

**MINUTE BOOK XXIV, PAGES 109-118
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
OCTOBER 08, 2015**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, October 08, 2015 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Council Members Present: Teross W. Young, Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski

Council Members Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Matthew A. Selves, Police Chief; Gary W. Thomas, Town Attorney

Press Present: James McNally, Statesville Record and Landmark

MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

ITEM 2. INVOCATION

Mr. Jasper Farmer of Troutman delivered the invocation

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

Addition: Agenda Item 8.5 - Consider Request to Hold the South Iredell High School (SIHS) Homecoming Parade on October 19, 2015

Addition: Agenda Item 19.1 - Consider Accepting Grant Offer in Amount of \$41,753 for Police Department Information Technology

Addition: Agenda Item 19.2 – Consider Amending the Town of Troutman Fee Schedule

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Young, seconded by Council member Williams, and unanimously carried, agenda for the regular meeting of October 08, 2015 was approved as amended.

RECOGNITIONS, PRESENTATIONS AND COMMUNITY EVENTS

ITEM 6. BUSINESS SPOTLIGHT – No Excuse Medical, (Teross Young, Council Member)

Due to voice issues, Council member Young asked Council member Henkel to present “No Excuse Medical” as the Business Spotlight for October. In doing so, Council member Henkel stated that No Excuse Medical is a family owned medical equipment company with over 70 years combined medical experience. The company moved to Troutman in 2004 under the ownership of Allen Brawley, President. They currently have 5 employees and have been a trusted resource for the medical community because of their knowledge, compassion and commitment to providing quality

equipment. No Excuse Medical's large showroom is located at 693 North Main Street. The business sells and installs stair lifts, wheelchairs, wheelchair and vehicle lifts, power wheelchairs, scooters, lift chairs, and bath safety equipment. Mr. Brawley, the company's founder and president has been a manual wheelchair user for over 22 years having personal experience with every product sold. No Excuse Medical provides in-home service for items purchased, and for as long as the equipment is owned. The company's website is: NoExcuseMedical.com; Phone: 704-873-9000; email: allen@noexcusemedical.com

Allen Brawley, owner took the floor expressing thanks and appreciation to the Council and the Town.

A certificate of appreciation was read aloud by Council member Young before being presented to Mr. Brawley.

ITEM 7. EDUCATIONAL SPOTLIGHT – Troutman Elementary School (TES) and Career Academy Technical School (CATS), *(Judy Jablonski, Council Members)*

Council member Jablonski presented the October Educational Spotlight recognizing TES and CATS. She stated that TES has been recognized nationally by the US Department of Agriculture for a best practice award for the promotion of a healthy and nutritious breakfast program which offers a hot breakfast in the cafeteria or a grab and go breakfast in the classroom. Council member Jablonski recognized and thanked Cafeteria Manager Sherry Saunders and PE Teacher Donette Clendenin for their vision in the development of the grab and go breakfast program which is a part of the Fuel Up to Play 60, an initiative that not only promotes a healthy school breakfast, but also asks students to commit to exercise every day and selecting and eating healthy foods. TES was also recognized by Iredell Statesville Schools and the March of Dimes for being the top fundraiser in 2015. TES collected over \$3,000 in support of lifesaving research programs. Special recognition was given to Kelly Trudelle, 1st grade teacher and March of Dimes Chairperson for the school.

Council member Jablonski also recognized CATS Automotive Technology Program. Popular Mechanics along with Quaker State sponsored a "Best in Class Challenge" and Troutman Automotive Technology Program students are finalists and will be representing North Carolina in the national competition. The challenge will be held October 12th thru November 23rd. The auto tech program is also participating in a second competition co-sponsored by Tomorrow's Technician Magazine, WIX Filters, and O'Reilly Auto Parts. The Auto Tec team placed 1st in region 2 of the South West region that places them in the top 4 schools in the country. The other three schools are all community college programs. Future updates will follow.

ITEM 8. SIHS IB PROJECT IN PARTNERSHIP WITH TROUTMAN POLICE DEPARTMENT, *(Luke Swing, SIHS Student)*

In request of Town Council endorsement, Luke Swing, sophomore at SIHS presented his proposed IB project in partnership with the Troutman Police Department. Mr. Swing explained that in completing the 10th grade IB program it is required that students develop and complete a project that requires a significant goal. He stated that he selected his project upon his interest in law enforcement and local government. In partnering with the Police Department, he can learn about law enforcement and the Police Department can further bond with the community. Resulting from meeting with Police Chief Selves and SRO Officer Baker, an idea was formulated for a Christmas Stocking Stuffer project for the children at Barium Springs. The Children's Hope Alliance at Barium is very interested in the project and will release an approved item list by what is needed by age group and gender. Donations will be collected through partnering with local business in the way of donation boxes. He is also researching setting up a web based gofundme.com account where donations will be used to purchase items. Advertisement will be through posters and word of mouth.

Upon motion by Council member Henkel, seconded by Council member Young, and unanimously carried, approved endorsement of the project.

ITEM 8.5 CONSIDER REQUEST TO HOLD THE SOUTH IREDELL HIGH SCHOOL (SIHS) HOMECOMING PARADE ON OCTOBER 19, 2015, *(Megan Parmiter, SIHS Student Council Representative)*

A request was made by Megan Parmiter, SIHS Student Council Representative to hold a SIHS Homecoming Parade on Monday, October 19th at 6:00 p.m. The parade route will begin at the Troutman Fire Department and travel North along Main Street onto Old Mountain Road ending at South Iredell High School. The parade will consist of approximately 15 floats and several vehicles.

Council member Young asked if there is anything needed from the Town. Ms. Parmiter responded, just approval and the roadways blocked for the parade.

Upon motion by Council member Jablonski, seconded by Council member Williams, and unanimously carried, date of Tuesday, October 19, 2013 at 6:0 p.m. for the SIHS Homecoming Parade was approved.

STANDING REPORTS

ITEM 9. TROUTMAN ESC PARK MONTHLY UPDATE, *(Erika Martin, Planning Director)*

In the absence of Committee Chair Justin Longino, Planning Director Erika Martin presented the following monthly report:

- **Soccer Field Ribbon Cutting:**
The ribbon cutting event for the soccer field had a fantastic turnout. Several soccer teams were there for a group photo with Mayor Richardson, Ryu Goto, President of ESC; June Tutterow from Iredell County Parks & Rec., Jeremy Hapes with TYAA, and Scott Stewart representing Lowes. Appreciation and thanks was expressed to Town Council and all involved for their support.
- **Donation Solicitation Letter:**
The Parks & Recreation Committee recently sent out a letter to Town residents with their water bill. The letter asked for donations to support the Pavilion and other planned amenities in the park. So far \$400 has been received. The committee has plans to send out the same, or a similar letter to a wider audience that will hopefully bring in even more donations.
- **Sunshade Grant:**
Application process is being researched in order to apply for a grant that would allow a sunshade over the playground equipment. There have been some concerns over how hot the equipment gets in the summer months. The grant process began about a year ago. It required certain programs to be put in place and meet defined criteria for a period of at least a year before applying.
- **Eagle Scout Project:**
There is an Eagle Scout that is planning to install a couple of picnic tables along the walking trail in the park. That will be a great addition as the Park currently has only 1 bench along that trail for visitors to utilize.
- **Fit Stations:**
The Fit Stations subcommittee met to determine the placement of the fit stations along the walking trail. A recommendation of placement has been sent to the Rotary Club for their consideration and once their Fit Stations committee has met, there should be lot of movement on that project.

- **Pavilion:**
Labella & Associates will be conducting a design charrette at Trails and Treats on October 30th from 4:30 – 6:30 pm in an effort to receive feedback and input from the community on the design of the pavilion. Pavilion rendering will be unveiled at the November 17th Pavilion groundbreaking.
- **Wendy's Night:**
Wendy's night is the 4th Monday of the month (October 26th this month) from 5pm-8pm with 20% of all dine-in and carry-out proceeds going to benefit the park.

(Copied in full, Park monthly budget report is filed on CD titled: "Town Council Supporting Documents" dated October 5th, and October 8th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 10. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Rebecca Lopez, Troutman Library Branch Program Specialist)

Program Specialist, Rebecca Lopez presented the following monthly library report including past and upcoming events to be held:

- Career & Technology Lab Stats For September:
 - One job skills class with Juanita from Goodwill (4 attended)
 - Two computer classes with Ben from Mitchell (5 attended each class)
 - One resume writing class with Rebecca (1 attended)
 - Four one-on-one sessions (1 hour blocks-any topic)
 - 22 participants have registered/positive reviews
- October is a busy month with 42 programs in 27 days:
 - Makerspace programs began Monday, October 5th with 3D printer demonstration
 - Upcoming MAKER MON DAYS:
 - No-bake cookies on Monday, October 12th
 - Altered books on Monday, October 19th
 - Making floor cushions on Monday, October 26th
 - FAMILY MAKERS:
 - Applesauce MAKER on Saturday, October 24th
 - Pumpkin MAKER on Saturday, October 31st
 - Hand print tile fundraiser on Saturday, October 24th, all day (\$10 per tile)
 - Halloween Party on Friday, October 30th from 2:30- 4pm
- ARSL Conference (attended by Ms. Lopez)
 - Attended sessions on management skills, teen programming after hours, teen college prep, grant writing, and Makerspace
 - Focusing on teen college prep with CTL and grant writing for future library projects
 - Viviana will serve as Makerspace coordinator
- Ms. Lopez to present the Library Report in November also-Branch Manager, Juli Moore will be attending a workshop.

Mr. Steve Rimmer, President of the Friends of the Library requested that Council consider allowing The Friends of the Library to erect a plaque in the Bell Tower or at the Flag pole as a historic marker noting that the property be recognized as the location of the former Academy School. The Friends of the Library will purchase the plaque.

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved allowing The Friends of the Library to establish a plaque and erect at the location of their choosing in recognition of the Academy School.

Mr. Rimmer invited Town Council and Town Staff to attend the third quarter meeting of the Friends of Library on Thursday, October 15, 2015 at Davesté Vineyard at 7:15 pm. Ms. Judy Taylor will be presented the J. Hoyt Hayes Memorial Troutman Library Volunteer of the Year Award, and Adelle Schlosser will also be recognized as the recipient of the Iredell County Volunteer of the Year.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

Ms. Elizabeth Van Vliet, Girl Scout Ambassador for Troup 10688 in Troutman addressed the Council stating that she is starting her Gold Award project that consists of a commitment of 80 (+) hours for the community of Troutman. Her timeline is to begin as soon as possible and complete the project by the end of March. Ms. Van Vliet wishes her project to be at the Troutman ESC Park making the soccer field functional with benches and any other items needed, create a walking tract, and a horse shoe pit. If the walking tract turns out to be too large of a project to accomplish, she will refer back to the list of town projects that was provided by the town Finance Director Steve Shealy.

Mr. Jasper Farmer expressed appreciation to Police Chief Selves and Council member Henkel for addressing driver safety concerns at Four Brothers.

Mr. James (Jim) Troutman stated that he has seen the construction schedule for the Lytton/Patterson Street Project and made a public request to the Council to request that Bell Construction begin with Lytton Street making it first priority. If construction begins right away, infrastructure, curbing, and stone can be accomplished before bad weather. Town Manger Ann Bailie expressed concerns of a cost increase if Bell Construction begins with Lytton Street. She also stated that Benjie Thomas, Town Engineer recommends following the construction schedule. A brief discussion was held regarding stone and compacting. Town Manager Bailie stated that she will take the request to Bell Construction and Town Engineer at their meeting scheduled for tomorrow.

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, approved that Lytton Street be taken care of first making it priority over Patterson Street.

Mr. John Larew thanked Council for approving to place "In God We Trust" on the front of Town Hall.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

- ITEM 11. MINUTES OF AGENDA BRIEFING OF SEPTEMBER 08, 2015, (Kimberly Davis, Town Clerk)**
- ITEM 12. MINUTES OF REGULAR MEETING OF SEPTEMBER 10, 2015, (Davis)**
- ITEM 13. MINUTES OF CLOSED SESSION OF SEPTEMBER 10, 2015, (Davis)**
- ITEM 14. CONSIDER CONTRACT AGREEMENT WITH BELL CONSTRUCTION FOR LYTTON/PATTERSON STREETS CONSTRUCTION PROJECT, (Ann Bailie, Town Manager)**
- ITEM 15. CONSIDER BUDGET AMENDMENT, (Steve Shealy, Finance Director)**

Upon motion by Council member Jablonski, seconded by Council member Henkel, and unanimously carried, consent agenda items were approved as presented

(Copied in full, Bell Construction contract and budget amendment is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated October 5th, and October 8th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

NEW BUSINESS

ITEM 16. ANNEXATION (NON CONTIGUOUS) (AX-15-02), Applicant: NB National LLC, Pin 4740879596, 2.4 Acres Located at 158 Houston Road, Troutman, (*Erika Martin, Planning Director*)

a. Call for a Public Hearing

Mayor Richardson opened the Public Hearing

Erika Martin, Planning Director stated that NB National, LLC is requesting annexation of approximately 2.4 acres located at 158 Houston Road. The property meets the standards for non-contiguous voluntary annexation.

No others spoke for or against the proposed annexation.

Mayor Richardson closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)
(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 09-15 Titled: "*An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Non-Contiguous)*"

Upon motion by Council member Young, seconded by Council member Troutman, and unanimously carried, adoption of Ordinance 09-15 titled: "*An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Non-Contiguous)*" was approved.

(Copied in full, Ordinance 09-15 is filed in Ordinance Book 8, Pages 83-85)
(Copied in full, Ordinance 09-15, staff report, annexation petition, property map, and survey map is filed on CD titled: "Town Council Supporting Documents" dated October 5th, and October 8th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 17. REZONING (RZ-15-04): Applicant - NB National LLC, PIN 4740879596, 2.4 acres located at 158 Houston Road, Troutman, (*Erika Martin, Planning Director*)

a. Call for a Public Hearing

Mayor Richardson opened the Public Hearing

Erika Martin, Planning Director stated that now that the property has been annexed into Troutman it must be rezoned from County Zoning to Town Zoning. A 15,000 sq. ft. industrial building is currently being constructed on the site. Current land uses in the area include industrial uses, undeveloped land, a church, and residential properties. She explained that the Town of Troutman Heavy Industrial and Highway Business zoning has been emerging in this vicinity over the past several years in support of the Town's Land Use Plans and the Town's Comprehensive future land use plan shows this area becoming industrial in nature. The Heavy Industrial district allows for a wide range of non-residential uses with the most intensive requiring a special use permit. Therefore, Staff & the Planning Board recommend rezoning the property to Heavy Industrial.

No others spoke for or against the proposed zoning.

Mayor Richardson closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 10-15 Titled: *“An Ordinance Changing Zoning Classification From Iredell County General Business (GB) To Town Of Troutman Heavy Industrial (IH)”*

Upon motion by Council member Troutman, seconded by Council member Young, and unanimously carried, adoption of Ordinance 10-15 titled: *“An Ordinance Changing Zoning Classification From Iredell County General Business (GB) To Town Of Troutman Heavy Industrial (IH)”* was approved.

c. Consider Adoption of Statement of Consistency

Upon motion by Council member Troutman, seconded by Council member Jablonski, and unanimously carried, approved RZ-15-04 is consistent with adopted Town Plans and reasonable, because the rezoning supports the industrial goal and Exit 42 priority growth area of the 2035 Comprehensive Future Land Use Plan.

(Copied in full, Ordinance 10-15 is filed in Ordinance Book 8, Pages 86)

(Copied in full, Ordinance 10-15, staff report, existing land cover map, current zoning map, proposed future land use map, adjacent property owners letter is filed on CD titled: “Town Council Supporting Documents” dated October 5th, and October 8th, 2015 in CD Book #1 titled, “Town Council Supporting Documents”)

ITEM 18. CONSIDER “LETTER OF ENGAGEMENT FOR ECONOMIC SERVICES” BETWEEN KEITH KLOPP AND THE TOWN OF TROUTMAN, (Bailie)

Town Manager Ann Bailie stated that included in this year’s budget is funding for an economic development consultant. Keith Klopp is a local resident, a past member of the town’s Planning & Zoning Board, a current member of the Troutman Business Council’s Business Retention and Recruitment Committee and has significant economic development experience from working with Mooresville EDC. The scope of work proposed for this position focuses on downtown commercial development, marketing, and industrial development. The consultant’s work is expected to supplement activities undertaken on the town’s behalf by Statesville Regional Development. Town Attorney Gary

Thomas has reviewed the agreement. If the agreement is acceptable, for the duration of the current fiscal year, total payment will be capped at \$7,200 plus approved expenses. Maximum monthly payments will be \$800 payable upon receipt of an itemized listing of time and activities for the pay period.

Upon motion by Council member Jablonski, seconded by Council member Troutman, and unanimously carried, approved to enter into letter of engagement for economic services.

(Copied in full, executed letter of engagement is attached to these minutes and is filed on CD titled: “Town Council Supporting Documents” dated October 5th, and October 8th, 2015 in CD Book #1 titled, “Town Council Supporting Documents”)

ITEM 19. CONSIDER TOWN POLICY #45 TITLED: “MAINTENANCE AND CONTROL OF VEGETATION ON PUBLIC PROPERTIES, ROADWAYS AND SIDEWALKS”, (Adam Lippard, Public Works Manager)

Adam Lippard, Public Works Manager explained that basically the proposed policy is to clarify the town’s responsibility for maintaining and controlling vegetative growth, and focusing more on the downtown/commercial areas and undeveloped properties.

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, Policy #45 titled: "Maintenance and Control of Vegetation on Public Properties, Roadways and Sidewalks" was approved as presented.

(Copied in full, Policy #45 is file in the Town's policy manual and is filed on CD titled: "Town Council Supporting Documents" dated October 5th, and October 8th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 19.1 CONSIDER ACCEPTING GRANT OFFER IN AMOUNT OF \$41,753 FOR POLICE DEPARTMENT INFORMATION TECHNOLOGY, (Matthew Selves, Police Chief)

Police Chief Selves requested Town Council approval to accept a North Carolina Governor's Crime Commission Grant in the amount of \$41,753 titled; "2015-Troutman Police Department-RMS and MDIS Integration" for implementation and integration of the current RMS (Records Management System) with the purchase of the MDIS (Mobile Data Information System). He explained that the integrated system will provide real-time information and data for officers during normal and high risk situations. No new dollars for funding is requested.

Totals: Governor's Crime Commission (reimbursement):	\$31,314.75
Town: (ALEN Monies \$5,100 / Drug Seizure Monies \$5,338.25)	<u>\$10,438.25</u>
	Grant total: \$41,753.00

Upon motion by Council member Troutman, seconded by Council member Williams, and unanimously carried, approved to accept grant offer for Police Department Information Technology from the Governor's Crime Commission.

(Copied in full, grant information is filed on CD titled: "Town Council Supporting Documents" dated October 5th, and October 8th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 19.2 CONSIDER AMENDING THE TOWN OF TROUTMAN FEE SCHEDULE, (Steve Shealy, Finance Director)

Finance Director Steve Shealy stated that the proposed amendment increases the town's sewer tap fee from \$1000 to a flat rate of \$1,500 to cover the cost of any necessary road cut or bore that must be contracted out.

Upon motion by Council member Young, seconded by Council member Jablonski, and unanimously carried, amendment to the Town of Troutman Fee Schedule was approved.

(Copied in full, updated fee scheduled is attached to these minutes and is filed on CD titled: "Town Council Supporting Documents" dated October 5th, and October 8th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 20. CONSIDER NOMINATIONS AND APPOINTMENTS TO TROUTMAN BOARDS AND COMMITTEES, (Davis)

a. ABC Committee

Council member Henkel commented that the committee is not an ABC Board, but a temporary investigative committee formed to determine how to proceed in opening an ABC Store. Council member Young stated that this committee will be charged with moving forward with the ABC issue.

Nominations as named at the agenda briefing excluding Keith Klopp who declined the nomination, are as follows: Wes Edmiston, Macon Huffman, Georgia Beams with Council member Henkel and Young to serve as committee members/facilitators.

Council member Williams nominated Bill Stamey.

Upon motion by Council member Henkel, seconded by Council member Young, and unanimously carried, approved to appoint all nominations as stated above to the ABC Committee.

b. Parks and Recreation Appointment (1 position)

Council member Williams nominated Parks and Recreation Committee Alternate Tamera LaBelle to move into the vacant position as regular member and Keri Bates to fill Ms. LaBelle's alternate position.

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, approved to appoint nominations as stated above to the Parks and Rec. Committee.

(Copied in full, applications to serve is filed on CD titled: "Town Council Supporting Documents" dated October 5th, and October 8th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 21. COMMENTS FROM MAYOR AND TOWN COUNCIL

Council member Williams asked Planning Director Martin if plans for the Julian Place sign have been submitted. Ms. Martin responded that plans for their sign permit have not been submitted as of yet.

Council member Williams commented that she was informed that on Friday night at the South Iredell High School (SIHS) home football game, bands from area schools and colleges will be performing in honor of the SIHS Band. She also stated that there is a Gofundme account set up for donations for the injured band students, and checks given for donations should be made out to the SIHS Band Boosters.

ITEM 22. COMMENTS FROM TOWN MANAGER, (Bailie)

Police Chief Matthew Selves:

- October is Domestic Violence Awareness and Breast Cancer Awareness Month. Ribbons are being displayed on all law enforcement vehicles.
- 5k to be held in November at Zootastic in fundraising efforts for My Sisters House.

Town Manger Ann Bailie presented an overview regarding water related issues that the Town has been tracking over the past few months stating that in 2012 the Town signed a contract with Energy United to purchase water. Part of that agreement was to purchase a minimum amount of water whether the water is used or not. Growth in Troutman has not happened to the extent that the Town is using the minimum that the Town is paying for. She continued by stating that each year the Town submits to the state updates on the local water supply plan, which include a calculation of the amount of water that is unaccounted for (water loss), and beginning in 2012 that calculation spiked dramatically. At that time staff questioned consultants that assisted in filling out the report if by chance it was calculated per contractual amount rather than actual water use. Their response was there was no chance it was calculated per contractual amount; but a few months ago the Town found out differently. Recalculations have been done and the Town is now averaging 19%, a half percent less than recent calculations (State standard is 15%). The town's percentage will continue to go down because of better metering due to replacing approximately 600 water meters. She also stated that a recent water audit performed by NC Rural Water, found no water system leaks. Finance Director Steve Shealy stated that since the replacement of around 600 water meters in April, water revenue is up. The increase could be partially attributed to other factors such as the water rate increase in July, growth, seasonal and/or drought, but a study of the Town's water usage by routes over a three year period, during the months of July-September showed greater water usage which can partially be attributable to improved metering. Public Works Manager Adam Lippard stated that the water line audit took a total of three days, using an ultrasonic leak detection service (sound waves) and reported a zero leak status for

the underground water system. Mr. Lippard stated that there are three steps in correcting water loss; 1) water audit (complete); 2) intervention (in process); 3) evaluation (when complete).

ITEM 23. CALL FOR CLOSED SESSION

Mayor Richardson called for a closed session pursuant to North Carolina General Statute 143-318.11(a)(6) regarding personnel.

Upon motion by Council member Young, seconded by Council member Williams, and unanimously carried, approved to hold a Closed Session pursuant to NCGS 143-319.11(a)(6) regarding personnel.

Mayor Richardson opened the closed session requesting that along with the Town Council that Town Attorney Gary Thomas; Town Manager Ann Bailie; Town Clerk, Kimberly Davis to join the closed session.

***MINUTES FOR CLOSED SESSION HAVE BEEN SEALED UNTIL PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION*

RECONVENE OPEN SESSION

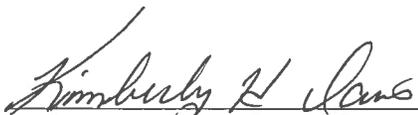
Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously approved, to close the close session and reconvene the open session.

No action taken.

ITEM 19. ADJOURNMENT

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, the October 08, 2015 Town Council meeting was adjourned at 10:30 pm.


Elbert H. Richardson, Mayor


Kimberly H. Davis, Town Clerk

