthly library report on current and upcoming programs and events:

- Teen Volunteer Club met today at 4:00pm and delivered treats of Reese's Rice Krispy Treat Cookies & Girl Scout Thin Mint Truffles to First Responders that included Troutman Police Dept., Fire, and Rescue
 - Next event: "Love Your Library Campaign" on Saturday, January 28th, at 2:00pm
- "Will It Whipped Cream" to be held tomorrow (January 13th) at 4:00pm. The quarterly event involves taking random food items, dumping them in other food substances, and tasting. This quarter's special guest is Interim Town Manager Justin Longino.
- Spelling Bee will be held on Tuesday, January 24th, at 5:30pm. Categories are: kids, teens, and adults. Prizes from Southern Treats, GameStop, and Starbucks will be awarded.
- Adult Pinterest Craft Club will meet on Monday, January 30th, at 5:30pm to decorate light switch plates. Registration is required.

COMMENTS FROM VISITORS AND GUESTS

The Public is invited to address the Town Council with comments or concerns. The public comment period is limited to three (3) minutes per individual.

None

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item under New Business.*

- ITEM 10. APPROVAL OF AGENDA BRIEFING MINUTES OF DECEMBER 05, 2016**
- ITEM 11. APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 08, 2016**
- ITEM 12. APPROVAL OF CLOSED SESSION MINUTES OF DECEMBER 08, 2016**
- ITEM 13. APPROVAL OF JOINT MEETING MINUTES OF TOWN COUNCIL AND PLANNING BOARD WORKSHOP OF DECEMBER 20, 2016**
- ITEM 14. APPROVAL OF AMENDMENT TO ABC LAW ENFORCEMENT CONTRACT**
- ITEM 15. APPROVAL OF POLICY #48 TITLED: "FARMERS MARKET RULES AND GUIDELINES"**
- ITEM 16. APPROVE BUDGET AMENDMENTS**
 - a. CLOSEOUT LYTTON/PATTERSON STREETS CAPITAL PROJECT FUND**
 - b. DONATION FOR K-9 BULLETPROOF VEST AND FIRST AID KIT**

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, approved Consent Agenda items as presented.

(Copied in full, Amendment to Law Enforcement Contract, and Budget Amendments is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated January 9th and January 12th, 2017 in CD Book #1 titled, "Town Council Supporting Documents")

(Copied in full, Policy #48 is filed in Town of Troutman Policy Manual, and is filed on CD titled: "Town Council Supporting Documents" dated January 9th and January 12th, 2017 in CD Book #1 titled, "Town Council Supporting Documents")

NEW BUSINESS

ITEM 17. ANNEXATION (NON CONTIGUOUS), (AX-17-01), APPLICANT: PRUITT DEVELOPMENT CORPORATION, 111 WESTMORELAND ROAD, PIN 4659274254, 10.6 acres, (Erika G. Martin, Planning Director)

a. Adoption of Resolution 01-17 Titled: “Resolution Directing The Clerk To Investigate A Petition Received Under Article 4a Of G.S. 160a-31”

Upon motion by Council member Henkel, seconded by Council member Bryant, and unanimously carried, Resolution 01-17 titled: “Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A Of G.S. 160A-31” was approved.

b. Approval of Certificate of Sufficiency

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, Certificate of Sufficiency was approved.

c. Adoption of Resolution 02-17 Titled: “Resolution Fixing Date Of Public Hearing On Question Of (Non-Contiguous) Annexation Pursuant To Article 4A Of G.S. 160A”

Upon motion by Council member Williams, seconded by Council member Bryant, and unanimously carried, Resolution 02-17 titled: “Resolution Fixing Date Of Public Hearing On Question Of Annexation Pursuant To Article 4A Of G.S. 160A” setting a Public Hearing date of February 09, 2017 was approved.

(Copied in full, Resolutions 01-17 is filed in Resolution Book IV, Page 1)

(Copied in full, Resolutions 02-17 is filed in Resolution Book IV, Page 2)

(Copied in full, Certificate of Sufficiency, petitions of annexation and vicinity map, is attached to these minutes, and is filed on CD titled: “Town Council Supporting Documents” dated January 9th, and January 12th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 18. APPROVAL OF CONTRACT WITH ESP, LLC FOR IT SERVICES, (Longino)

Interim Town Manager Longino stated that due to discussions held at Agenda Briefing regarding concerns of privacy and liability coverage, language has been added resulting from further review and discussion with Mayor Young, and Town Attorney Gary Thomas.

Upon motion by Council member Williams, seconded by Council member Henkel, and unanimously carried, authorization of the Town to enter into a contract with ESP for IT services and support was approved.

(Copied in full, ESP Contract is attached to and made part of these minutes, and is filed on CD titled: “Town Council Supporting Documents” dated January 9th, and January 12th, 2017 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 19. APPROVAL TO TABLE PROPOSAL FROM DUDE SOLUTIONS FOR WORK ORDER SOFTWARE, (Longino)

Interim Town Manager Longino clarified that the Town’s cost for the proposed software would be \$2,835 from February-June (the end of the fiscal budget year). Renewal fee for the full fiscal year of 2017/2018 would be \$3,780.

Upon motion by Council member Troutman, seconded by Council member Jablonski, and unanimously carried, approved to table consideration of the proposal from Dude Solutions for work order software until Council February 24th Planning Retreat.

(Copied in full, proposal is attached to and made part of these minutes, and is filed on CD titled: "Town Council Supporting Documents" dated January 9th, and January 12th, 2017 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 20. APPROVAL TO TABLE POLICY #49 TITLED: "TOWN OF TROUTMAN PRIVATE ROADS SNOW REMOVAL POLICY", (Longino)

Interim Town Manager Longino stated that changes have been made to the proposed policy in regards to the contract renewal period as discussed at Council's Agenda Briefing. He also commented regarding the requested stipulation of Council member Henkel to add that the signed contract be transferrable if property ownership changes or to property owners heirs. Town Attorney Gary Thomas advised against adding the stipulation stating it is not a good idea, especially if there is a mortgage on the home. He explained that having an existing mortgage would entail involvement of the mortgage company. Council member Henkel, by advice of legal counsel, removed the suggestion from the table. Interim Town Manager Longino stated that Council member Henkel also suggested that a space be provided for the date the application is signed and the date the Town receives the application; and that annual renewals be submitted to the Town by July 31st. Interim Town Manager Longino presented the option to accept the policy with the changes or the homeowners could contract directly with the subcontractor, removing the town from any and all liability.

Upon motion by Council member Bryant, seconded by Council member Troutman, and unanimously carried, approved to table Policy #49 titled: "*Town of Troutman Private Roads Snow Removal Policy*" until Council's regular scheduled meeting of February 9th.

(Copied in full, Policy #49 is filed in the Town of Troutman Policy Manual, and is filed on CD titled: "Town Council Supporting Documents" dated January 9th, and January 12th, 2017 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 21. APPROVAL OF ABC BOARD REAPPOINTMENTS FOR TERMS EXPIRING 01-14-17, (Longino)

Interim Town Manager Longino stated that two seats of the 5 member board will be expiring this month and both individuals (Jeff Hall and Wesley Edmiston) have submitted forms for Council's consideration of reappointment. As discussed at Council Agenda Briefing, Council was in agreement that the ABC Board remain a 5 member board for the minimum of 1 year before considering reducing to a 3 member board.

Upon motion by Council member Jablonski, seconded by Council member Troutman, and unanimously carried, reappointments of Jeff Hall and Wesley Edmiston to three year terms on the Troutman ABC Board was approved.

(Copied in full, request for reappointments is filed on CD titled: "Town Council Supporting Documents" dated January 9th, and January 12th, 2017 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 22. COMMENTS FROM MAYOR AND TOWN COUNCIL

Mayor Young and Council members individually expressed thanks and appreciation to Town employees for each part of preparing for the snow and prompt and efficient snow removal from town streets. Along with expressing positive feedback from the community.

Mayor Young commented that there is a lot going on this year and that he looks forward to working with staff and Council in 2017 ensuring that the community is served efficiently.

In honor of the upcoming Martin Luther King Holiday, Mayor Young asked that everyone take the opportunity to get out and do something positive in the community.

ITEM 23. COMMENTS FROM INTERIM TOWN MANAGER

Interim Town Manager Justin Longino:

- Asked Council to be thinking of nominations for the “2017 Citizen of the Year” and “Business of Year”.

Police Chief Matthew Selves:

- Family that donated the funds for the K-9 bullet proof vest want to meet the K-9 that will be wearing the vest. He stated that he will ask the family, K-9 handler attend one of the upcoming Council meetings with the K-9 once the vest arrives for recognition of the donation.

Parks & Rec. Coordinator, Emily Watson:

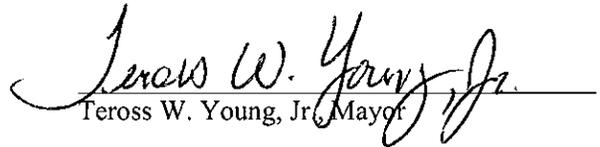
- The committee has 67 bricks left to be sold. Cost \$100. The bricks will be purchased from “Bricks are Us” and will have a lifetime warranty. In efforts of selling the remaining bricks, Mooresville Tribune will be featuring an article regarding the project that will be published soon. A write up will be going out in the Whistle Stop Newsletter and it is posted on the website. Mayor Young asked if the bricks could be purchase on line. Ms. Watson responded that there is not a link, but she would research the possibility.

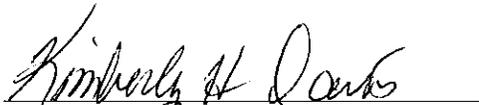
Planning Director Erika Martin:

- Announced to Council and the public that a webinar by the Charlotte Regional Transportation Planning Organization (CRTPO) regarding long term transportation plans for the region will be held on January 19th at 3:30pm in the Troutman Town Hall Council Chambers for anyone that is interested in attending.

ITEM 24. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, the January 12, 2017 Town Council meeting was adjourned at 8:10 pm.


Teross W. Young, Jr., Mayor


Kimberly H. Davis, Town Clerk

