

**MINUTE BOOK XXIV, PAGES 133-144
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
DECEMBER 10, 2015**

The regular meeting of the Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, December 10, 2015 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Council Members Present: Teross W. Young, W. Paul Henkel, Sally P. Williams, Judy Jablonski, Betty Jean Troutman

Council Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Matthew A. Selves, Police Chief; Gary W. Thomas, Town Attorney

Press Present: Donna Swicegood, Statesville Record and Landmark
David Vieser, Charlotte Observer

MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION

Pastor Dieter Punt, Holy Trinity Lutheran Church delivered the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

ITEM 4. APPROVAL OF AGENDA BRIEFING MINUTES OF NOVEMBER 09, 2015

Upon motion by Council Member Jablonski, seconded by Council Member Williams, and unanimously carried, Agenda Briefing Minutes of November 09, 2015 were approved as presented.

ITEM 5. APPROVAL OF CLOSED SESSION MINUTES OF NOVEMBER 09, 2015

Upon motion by Council Member Young, seconded by Council Member Henkel, and unanimously carried, Closed Session Minutes of November 09, 2015 were approved as presented.

ITEM 6. APPROVAL OF REGULAR MEETING MINUTES OF NOVEMBER 12, 2015

Upon motion by Council Member Jablonski, seconded by Council Member Young, and unanimously carried, Regular Meeting Minutes of November 12, 2015 were approved as presented.

RECOGNITIONS

ITEM 7. RECOGNITION OF TOWN OF TROUTMAN EMPLOYEES YEARS OF SERVICE, (Mayor Richardson)

Mayor Richardson and Town Manager Ann Bailie recognized 16 town employees (in 5 year increments) for their years of service with the town.

Five Year Recognition

Wayne Elmore, Police & Community Resource Officer – 6 years
Rusty Jones, Narcotics Investigator – 6 years
Nathan Lindon, Patrol Sergeant – 6 years
Angela Hoover, Accounting Technician – 7 years
Kerry Baker, SIHS School Resource Officer – 7 years
Marty Loudermilt, Patrol Lieutenant – 7 years
Justin Dagenhart – Patrol Sergeant - 8 years
Matthew Selves, Police Chief – 8 years
Adam Lippard, Public Works Manager – 8 years
Corey Richard, Detective Sergeant – 8 years

10 Year Recognition

Gary Shew, Police Officer – 10 years
Kim Davis, Town Clerk – 10 years
Darrin Payne, Patrol Lieutenant – 10 years

15 Year Recognition

Randy Galliher, Public Works Technician – 15 years
Todd Hardy, Public Works Technician – 15 years
Steve Shealy, Finance Director – 17 years

As Mayor Richardson called each employee forward, Town Manager Bailie presented them with items of recognition. Employees with 5 years of service received a framed service certificate, 10 years of service received a duffel bag with a Town Seal monogram, and employees with 10 years of service received an engraved pocket knife.

ITEM 8. RECOGNITION OF OUTGOING GOVERNING BOARD

- **BETTY JEAN TROUTMAN, COUNCIL MEMBER, (Mayor Richardson)**

Mayor Richardson recognized and expressed sincere gratitude to Betty Jean Troutman for dedicating over 12 years of service to the Town and to its residents. As a token of appreciation, Mayor Richardson presented Ms. Troutman with a service plaque.

Ms. Troutman expressed appreciation of the recognition, and thanked the citizens of Troutman for keeping her in office.

- **ELBERT H. RICHARDSON, MAYOR, (Teross Young, Mayor Pro-Tempore)**

Mayor Pro Tempore Teross Young recognized Elbert H. Richardson for 16 years (1999-2015) of serving the Town of Troutman as Mayor. He stated that Mr. Richardson is married to the former Joyce Bowden, has three grown sons and five grandchildren. He gave a current and past biography of Mayor Richardson's professional career, and accomplishments while in office. In conclusion, Mayor Pro Tempore Young presented Mayor Richardson with a

plague of appreciation and an engraved rocker from Troutman Chair Company for his years of devotion and dedicated service to the Town of Troutman.

Mayor Richardson addressed the Council and public stating that this has been a rewarding and humbling night for him. He spoke of how the town has significantly changed since he was elected 16 years ago and how a lot of those changes are never seen because they are underground. Mayor Richardson spoke of the town's growth giving a brief history of the Town's population as reported in the Census from 1905 (when the town was established) to the last Census in 2010. He also spoke highly of town projects during his time of office such as the "Richardson Greenway, Library, 1 million gallon water tank, Energy United water line, and Troutman ESC Park". In conclusion, Mayor Richardson stated that it has been a pleasure working with staff and serving the Town of Troutman.

ORGANIZATIONAL BUSINESS:

ITEM 9. OATH OF OFFICE ADMINISTERED TO NEWLEY ELECTED MAYOR RONALD N. WYATT AND COUNCIL MEMBERS JUDY JABLONSKI AND JAMES K. TROUTMAN BY THE HONORABLE DEBORAH P. BROWN, NORTH CAROLINA DISTRICT COURT JUDGE

Holding the Holy Bible during the oath of office for Mayor Ronald N. Wyatt was wife Julie; holding the Holy Bible during the oath of office for Council Member Judy Jablonski was husband Richard; and holding the Holy Bible during the oath of office for Council Member James K. Troutman was Pastor Dieter Punt of Holy Trinity Lutheran Church.

(Signed oaths are attached to and made part of these minutes)

The newly sworn-in took their appropriate seats as Mayor and Council Members.

ITEM 10. COUNCIL MEMBER TEROSS YOUNG REAPPOINTED MAYOR PRO TEMPORE, (Mayor Wyatt)

Mayor Wyatt opened the floor to nominations for the position of Mayor Pro Tempore. Council member Henkel nominated Council member Young to fill the position of Mayor Pro Tempore. No other nomination were voiced.

Upon motion by Council Member Henkel, seconded by Council Member Jablonski, and unanimously carried, approved to appoint Council Member Young as Mayor Pro Tempore of the Town of Troutman.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

No public comments were made.

NEW BUSINESS:

ITEM 11. ADJUSTMENTS TO THE AGENDA

None

ITEM 12. APPROVAL OF THE AGENDA

Upon motion by Council Member Young, seconded by Council Member Troutman, and unanimously carried, agenda for the regular meeting of December 10, 2015 was approved as presented.

ITEM 13. EDUCATIONAL SPOTLIGHT – South Iredell High School (SIHS), *(Judy Jablonski, Council Member)*

Before presenting SIHS as the Educational Spotlight for December, Council member Jablonski updated Council on the CATS Automotive Technology Program. First, the cover of “Tomorrow’s Tech Magazine displayed a picture of students and instructors of CATS in honor of being named 2015 School of the Year by WIX Filters, in conjunction with O’Reilly Auto Parts and Tomorrow’s Tech Magazine. Secondly, CATS placed 3rd in the nation in the Quaker State “Best in Class Challenge” in the restoration of a 2003 Chevrolet Impala. The vehicle is now in Austin, Texas and is to be auctioned tonight at the Mecum Auction. Proceeds from the auction will go to the school.

Council member Jablonski presented SIHS as December’s educational spotlight in recognition of five students for their individual assets and accomplishments. Ms. Judy Britton, SIHS Family and Consumer Science teacher and Ms. Kelly Shoffner, Assistant Principal introduced the following students giving a brief summary of their honor and successes:

- Samantha Duger-thinks of others before herself, cleans up behind others (nominated by Joe Stewart)
- Elizabeth Estrada-translates to non-English students and helps them with assignments, kind and thoughtful (nominated by Joe Stewart)
- Kimberly Garcia- Estrada-translates to non-English students and helps with assignments, very kind (nominated by Joe Stewart)
- Taylor Reeder-wonderful student and athlete with student first and athlete second, assists her family in the Booster Club in support of the school (nominated by Jennifer Quick)
- Jordyn Locklyer-positive attitude, kind, hardworking, creative (has learned to sew) and has a helpful nature (nominated by Judy Britton). Miss Locklyer was unable to attend the Council meeting.

Mayor Wyatt and Council member Jablonski presented each student with a town patch and medallion bearing the Town seal, along with congratulations for their accomplishment.

ITEM 14. TROUTMAN ESC PARK REPORT, *(Justin Longino, Parks and Recreation Committee Chair)*

Justin Longino, Parks and Recreation Committee Chair presented the following monthly Park report/update:

Jingle Run

The 2nd Annual Jingle Run was a huge success thanks to Emily Watson and Tamara Labelle who co-headed the event. An estimated 100 applicants and close to 30 volunteers participated. The event is anticipated to grow every year. Appreciation and thanks went out to Scott McLelland and his team for their participation of the timing, getting door prizes, and everything else they did.

Fit Stations

The Rotary Club of Troutman will be conducting a ‘test install’ of one of the fit stations on December 19th. Visitors will be able to see some progress with that install and hopefully not long after, Rotary will be able to install additional stations.

Sunshade Grant

Mr. Longino submitted a grant application for a sunshade that would cover one set of the playground equipment in the park. The winners will be announced in April of 2016. Special thanks was expressed to John Snow and Dr. Stephen Scheibner with Iredell Health System for their help with the application.

Pavilion

The Pavilion design is being reviewed and should be sent out for bids very soon. The committee will continue to move forward on this project and push for an opening date this coming Spring.

Upcoming Events

- 4th Annual Sprint into Spring on March 5th, 2016.
- Annual golf tournament on April 30rd, 2016.
- 2nd Annual Front Porch Fest planned for May as well as a Cycling Event during the same month.
- Troutman Business Council Party in the Park event in June.

More information will come as event dates get closer.

Wendy's Night

Wendy's night is the 4th Monday of every month. This month the date is Monday, December 28th, 5pm-8pm. 20% of all dine-in and carry-out. Proceeds go to benefit the park.

ITEM 15. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY REPORT, (Rebecca Lopez, Troutman Library Program Specialist)

Troutman Library Program Specialist, Rebecca Lopez presented the following monthly Library report/update:

Native American Heritage Month Celebration

Held on November 18, 2015. The event was well received with approximately 35 attendees of all ages learning about the Native American lifestyle.

Random Acts of Kindness

Held on Thursday, November 19th. Teens participated in in three types of random acts of kindness as a way of learning about gratitude in honor of Thanksgiving. Surrounding neighbors of the library received handmade boxes with candy, family members and friends of the teens received letters of gratitude, and lastly messages on post-it-notes were left all around the library.

Artic Express

Held today, December 10th with approximately 40 attendees who were taught various winter holiday celebrations around the world including Christmas, Hanukah, Kwanzaa, Diwali, Solstice, Lunar New Year, and Ramadan.

Career & Technology Lab Spring Classes

Current session will finish up next week. Next sessions schedule is completed through May of 2016. In continued partnership with Goodwill, Ms. Juanita Norman will be teaching the upcoming session. The structure of the classes and class time will be changing.

Current Library Manager, Julie Moore announced that she will be leaving the Troutman Library beginning January. She has accepted a promotion to the Statesville Library as Resource Manager. In thanking the town and council for their support, she stated that she will still be working closely with the Troutman Library.

Council member Henkel commended Ms. Moore on her fantastic job performance as manager at the library along with commenting that she will be missed.

Mr. Steve Rimmer, President of the Troutman Friends of the Library welcomed Mayor Wyatt and thanked the Town Council for their continued support.

ITEM 16. REZONING (RZ-15-05) from Town of Troutman Town Residential (RT) to Town of Troutman Central Business (CB): Applicant – Ronald Scott Properties Inc., PIN 4731775160, 4731774270, 4731774228, 3.58 acres located at 403 Lytton Street, Troutman, (*Erika Martin, Planning Director*)

a. Call for a Public Hearing

Mayor Wyatt opened the Public Hearing

Erika Martin, Planning Director stated that Ronald Scott Properties is requesting rezoning of 3.58 acres located at 403 Lytton Street from Town Residential (RT) to Central Business (CB). The area is currently comprised of single family residential and some undeveloped property. It is in close proximity to retail, restaurants, and service uses. Zoning in the area is town residential, mixed residential, heavy industrial, and central business. The Future Land Use Plan and Vision for Lytton Street show this area become a vibrant extension of downtown. Although, not yet adopted, a draft of downtown design standards has been developed to ensure this area remains a reflection of Troutman’s character. The current zoning district is limited to low density uses, schools, and other non-profits. The proposed district allows for a variety of services: office, retail, and residential uses. The applicant has stated the intended use of the property will be to construct town homes. However, as this is a straight rezoning, every use should be considered as a possibility. The Planning Board and Staff recommend the rezoning as requested. Mr. Scott Parmiter is here tonight should you have any questions.

Mr. Scott Parmiter spoke in favor of the rezoning stating that he wants to satisfy a need by providing a walkable community. For Council review, he distributed a proposed floor plan. The number of proposed units were discussed along with an estimated timeline.

Mr. Marshall Eller of 317 Lytton Street spoke in opposition to the rezoning expressing concerns of runoff and possible flooding in regards to his property.

Mayor Wyatt closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Statement of Consistency

Upon motion by Council Member Jablonski, seconded by Council Member Williams, and unanimously carried, approved RZ-15-05 is consistent with the 2035 Future Land Use Plan that shows the area transforming to better support the downtown. The rezoning is reasonable and is in the public interest because of existing and proposed infrastructure.

c. Adoption of Ordinance 11-15 Titled: *“An Ordinance Changing Zoning Classification From Town of Troutman Town Residential to Central Business (CB)”*

Upon motion by Council Member Williams, seconded by Council Member Young, and unanimously carried, adoption of Ordinance 11-15 titled: *“An Ordinance Changing Zoning Classification Of The After Described Property From Town Residential (RT) To Town Of Troutman Central Business (CB)”* was approved.

(Copied in full, Ordinance 11-15 is filed in Ordinance Book 8, Pages 87)

(Copied in full, Ordinance 11-15, staff report, rezoning application, permitted use table, current zoning map, existing land use map, 2035 future land use map, adjacent property owners letter, proposed UDO Troutman Downtown District is filed on CD titled: “Town Council Supporting Documents” dated December 7th, and December 10th, 2015 in CD Book #1 titled, “Town Council Supporting Documents”)

ITEM 17. ANNEXATION (NON CONTIGUOUS) (AX-15-03), Applicant: Superior Properties of Iredell Limited Partnership, portion of PIN 4740938470, 0.133 acres, and PIN 4750031554, 0.065 acres; located on US Hwy 21 at the southernmost entrance to the Lowes Subdivision., (*Erika Martin, Planning Director*)

a. Call for a Public Hearing

Mayor Wyatt opened the Public Hearing

Erika Martin, Planning Director stated that Superior Properties of Iredell is requesting annexation of property they recently acquired along the southernmost entrance to Lowes. Although the road physically exists, only half of it is inside the town limits and is not a town road. Superior Properties intend to market their properties adjacent to Lowes and turn this entrance into a public street. The request meets the standards for annexation.

No others spoke for or against the proposed annexation.

Mayor Wyatt closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 12-15 Titled: “*An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Non-Contiguous)*”

Upon motion by Council Member Young, seconded by Council Member Henkel, and unanimously carried, adoption of Ordinance 12-15 titled: “*An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Non-Contiguous)*” was approved.

(Copied in full, Ordinance 12-15 is filed in Ordinance Book 8, Pages 88-89)

(Copied in full, Ordinance 12-15, staff report, annexation petitions, property map, survey map, property owner letters are filed on CD titled: “Town Council Supporting Documents” dated December 7th and December 10th, 2015 in CD Book #1 titled, “Town Council Supporting Documents”)

ITEM 18. REZONING (RZ-15-06) from Iredell County Highway Business (HB) to Town of Troutman Highway Business (HB): Applicant – Superior Properties of Iredell Limited Partnership, portion of PIN 4740938470, 0.133 acres, and PIN 4750031554, 0.065 acres; located on US Hwy 21 at the southernmost entrance to the Lowes subdivision., Troutman, (*Erika Martin, Planning Director*)

a. Call for a Public Hearing

Mayor Wyatt opened the Public Hearing

Erika Martin, Planning Director stated that properties annexed into the Town must be converted from Iredell County Zoning to Town of Troutman Zoning. The property is zoned Iredell County Highway Business, the town’s future land use plan shows the area as interstate commercial. Therefore, rezoning to Town Highway Business is recommended by Staff and the Planning Board.

No others spoke for or against the proposed zoning.

Mayor Wyatt closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Statement of Consistency

Upon motion by Council Member Henkel, seconded by Council Member Jablonski, and unanimously carried, approved RZ-15-05 is consistent with adopted town plans and is reasonable because the rezoning supports the Exit 42 priority growth area of the 2035 Comprehensive Future Land Use Plan. The rezoning is reasonable and is in the public interest because the area was similarly zoned under the County's jurisdiction.

c. Adoption of Ordinance 13-15 Titled: *"An Ordinance Changing Zoning Classification From Iredell County Highway Business (HB) to Town of Troutman Highway Business (HB)"*

Upon motion by Council Member Troutman, seconded by Council Member Young, and unanimously carried, adoption of Ordinance 13-15 titled: *"An Ordinance Changing Zoning Classification Of The After Described Property From Iredell County Highway Business (HB) To Town Of Troutman Highway Business (HB)"* was approved.

(Copied in full, Ordinance 13-15 is filed in Ordinance Book 8, Pages 90)

(Copied in full, Ordinance 13-15, staff report, rezoning application, permitted use table, current zoning map, existing land use map, 2035 future land use map, adjacent property owners letter, is filed on CD titled: "Town Council Supporting Documents" dated December 7th, and December 10th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 19. FAÇADE APPROVALS, (Erika Martin, Planning Director)

A. Troutman ESC Park Pavilion & Farmers Market, (338 North Avenue)

Planning Director Erika Martin presented the façade design stating that last month the Town Council approved moving forward with a Troutman Depot inspired pavilion and farmers market for Troutman ESC Park. Staff and the Design Review Board believes this design will create a visual anchor for the community and recommend approval. The pavilion subcommittee is in the process of finalizing materials so the project can be bid out in the very near future. Mr. Brian Bumann-Architect and Sally Williams are here tonight should there be questions regarding this façade.

Discussion was held regarding the position of the Town Seal (window or sidewalk). Opposition was voiced in regards to walking on the Town Seal if placed in the sidewalk. Town Council member Young commented that the idea at Agenda Briefing was that stained glass representing the Town Seal be incorporated into the window at the top. Council member Williams commented that the direction the window will face would not allow the appropriate sunlight to be seen as it should, and that the cost of stained glass is a large consideration. Mr. Bumann offered the option of placing the seal on the wall above the concessions. The pavilion window and town seal to be addressed at a future date.

Upon motion by Council Member Young, seconded by Council Member Williams, and unanimously carried, façade for Troutman ESC Park Pavilion and Farmers Market was approved as presented.

B. Suite Spots Storage, (277 Murdock Road)

Planning Director Erika Martin stated that Suite Spots Mini Storage presented some storage units with brick skirting to the Design Review Board last month. However, after conversations with the building manufacture brick skirting on some of the buildings will be difficult to accomplish due to associated weather protection and proposed door locations. Therefore, the applicants have submitted a letter requesting the use of metal on all but two units. Brick skirting is now only proposed for the front of the two buildings with basements and columns of the covered RV storage. The DRB recommended approval of the original design, but has not seen this design. In consulting with

LaBella (architect firm), a thin brick material may be able to be used, but it would be more expensive than metal. Suite Spots is committed to providing an attractive metal fence with brick columns and per Town Code the borders of the site will be heavily landscaped.

Mr. Joe Fulk representing the project explained in detail the proposed façade request with the new changes answering questions from Town Council.

Upon motion by Council Member Henkel, seconded by Council Member Jablonski, and unanimously carried, façade for Suite Spots Storage was approved.

(Copied in full, façade designs is attached to and made part of these minutes, and is filed with staff reports on CD titled: "Town Council Supporting Documents" dated December 7th, and December 10th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 20. ADOPTION OF 2016 MEETING SCHEDULE OF THE TOWN OF TROUTMAN TOWN COUNCIL, (Davis)

Town Clerk Kim Davis stated that in December each year, Council adopts the upcoming year meeting schedule. Adoption of the schedule satisfies General Statute requirements for public notification of official meetings. Once adopted the schedule is posted on the information board in the lobby.

Upon motion by Council Member Troutman, seconded by Council Member Henkel, and unanimously carried, adoption of the 2016 Meeting Schedule of the Town of Troutman Town Council was approved.

(Copied in full, 2016 meeting schedule is attached to and made part of these minutes, and is filed on CD titled: "Town Council Supporting Documents" dated December 7th, and December 10th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 21. CONSIDER ORGANIZATION OF TROUTMAN ABC BOARD, (Paul Henkel and Teross Young, Council Members)

A. Consider Disbanding the ABC Committee

Upon motion by Council Member Henkel, seconded by Council Member Young, and unanimously carried, approved to disband the Town of Troutman ABC Committee.

Upon motion by Council Member Henkel, seconded by Council Member Young, and unanimously carried, approved to establish an official ABC Board consisting of 5 members with the following staggered terms: 1 member-3 year term; 2 members-2 year terms; and 2 members-1 year term.

B. Appointments to ABC Board

- 1) 1 member to 3-year term
- 2) 2 members to 2-year terms
- 3) 2 members to 1-year terms

Upon motion by Council Member Young, seconded by Council Member Henkel, and unanimously carried, appointments of Bill Stamey (2 year term); Georgia Beams (3 year term); Macon Huffman (2 year term); the two 1 year terms to be considered at the Council's regular meeting in January was approved

C. Designation of Chairman of the Board

No action taken – Carry over agenda item to the Council’s January meeting.

D. Establishment of term limits

No action taken– Hold agenda item until January

(Copied in full, applications to serve in filed on CD titled: “Town Council Supporting Documents” dated December 7th, and December 10th, 2015 in CD Book #1 titled, “Town Council Supporting Documents”)

ITEM 22. APPOINTMENT OF BOARD DELEGATE AND ALTERNATE DELEGATE TO CENTRALINA COUNCIL OF GOVERNMENTS (CCOG), (Mayor Wyatt)

Upon motion by Council Member Young, seconded by Council Member Henkel, and unanimously carried, approved to appoint Council Member Jablonski as delegate and Council Member Williams alternate delegate to CCOG.

ITEM 23. COUNCIL APPOINTMENT OF ALTERNATE BOARD DELEGATE TO CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION, (CRTPO), (Mayor Wyatt)

Upon motion by Council Member Henkel, seconded by Council Member Young, and unanimously carried, approved to appoint Council Member Troutman as alternate to CRTPO.

ITEM 24. APPOINTMENTS TO TOWN OF TROUTMAN BOARDS, (Mayor Wyatt)

A. Board Of Adjustment

- 1) 1 member, in-town, term expiring May 9, 2016

Upon motion by Council Member Troutman, seconded by Council Member Young, and unanimously carried, approved to appoint current alternate Jan Huffman to fill the vacant position of in-town member expiring May 9, 2016.

Upon motion by Council Member Jablonski, seconded by Council Member Young, and unanimously carried, approved to appoint Betty Jean Troutman to fill the in-town alternate position of Jan Huffman.

B. Planning Board

- 1) 1 member, in-town, to term expiring September 13, 2016

Upon motion by Council Member Williams, seconded by Council Member Henkel, and unanimously carried, approved to appoint George Harris to fill the vacant position of in-town member expiring September 13, 2016.

- 2) 1 member, in-town, to term expiring May 15, 2018

Upon motion by Council Member Troutman, seconded by Council Member Young, and unanimously carried, approved to appoint current alternate Kenneth Reid to fill the vacant position of in-town member expiring May 15, 2018.

- 3) 1 member, ETJ Alternate, recommendation to County Commissioners to appoint for term expiring September 02, 2017

No applicants. Carry over agenda item to the Council's January meeting.

- 4) 1 member, in-town alternate

Upon motion by Council Member Young, seconded by Council Member Henkel, and unanimously carried, appointed James McNiff to fill the in-town alternate position of Kenneth Reid.

(Copied in full, applications to serve are filed on CD titled: "Town Board Supporting Documents" dated December 12th and 14th, 2013 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 25. COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Council member Williams commented that Planning Director Martin wears many hats in addition to Planning, one of which is overseeing Parks and Recreation. . With things picking up with the park, Council member Williams requested Council's approval for Town Manager Bailie to develop a letter of engagement or contract with Parks and Rec. Committee Chairman Justin Longino to assist with Parks & Rec. duties. Responsibilities would include but not be limited to: agendas for the Parks & Rec. Committee, installation of fit stations, Pavilion-working with subcommittee, coordinating recognitions of tree donations, bricks, and wall of fame at the pavilion site, implementation of playground sun shade (if the sunshade grant funding is awarded), coordinating special events and fundraisers, and social media person for the town website, Facebook, and twitter. Mr. Longino's contracted pay would come from money budgeted for an intern position that was not filled.

Upon motion by Council Member Henkel, seconded by Council Member Jablonski, and unanimously carried, approved Town Manger Bailie to develop an employment agreement between the Town and Justin Longino

Council member Young thanked the audience for staying to the end of the meeting especially with it being a long meeting night. He then welcomed the Mayor and new council member to the council.

Mayor Wyatt also thanked the audience for staying; the council and staff for their efforts in assisting with replacement to various boards and committees, and thanked the council for their kindness at this first meeting he has conducted as Mayor. He commented that it is the public's responsibility to keep the elected officials doing the job they are elected to do.

Mayor Wyatt also commented on recognitions:

- CATS has been recognized as #1 High School in the Nation; and,
- SIHS Volleyball team won the state championship and has been recognized in the top 5 or top 10 Women's Volleyball team in the nation

ITEM 26. COMMENTS FROM TOWN MANAGER, (Bailie)

Police Chief Matthew Selves

- Announced that two Troutman Police Officers will be participating in a security training video for Lowe's employees. Lowe's Corporate Security requested the officers' participation. The training is due to concerns regarding active shooter situations.

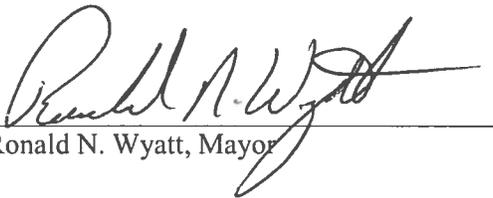
- Informed Council that the SIHS student that was raising funds for stockings for Barium Springs Home for Children exceeded his goal of \$1,000. Troutman PD will assist him with shopping next week for the stockings for 30 (+) kids to be delivered to Barium.

Town Manager Bailie

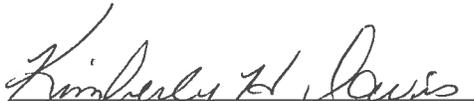
- Explained that Town email is now available for Mayor and Council members. Password given is temporary; they will need to change it to a permanent email password.
- Business cards for Mayor and Council are in process and will be ready in approximately a week.
- Reminder: CATS Holiday Lunch on Thursday, December 17th, 11:00 am-1:30 pm at the CATS Automotive Technology Center.
- Upcoming: Annual Planning Retreat - date will need to be set in the near future.

ITEM 27. ADJOURNMENT

Upon motion by Council Member Troutman, seconded by Council Member Young, and unanimously carried, the December 10, 2015 Troutman Town Council meeting was adjourned at 9:28 p.m.



Ronald N. Wyatt, Mayor



Kimberly H. Davis, Town Clerk

