

**MINUTE BOOK XXIV, PAGES 3-9
TROUTMAN TOWN BOARD REGULAR MEETING MINUTES
JANUARY 08, 2015**

The regular meeting of the Board of Aldermen for the Town of Troutman was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, January 08, 2015 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Aldermen Present: Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski, Teross W. Young

Aldermen Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Matthew A. Selves, Police Chief; Gary W. Thomas, Town Attorney

Press Present: James McNally, Statesville Record and Landmark; David Vieser, Charlotte Observer

MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION

Pastor Joel Settle, Watermark Church, Troutman gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

Amend Item 22- Hold a Closed Session pursuant to General Statute 143-318.11(a)(3) to consult with attorney by adding GS 143-318.11(a)(4), to discuss matters pertaining to economic development.

ITEM 5. APPROVAL OF AGENDA

Upon motion by Alderman Henkel, seconded by Alderman Young, and unanimously carried, agenda for the regular meeting of January 08, 2015 was approved as amended.

RECOGNITIONS, PRESENTATIONS AND COMMUNITY EVENTS

ITEM 6. BUSINESS SPOTLIGHT – Lowe's, Companies, Inc., (Alderman Teross Young)

Alderman Teross Young presented Lowe's of Troutman as the Business Spotlight for the month of January stating that Lowe's was founded in 1946 and has grown from a small hardware store to a total home improvement company. Lowe's professional customers represent more than 30% of total sales that consist of two broad categories: construction and trade; and maintenance, repair and operations. Lowe's supports the communities it serves through programs that focus on K-12 public education and community improvement projects. From the company's signature education grant program, and Lowe's Toolbox for Education, to Lowe's Heroes projects supported by employee volunteers in their local communities, and the Lowe's Charitable and Educational Foundation, Lowe's had donated hundreds of millions of dollars and countless volunteer hours to improve communities in the United States, Canada, and Mexico. Lowe's is a Fortune 100 company, headquartered in Mooresville, N.C. with revenues totaling \$53.4 billion in 2013. The company operates 1,835 stores across North America, including 70 Orchard Supply Hardware stores. The company employs approximately 260,000 full and

part-time workers. Lowe's has partnered with the Town on a number of community projects. Lowe's in Troutman is managed by Mr. Brandon Abbott, who was unable to attend the meeting and was represented by Ms. Brenda Warren, Manager of Administration, and Ms. Pam Bergeron, Cabinet Department Specialist. In addressing the Board, Ms. Warren expressed the company's appreciation for the recognition. She then commented that this is the 8th year of being associated with the Town of Troutman. Lowe's was established in Troutman in 2007, and in those 8 years the store has grown greatly exceeding the expectations of the corporation, and that in exceeding those expectations, she looks forward to an association with the Town of Troutman for a long time to come.

In acknowledgement of Lowe's recognition, Mayor Richardson presented Lowe's with a Certificate of Recognition and gave both representatives Town medallions.

Alderman Williams commented favorability on the helpfulness and friendliness of Lowe's staff.

Mayor Richardson gave a brief history regarding the beginning of the partnership between the Town of Troutman and Lowe's.

(Copied in full, Certificate of Recognition is attached to these minutes and is filed on CD titled: "Town Board Supporting Documents" dated January 5th, and January 8th, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 7. PRESENTATION OF IREDELL HEALTH SYSTEM CHECK FOR "SPRINT INTO SPRING",
(Carrie Harrison, "Sprint into Spring" Event Chair)

Ms. Carrie Harrison, Chair of the Troutman Parks and Rec. 3rd Annual "Sprint into Spring" 5K /10K introduced and thanked Mr. John Snow, Iredell Health System Vice President of Ancillary and Support Services for returning this year as primary sponsor of "Sprint into Spring". She commented that Troutman Parks and Rec. is thankful for the partnership and support of Iredell Health System and for recognizing the impact that "Sprint into Spring" has on community wellness. Mr. Snow took the floor commenting that it is the pleasure for Iredell Health System to support the health and wellness of the community that they serve. He thanked the Town Board; who as leaders have established a platform that companies like Iredell Health System can follow to ensure that the very best is being done for the citizens, and that events like this go a long way in encouraging citizens to get outdoors, exercise and live well. In presenting a check in the amount of \$2,000, Mr. Snow thanked the Town for the opportunity to support this event.

Mayor Richardson expressed appreciation for Iredell Health System's support and partnership.

ITEM 8. PRESENTATION OF NORTH CAROLINA TOBACCO TRUST FUND CHECK FOR THE FARMERS MARKET AT THE PAVILION,
(Erika Martin, Planning Director / William Upchurch, Executive Director, NC Tobacco Trust Fund)

Mayor Richardson advised that Planning Director Erika Martin applied for and was awarded a North Carolina Tobacco Trust Fund Grant for the Farmers Market at the Park Pavilion. Mayor Richardson welcomed Executive Director of the Tobacco Trust Fund, Mr. William Upchurch to Troutman and thanked him for the Farmers Market Grant.

Planning Director Erika Martin addressed the Board stating that the grant is a \$50,000 grant to go towards the Framers Market and Park Pavilion allowing the Framers Market to move from the constraints of the Depot site in the downtown area to the Park allowing ample room to grow. The mission of the North Carolina Tobacco Trust Fund Commission is to encourage a strong agricultural industry in our state by striving to make a positive impact on North Carolina producers. They are an advocate for agriculture and projects that support current and former members of the tobacco family; such as our Farmers Market Pavilion. Ms. Martin introduced Executive Director of the Tobacco Trust Fund, Mr. William Upchurch.

In presenting to the Town the \$50,000 check from the Farmers Market Trust Fund, Mr. Upchurch stated that it is a pleasure to attend on behalf of the NC Tobacco Trust Fund's Chairman and 17 Board members. He stated that this time last year they were receiving grant applications for 2014. Certain applicants truly met their mission and the Town of Troutman was one of them. It was proven that the existing Farmers Market has been successful, and additional space is needed. Also, the Town is located in a very strong agricultural area, has strong leadership and a dedicated staff.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

None

STANDING REPORTS

ITEM 9. TROUTMAN ESC PARK MONTHLY UPDATE, (Justin Longino, Parks and Recreation Committee Chair)

Justin Longino, Chair of the Parks and Recreation Committee, presented the monthly Park update reporting the following:

- **Sprint into Spring**

Saturday, March 7, 8:00, at Troutman ESC Park. Registration is open already online at DavidsonTiming.com or at Troutman Town Hall. Registration fees can be viewed on Davidson Timing's website. Interested parties can also contact sprintintospring5k@gmail.com for more information.

- **Pavilion Farmers Market**

The Farmers Market Pavilion Subcommittee has been researching alternative options for the pavilion's design and plans. Additional discussion is needed, but it is a big step in accomplishing a huge goal that will be a terrific addition to the park.

- **Fit Stations**

The Parks and Rec. Committee established a Fit Stations Subcommittee that will work with the Troutman Rotary Club, which plans to donate fit stations to the park, to help plan where the fit stations will go in the park and the kind of fit stations are needed.

- **Next Meeting**

The Parks and Recreation January meeting will serve as a planning meeting for 2015. The Parks & Recreation committee and subcommittees as a whole is growing. In order for us to keep operating as a successful group, it's vital for the committee to figure out what we want to accomplish and determine how to get there. The hope is to plan events for the year, set fundraising goals, and figure out the direction of the Park so that the committee has something measurable and attainable to work toward throughout the year. The meeting will be held January 12th, at 4:00pm to discuss the pavilion, and the planning session begins at 4:30pm.

- **Wendy's Night**

Wendy's night is the fourth Monday of the month. 5pm-8pm, and 20% of all dine-in and carry-out proceeds go to the park.

ITEM 10. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY REPORT, (Juli Moore, Troutman Branch Manager)

Ms. Juli Moore, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following report:

- **Recap of 2014:**
 - Total of 44,334 people visited the library
 - Total of 95,842 items were checked in & out
 - Total of 193 programs were held
 - Total of 540 new Library cards were issued
- **Upcoming Programs:**
 - Movie “Frozen” – Saturday, January 10th, 2pm
 - LEGO Club meetings – Thursday, January 15th, 4pm and Saturday, January 17th, 10am
 - eReader training – Thursday, January 15th, 6pm
 - Troutman Friends of the Library Quarterly meeting – Thursday, January 22nd, 6pm
 - Teen Book Club called “The Book is Always Better” will meet to discuss the book “Divergent”, eat pizza, and watch the movie – Saturday, January 24th, 1pm
 - Program “It’s Time to Goodwill” will be presented by Juanita Norman of Goodwill Industries – Thursday, January 29th, 6pm
 - Event/Celebration in honor of the Library (Community Day) – proposed date of May 30th; details to be discussed at the “Friends of the Library” quarterly meeting on January 22nd
- **Love Your Library Fundraiser:**
 - Friends of the Library will be sponsoring a fundraiser for items in need for upcoming programming and events. Hearts will be available for patrons to take from the Library’s “Love Your Library” tree in order to purchase the requested item(s) as listed on the heart. Requested items will range from \$1 -\$10 and could include: construction paper, googly eyes, pipe cleaners, gardening supplies, \$5 or \$10 gift cards for Amazon, Walmart, Lowe’s, Domino’s Pizza or Food Lion which could be used to purchase items for programs, new release movies, items for the community garden, etc.

Mayor Richardson thanked and commended Ms. Moore and Ms. Jenneffer Sixkiller on all the programs/activities at the Library, and on the way they are promoted. Planning Director Erika Martin expressed her appreciation to Ms. Sixkiller for presenting at the Town’s first Citizens Academy the history of Troutman.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Board of Aldermen and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 11. MINUTES OF AGENDA BRIEFING OF DECEMBER 08, 2014, (Kimberly H. Davis, Town Clerk)

ITEM 12. MINUTES OF REGULAR MEETING OF DECEMBER 11, 2014, (Davis)

ITEM 13. MINUTES OF CLOSED SESSION MEETING HELD DECEMBER 11, 2014(Davis)

ITEM 14. CONSIDER AMENDING ORDINANCE 22-14 TITLED: “AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF TROUTMAN, NORTH CAROLINA, NON CONTIGUOUS, (AX-14-02), Applicant-David Edwards, Jr., 197 Goodman Road, .75 acres, PIN 4731586451, (Davis / Martin)

ITEM 15. CONSIDER BUDGET AMENDMENT FOR TRAFFIC CIRCULATION STUDY-PHASE I, (Steven H. Shealy, Finance Director)

ITEM 16. CONSIDER ADOPTION OF 2015 MEETING SCHEDULE OF GOVERNING BOARD, (Davis)

Upon motion by Alderman Jablonski, seconded by Alderman Henkel, and unanimously carried, consent agenda items were approved as presented.

(Copied in full, Ordinance 22-14 is filed in Ordinance Book 8, Page 65-66, and is filed on CD titled: “Town Board Supporting Documents” dated January 5th, and January 8th, 2015 in CD Book #1 titled, “Town Board Supporting Documents”)

(Copied in full, Budget Amendment and 2015 Meeting Schedule of Governing Board is attached to and made part of these minutes and is filed on CD titled: “Town Board Supporting Documents” dated January 5th, and January 8th, 2015 in CD Book #1 titled, “Town Board Supporting Documents”)

NEW BUSINESS

ITEM 17. APPROVAL OF ORDINANCE 01-15 TITLED, “ORDINANCE AMENDING THE CHARTER OF THE TOWN OF TROUTMAN TO CHANGE THE NAME OF THE GOVERNING BOARD TO TOWN COUNCIL OF THE TOWN OF TROUTMAN”, (Ann Bailie, Town Manager)

Town Manager Bailie stated that approval of the ordinance is the last action necessary to change the name of the Governing Board from Aldermen to Town Council.

Upon motion by Alderman Troutman, seconded by Alderman Williams, and unanimously carried, Ordinance 01-15 titled: “*Ordinance Amending The Charter Of The Town Of Troutman To Change The Name Of The Governing Board To Town Council Of The Town Of Troutman*” was approved as presented.

(Copied in full, Ordinance 01-15 is filed in Ordinance Book 8, Page 67, and is filed on CD titled: “Town Board Supporting Documents” dated January 5th, and January 8th, 2015 in CD Book #1 titled, “Town Board Supporting Documents”)

ITEM 18. CONSIDER RECOMMENDATION FROM PARKS & REC. REGARDING LOCATIONS FOR “LITTLE LIBRARIES”, (Longino)

Troutman Parks and Recreation Committee Chairman, Justin Longino presented a recommendation from the committee to the Town Council for placement of three “Little Libraries” in areas along the Richardson Greenway. He explained that the purpose of libraries is “take a book, leave a book” with the idea of placing them in high traffic areas to get the most use out of them. Mr. Longino stated that he has offered to purchase the lumber, build them and donate them as a fundraising opportunity either for purchase or sponsorship. He stated that during numerous discussions regarding “Little Libraries”, the committee was against placing them in the Park at this time due to no lighting and concerns of potential vandalism. Mr. Longino continued by stating that the J. Hoyt Hayes Memorial Troutman Library has volunteered to donate all books for the project. The Parks and Rec. recommendation is to place one “Little Library” on the greenway at the Depot, one in the proximity of Grannis Lane and one in the middle of the greenway in the proximity of the Talley House where existing amenities are located. Committee member Emily Watson has volunteered to maintain them.

Council member Williams made the motion to accept the Parks and Rec, Committee’s recommendation of the placement of the “Little Libraries”, but the motion died due to a lack of a second.

(Copied in full, pictures of proposed “Little Libraries” is filed on CD titled: “Town Board Supporting Documents” dated December 8th, and December 11th, 2015 in CD Book #1 titled, “Town Board Supporting Documents”)

ITEM 19. APPROVAL OF TERMS TO CLOSE-OUT GOODMAN ROAD SEWER PROJECT, CDBG NO. 10-C-2159, (Bailie)

Town Manager Ann Bailie stated that the state has agreed to close-out the Goodman Road Sewer Project if the Town agrees to extend for five years free sewer connections for low-to-moderate income residents in the project area. She stated there are other provisions the Town would need to do such as conduct additional outreach to residents in the area and provide the State with copies of past and future correspondence with area residents. Ms. Bailie advised the Town Council that two properties have connected to the sewer service in recent months. She recommended accepting the terms to close out the project as presented.

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, approved the terms to close out Goodman Road Sewer Project as presented.

(Copied in full, proposal letter is attached to and made part of these minutes and is filed on CD titled: "Town Board Supporting Documents" dated December 8th, and December 11th, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 20. COMMENTS FROM MAYOR AND TOWN COUNCIL

Mayor Richardson commented on the swearing into office of Representatives John Fraley and Rena Turner on January 5, 2015 by four of the five Iredell County Mayors and County Commissioner Chairman held at the old County Courthouse. He commented it was a historical and unique experience and a show of everyone working together.

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, approved request that Town Manager Bailie present in the Council's meeting packets an updated or new ordinance/policy that clearly states what is and/or is not allowed on the greenway for council's review and potential consideration. (Examples given were: no statutes, rock piles, boxes and dirt piles)

Council member Troutman asked Planning Director Martin if a greenway becomes cluttered will that interfere with being awarded a grant. Ms. Martin responded no, that a town is credited with more points for having amenities on greenways, such as "Little Libraries, benches, way finding signage, etc."

The council discussed and suggested other potential locations for placement of "Little Libraries", and relayed to Parks and Rec. Committee Chair Longino that the vote was not against having "Little Libraries", it was just against the location recommended.

Council member Young announced that the City of Statesville will hold a breakfast on January 19th at the Statesville Civic Center in honor of the Martin Luther King Holiday. He encouraged the public to attend.

ITEM 21. COMMENTS FROM TOWN MANAGER, (Bailie)

Town Manager Bailie informed the Town Council that Lake Norman State Park Community Building has been booked for February 20, 2015 for the Council's Annual Planning Retreat.

ITEM 22. CALL FOR CLOSED SESSION

Mayor Richardson called for a closed session pursuant to General Statute 143-318.11(a)(3) and (4) to consult with attorney and to discuss matters pertaining to economic development.

Upon motion by Council member Young, seconded by Council member Jablonski, and unanimously carried, to hold Closed Session pursuant to NCGS 143-319.11(a)(3) and (4) to consult with the town's attorney and to discuss matters pertaining to economic development was approved.

Mayor Richardson opens the closed session requesting that along with the Town Council that Town Attorney Gary Thomas; Town Clerk Kimberly Davis; Town Manager Ann Bailie; and Planning Director Erika Martin to join the closed session.

***MINUTES FOR CLOSED SESSION HAVE BEEN SEALED UNTIL PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION*

RECONVENE OPEN SESSION

Upon motion by Council member Young, seconded by Council member Troutman, and unanimously approved, to close the close session and reconvene the open session.

Action taken: None

ITEM 23. ADJOURNMENT

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, the January 08, 2015 Board of Aldermen meeting was adjourned at 8:35 pm.

Elbert H. Richardson, Mayor

Kimberly H. Davis, Town Clerk