

CHAPTER 15: PLANNING BOARD

Section

15.1 Authority and Duties..... 15-2

15.2 Membership 15-2

15.3 Meetings, Hearings, and Procedures..... 15-2

15.4 Staff..... 15-2

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Section 15.1 Authority and Duties

The Planning Board shall have the following duties and responsibilities:

- To review and make recommendations on all plans and requests for Major Subdivision Plans, Major Site Plans, Vested Rights Plans, Text Amendments, Map Amendments (Standard and Conditional Zoning District Rezonings).
- To render opinions and make recommendations on all issues and petitions related to the Unified Development Ordinance, Zoning Map, Comprehensive Plan, and other land use plans which may be adopted from time to time which require approval by the Town Board.

Section 15.2 Membership

The Planning Board shall consist of a total of seven (7) members. Four (4) of the members shall reside inside the town limits, and three (3) of the members shall reside inside of the Town's, extraterritorial jurisdiction (ETJ). Representatives from within the Town limits shall be appointed by the Troutman Town Board. Representatives from the ETJ area shall be recommended by the Town Board and appointed by the Iredell County Board of Commissioners. All members shall serve for overlapping terms of three (3) years. Members shall be qualified to serve on the Planning Board with knowledge of planning and zoning concepts.

The Planning Board shall also have two (2) alternate members. One (1) alternate shall reside inside the town limits, and one (1) alternate shall reside inside the Town's ETJ. The alternate within the Town limits shall be appointed by the Troutman Town Board. The alternate from the ETJ area shall be recommended by the Town Board and appointed by the Iredell County Board of Commissioners. The terms shall be three (3) years. The alternates shall be qualified to serve on the Planning Board with knowledge of planning and zoning concepts.

Section 15.3 Meetings, Hearings, and Procedures

- A. All meetings and hearings shall be open to the public and shall be conducted in accordance with the procedure set forth in these regulations and rules of procedure adopted by the Planning Board. Such rules of procedures may be amended by the Planning Board membership.
- B. Any rules of procedure adopted by the Planning Board shall be kept on file at the offices of the Zoning Administrator and shall be made available to the public at any meeting or hearing of the Planning Board.

Section 15.4 Staff

The Zoning Administrator or his/her designee shall serve as staff to the Planning Board and shall provide technical assistance to the Planning Board as requested.