



Application to Serve on a Town of Troutman  
Committee or Advisory Board

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Telephone #: \_\_\_\_\_ Alt. Telephone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

**Town of Troutman Advisory Boards and Committees**

The Town of Troutman continually accepts applications for advisory boards and committees listed below. On the following pages please indicate which boards/committees you are interested in serving and respond to all questions. You may attach a cover letter, resume, and/or additional pages to fully describe your qualifications or interest in serving. If you have questions regarding board/committee duties, activities, training opportunities, etc. please contact Erika Martin by e-mail at [emartin@troutmannnc.gov](mailto:emartin@troutmannnc.gov) or phone at 704-528-7600.

**Alcoholic Beverage Commission Board (ABC):** Oversees and distributes the proceeds of alcohol sales, operates the Town’s ABC Store, and enforces NC ABC laws. Meets on an as needed basis.

**Board of Adjustment (BOA):** Hears and decides cases that range from granting specific variances from adopted rules to approving unique, special uses. Meets on an as needed basis (typically one Wednesday a month at 4:30pm).

**Design Review Board (DRB):** Reviews and recommends proposals for building facades and alternative landscaping plans for multi-family and non-residential development. Meets on the third Thursday of each month at 7:00pm.

**Parks and Recreation Committee (PRC):** Reviews and recommends and develops parks, pedestrian facilities, bicycle facilities, recreational facilities, and programs to benefit the citizens of Troutman. Meets on the third Monday of each month at 4:30pm.

**Planning & Zoning Board (P&Z):** Reviews and recommends plans for new neighborhoods, text changes for zoning and subdivision laws, property rezonings, transportation improvements, and short and long term land use plans. Meets on the fourth Tuesday of each month at 7:00pm.

**Travel and Tourism Authority (TTA):** Promotes and markets Troutman area lodging, dining, attractions, etc. to visitors and corporations. Authority is not currently active.

**Part A**

**First** board/committee preference: \_\_\_\_\_

**Please list any relevant education, training, experience, or hobbies:**

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**Please describe your involvement in community activities, volunteer, and civic organizations:**

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**If appointed, what specific goal(s) would you like to see the board/committee achieve and why? How would you suggest accomplishing this?**

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*If you do not have a second board or committee you are interested in serving on, please proceed to part B of this application.*

**Second** board/committee preference: \_\_\_\_\_

Please list any relevant education, training, experience, or hobbies:

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Please describe your involvement in community activities, volunteer, and civic organizations:

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If appointed, what specific goal(s) would you like to see the board/committee achieve and why? How would you suggest accomplishing this?

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*If you have a third board or committee you are interested in serving on, please add additional pages.*

**Part B**

Please submit names and contact information of two (2) references:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

Have you ever been convicted of a Felony, Class A1 Misdemeanor or Class 1 Misdemeanor?

No \_\_\_\_ Yes \_\_\_\_ If yes, please explain:

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**Conflict of Interest Statement:**

Are there any conflict of interests or other matters that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Town Council? No \_\_\_\_ Yes \_\_\_\_

If yes, please explain:

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I understand this application is a public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any board or committee. I also understand that regular attendance is required and is important to the success of the board or committee and accordingly, if my attendance is less than the standards established that this is cause for removal.

\_\_\_\_\_  
**Signature**

Please return this completed form to Troutman Town Clerk Kim Davis to be considered during the next round of appointments to a Town Board or Committee:

**Application to Troutman Town Clerk Kim Davis:**  
 Delivery: Troutman Town Hall, 400 N. Eastway Dr.  
 Mail: PO Box 26, Troutman NC 28166  
 Email:kdavis@troutmannnc.gov  
 Fax: (704) 528-7605