

**MINUTE BOOK XXIII, PAGES 102-109
TROUTMAN TOWN BOARD REGULAR MEETING MINUTES
SEPTEMBER 11, 2014**

The regular meeting of the Board of Aldermen for the Town of Troutman was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, August 14, 2014 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Aldermen Present: Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski, Teross W. Young

Aldermen Absent: None

Staff Present: Town Manager, Ann G. Bailie; Town Clerk, Kimberly H. Davis; Finance Director, Steven H. Shealy; Police Chief, Matthew A. Selves; Public Works Manager, Adam K. Lippard; Town Attorney, Gary W. Thomas; Town Engineer, Benjie Thomas

Press Present: James McNally, Statesville Record and Landmark
David Vieser, Charlotte Observer

MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

In acknowledgement of the thirteenth anniversary of 9-11, Mayor Richardson shared a few words regarding the tragic event, concluding with a moment of silence.

ITEM 2. INVOCATION

Pastor Dieter Punt, Holy Trinity Lutheran Church, Troutman gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

Addition: Agenda Item 6a. South Iredell High School (SIHS) Homecoming Parade Request, (*Sara Freeman, SIHS Student Council President*)

Addition: Agenda Item 6b. Educational Spotlight, (*Alderman Judy Jablonski*)

ITEM 5. APPROVAL OF AGENDA

Upon motion by Alderman Henkel, seconded by Alderman Jablonski, and unanimously carried, agenda for the regular meeting of September 11, 2014 was approved as amended.

RECOGNITIONS

ITEM 6. BUSINESS SPOTLIGHT – Lake Norman Floors LLC, (*Alderman Paul Henkel*)

Due to the absence/late arrival of Alderman Teross Young, Alderman Henkel presented the business spotlight, Lake Norman Floors, LLC located downtown Troutman at 116 Wagner Street for over 20 years. The family owned and operated company, originally known as The Carpet Shop was renamed to Lake Norman Floors in

2005. The company services the entire Lake Norman area and is committed to bringing the best value to their customers. Lake Norman Floors retails products from the most popular manufacturers of flooring products such as hardwood, laminate, cork, vinyl, tile, and carpet. Along with sales staff employees that are courteous and professional, their installation teams are lead by highly trained professionals who are committed to the highest possible quality and service with customer satisfaction as their #1 priority. Mr. John Duzan, owner of Lake Norman Floors was unable to attend the meeting.

ITEM 6a. SOUTH IREDELL HIGH SCHOOL (SIHS) HOMECOMING PARADE REQUEST, (Sam Freeman, SIHS Student Body President)

On behalf of SIHS, Ms. Sam Freeman, Student Body President, requested the Board grant permission to use Main Street from the Fire Department to SIHS on Monday, September 29, 2014 at 6:30 p.m. for the SIHS Homecoming Parade

Upon motion by Alderman Henkel, seconded by Alderman Williams, and unanimously carried, approved to grant the request to use Main Street as the primary parade route for the SIHS Homecoming Parade on September 29, 2014 at 6:30 p.m.

ITEM 6b. EDUCATIONAL SPOTLIGHT, (Alderman Judy Jablonski)

Alderman Jablonski spotlighted the Career Academy and Technical School (CATS) stating that the mission of CATS is reflected through the curriculum and guided by the core concepts of caring, communication, best practices and professional behavior. She stated that the enrollment of CATS this year has doubled and that home schooled students have returned to public education. Also this year, CATS has added a masonry program to their curriculum. Alderman Jablonski accredited CATS for holding a ceremony/tribute around the campus flag pole in honor of 9-11 and its victims. The ceremony included the raising of the flag, bagpiper played and a bell rang in remembrance. Several family members of victims of 9-11 were in attendance along with Mayor Richardson, Mooresville's Honor Guard, Statesville High School Color Guard, Troutman Police Chief and officers.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

None

STANDING REPORTS

ITEM 7. TROUTMAN ESC PARK MONTHLY UPDATE, (Justin Longino, Parks and Recreation Committee Chair)

Newly elected Parks and Committee Chair reported on the committees past, ongoing and upcoming events:

- Wendy's night - 4th Monday of every month, 6 pm-8 pm. Park receives 20% of the proceeds of all dine-in and carry-out orders only - no drive-thru.
- Iredell County Fair - Volunteers staffed a Parks and Recreation booth for Park publicity raising \$41.12 in donations. T-Shirts and visors were for sale.
- The Amazing Race - Parks and Recreation Committee hosted a challenge at the Park for the 2014 Iredell County Amazing Race. There were close to 10 teams that completed the challenge of finding clues that were posted along the paved walking trail which were all facts about the park amenities. All participants left with the information found from the challenge along with a park brochure and engraved brick donation form.
- Brick Challenge - The brick challenge is an ongoing event. Parks and Rec. Committee members are challenged to email/contact as many people as possible and inform them about the engraved bricks they

could purchase for their kids/grandkids. As a result of the challenge, a few donations have come in within the last month, and there is hope that donations increase closer to the holidays.

- MRT Race (a local running club) to be held at the park on October 21st; a portion of the proceeds will benefit the park.
- Trails and Treats - October 31st (Halloween event) to be held on the paved walking trail in the Park.
- The Rotary Club has expressed interest in donating to the park. Nothing specific has been decided upon at this time, but it is always great to know that we have their continued support.
- The committee is going to be looking into a Sunshade Grant from the American Academy for Dermatology to cover all or part of the playground area. Chairman Longino thanked ESC and committee member Jan Comer for use of the temporary tent currently in the park in the efforts to provide much needed shade.
- “Partners for Parks”, a Charlotte based company, has given the park an award....waiting for more info from Jan Comer.

Changes to the Committee/Subcommittees:

- New appointments: Justin Longino-Committee Chair, and Alison Stroud-Vice-Chair.
- Jan Comer-Marketing & Fundraising Subcommittee Chair.
- Jenneffer Sixkiller-Depot & Greenways Subcommittee Chair.

ITEM 8. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY REPORT, (*Juli Moore, Troutman Branch Manager*)

Ms. Juli Moore, Manager of the J. Hoyt Hayes Memorial Troutman Library reported the following:

- Items circulated in August 2014 was 4392, an increase of 21% over August 2013.
- Ms. Moore, along with Jenneffer Sixkiller attended the Association for Rural and Small Libraries Conference in Tacoma, WA from Sept. 2, - Sept. 6, 2014. The conference offered beneficial sessions and networking opportunities.
- Sept. 8th was the first official Monday the library was open and it was very successful. The crop swap program was held, and the Monday night pickers started playing at 6 pm instead of 7 pm.
- Rebecca Lopez, the new part time person will be working every Saturday and Monday, plus three additional hours during the week.
- Preschool story time with Miss Maxine starts this Friday, Sept. 12th at 11am and continues every Friday through the end of May.

Up-coming Programs:

- Sept. 20th - Art with Miss Lisa
- 1st Saturday of each month-Saturday morning story time
- Oct. 11th – Star Wars Day
- Others: International Game Day and an altered books programs (no dates set)

Ms. Moore announced that she was recently accepted into the North Carolina Library Association Leadership Institute which will be held at the Caraway Conference Center near Asheboro, NC, Oct. 30 – Nov. 02, 2014. Ms. Moore was one of 25 Librarians across the state to be accepted into the program.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Board of Aldermen and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 9. MINUTES OF REGULAR MEETING OF AUGUST 14, 2014

ITEM 10. MINUTES OF AGENDA BRIEFING OF AUGUST 11, 2014

ITEM 11. ACCEPT NORTH CAROLINA GOVERNORS CRIME COMMISSION GRANT AWARD TITLED: “OFFICER READINESS/SAFETY INITIATIVE”, *(Matthew A. Selves, Police Chief)*

ITEM 12. RESOLUTION 12-14, TITLED: “RESOLUTION OF SUPPORT FOR BARIUM SPRINGS YMCA”, *(Ann G. Bailie, Town Manager)*

ITEM 13. REAPPOINT GIOVANNI PELLEGRINO TO THE TRAVEL AND TOURISM AUTHORITY FOR A FOUR-YEAR TERM WHICH EXPIRES MAY 2018, *(Bailie)*

Upon motion by Alderman Henkel, seconded by Alderman Williams, and unanimously carried, consent agenda items were approved as presented.

(Copied in full, Resolution 12-14 is filed in Resolution Book IV, Page 12)

(Copied in full, Resolution 12-14, Grant Award documentation, Reappointment application is filed on CD titled: “Town Board Supporting Documents” dated September 7th and September 11th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

NEW BUSINESS

ITEM 14. CONSIDER REQUEST FOR BEER/WINE GARDEN AT TROUTMAN BUSINESS COUNCIL (TBC) EVENT, *(David Bradley, President, Greater Statesville Chamber of Commerce)*

On behalf of the Troutman Business Council and in the absence of TBC Chair-Jan Comer, Mr. David Bradley, President of the Greater Statesville Chamber of Commerce asked the Board to grant the request to allow a controlled beer and wine garden at an upcoming TBC event to be held at the Park. He stated that the task of the TBC is to engage the Troutman business community to help create a better place to work and play. The event is tentatively scheduled for October 9, 2014 and will include food, music, bounce houses for children, etc. Identification and bracelets will be required for the purchase of beer and wine and off duty police officers will be hired for assistance. Proceeds from the beer and wine sales will help offset the cost of the event.

Upon motion by Alderman Jablonski, seconded by Alderman Williams, and unanimously carried, approved to grant request to allow a beer and wine garden at the TBC upcoming park event.

(Copied in full, letter of request is filed on CD titled: “Town Board Supporting Documents” dated September 7th and September 11th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

Alderman Young arrived at 7:38 p.m.

ITEM 15. GREENWAYS

a. Consider Adoption of Resolution 13-14 Titled: “Resolution To Fund The Richardson Greenway North Extension And The Main Street To South Iredell High School Extension” *(Bailie)*

Town Manager Bailie stated that last month the contract award for construction of Segment B of the greenway (YMCA to Fairgrounds) was pulled from the agenda due to discovering that grant funding for the project is contingent on the Town’s commitment to also fund Segment C (existing greenway to the

Fairgrounds). While staff proposes to pay non-grant covered costs of Segment B from Fund Balance, construction of segments C and A (Church of the Springs to YMCA) will require a loan. If the Board decides to construct the SIHS extension, those funds would also come from a loan. She stated that decisions on how to fund debt payments are made concurrently with adoption of the annual budget.

Town Manager Bailie reviewed Greenway Extensions costs of 6 construction options and explained that the resolution presented for consideration is to commit funding for one or more segments of the Richardson Greenway Extension North (all segments) and to proceed with the SIHS extension, but the resolution can be changed to reflect the option the Board prefers. The Board discussed the options presented and while also expressing concern and support for the safety of children walking along Old Mountain Road to SIHS; the Board was in agreement to hold the SIHS Segment in order to reach out to the Iredell County School System for financial support.

Upon motion by Alderman Young, seconded by Alderman Henkel, and unanimously carried, approved to move forward with Option #6 (Seg. C only-needed for grant funding of Seg. B), and approved to adopt Resolution 13-14 contingent upon the wording be changed to reflect Option 6.

b. Consider Contract Award for Construction of Segment B of Richardson Greenway North (YMCA to Fairgrounds), (Bailie)

Town Manger Bailie explained that construction of Segment B comprises an eight (8) foot paved multi-purpose path from the YMCA (Grannis Ln.) to the Fairgrounds. The bids were submitted and opened August 5, 2014. Low bid was \$126,062 submitted by Country Boy Landscaping, Inc. of Harmony. The bids were reviewed by Engineer Todd Poteet. Country Boy is considered qualified for the project. She continued by stating that alternate bids were accepted for additional greenway construction in front of Food Lion, but that segment has been combined into the final segment which the Town expects will be funded primarily by the federal grant. In conclusion, the Town's engineering firm, West Consultants, and staff finds the low bidder to be qualified to undertake this project and therefore recommends awarding the base bid contract for construction of the Richardson Greenway Extension North Segment B to County Boy Landscaping, Inc.

Upon motion by Alderman Troutman, seconded by Alderman Young, and unanimously carried, approved to award contract in the amount of \$126,062 for construction of the Richardson Greenway Extension North Segment B to County Boy Landscaping, Inc.

c. Amendment to Capital Project Fund Ordinance 07-14, (Steven H. Shealy, Financial Director)

Finance Director Shealy explained that the proposed Capital Project Fund amendment in the amount of \$60,239 from fund balance is to cover the difference in construction cost of \$5,936, engineering and oversight funding equaling \$48,000, and contingencies totaling \$6,303. Mr. Shealy explained that the transfer of the funds from fund balance would not take place until the end of construction.

Upon motion by Alderman Henkel, seconded by Alderman Troutman, and unanimously carried, approved amendment to Capital Project Fund Ordinance 07-14 as presented

(Copied in full, Resolution 13-14 is filed in Resolution Book IV, Page 13)

(Copied in full, Resolution 13-14, budget amendment, bid tabulations, recommendation letter, greenway map, budget spreadsheet is filed on CD titled: "Town Board Supporting Documents" dated September 7th and September 11th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 16. CONSIDER UPDATES TO COMPREHENSIVE TRANSPORTATION PLAN, (Bailie)

Town Manager Bailie presented proposed updates to a regional Comprehensive Transportation Plan (CTP) that is being developed for the Charlotte Regional Transportation Planning Organization (CRTPO) by the North Carolina Department of Transportation (NCDOT). The regional plan includes Troutman and Iredell County. She stated that because of this plan, Troutman has the opportunity to re-evaluate the Town's Comprehensive Transportation Plan (CTP) which was adopted in 2009. The CTP is a community wish list of transportation projects over a fifty year period which is re-evaluated every five to ten years. Revising and adopting the CTP, is the first step in a long process to receive state and federal funding for local transportation projects. Once the NCDOT has updated the plan it will be available to the public for comment and ultimately adopted by CRTPO. Mayor Richardson serves as Troutman's voting member on the CRTPO Board. Planning Director Erika Martin serves on the Technical Coordinating Committee which provides recommendations to the CRTPO Board. Revisions approved by the Board tonight will be included in the plan presented to the public during the overall public input process. Staff and Planning and Zoning Board recommend the revisions as presented.

Park and Ride:

1. Move Ostwalt Amity Rd Park and Ride closer to Exit 42 to an area planned for high density/walkable neighborhoods rather than industrial development
2. Remove the Spicewood Park & Ride from a prominent corner next to an established neighborhood.
3. Remove the Downtown Park and Ride to preserve available parking for downtown patrons.

Pedestrian, Greenway and Bicycle Plans:

1. Update Pedestrian, Greenway and Bicycle maps with maps and plans which have previously been adopted.

Roadway Plans:

1. Fund improvements to Exit 42
2. Construct an Exit 43
3. Continue to study improvements to Hwy 115/21 & Main St. (This is already in the works - the Town has been funded for phase 1 of a two year study regarding circulation within the downtown area.
4. Study the Southwest Bypass. While there is opposition to this bypass, The DOT Division 12 Planning Engineer and Planning Board recommended study of the bypass as part of the circulation study. Staff concurs, as the study may reveal the project's feasibility and offer alternatives.
5. Straighten out Murdock Rd to remove the sharp curve to improve safety and enhance possible economic development. There is some local opposition to the project, but it has been supported by Troutman, Statesville and CRTPO.

Roadway Alignments:

1. Study Perth Rd realignment/ Wagner St closure. This project is part of the "Lytton Street" vision and will likely be reviewed as part of the Hwy 21/Main St Circulation study.
2. Construct the Troutman Parkway Alignment A1 (light blue line on map) as it will provide local traffic an alternative to 1-77 and connect with the proposed Larkin project in Statesville.
3. New Alignment: Commuter/Freight Rail between Statesville and Mooresville. In 2012 a commuter rail "Redline" from Charlotte to Statesville was considered, but due to numerous concerns and obstacles it lost traction. One of the biggest obstacles is the removal of rail between Mooresville and Statesville which would create the need for a new alignment and affect local property owners. The other major concern was that the rail road company currently only allows movement of freight. The regional land use plan known as CONNECT and local land use plan updates have revealed mixed feelings on the topic. Staff and the Planning Board have recommended a commuter stop at Exit 42. If rail (commuter and/or

freight) between Charlotte and Statesville is ever to occur an alignment through the Troutman area will need to be determined. The study/route could coincide with the Troutman Parkway

Upon motion by Alderman Jablonski, seconded by Alderman Young, and unanimously carried, approved updates to CTP as presented.

(Copied in full, staff report, recommendations, and transportation maps is filed on CD titled: "Town Board Supporting Documents" dated September 7th and September 11th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 17. ANNEXATION REQUEST: APPLICANT-RICHARD L. PARSONS; 105 ADDISON PLACE (EASTERN HEIGHTS); .332 ACRES; PIN4741068314, (Bailie)

a. Consider Adoption of Resolution 09-14 Titled: "Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A Of G.S. 160A-31"

Upon motion by Alderman Troutman, seconded by Alderman Henkel, and unanimously carried, approved adoption of Resolution 09-14 titled: "Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A Of G.S. 160A-31"

b. Consider Approval of Certificate of Sufficiency

Upon motion by Alderman Troutman, seconded by Alderman Jablonski, and unanimously carried, Certificate of Sufficiency was approved.

c. Consider Adoption of Resolution 10-14 Titled: "Resolution Fixing Date Of Public Hearings On Question Of Annexation Pursuant To Article 4A Of G.S. 160A-31"

Upon motion by Alderman Henkel, seconded by Alderman Troutman, and unanimously carried, approved adoption of Resolution 10-14 titled: "Resolution Fixing Date Of Public Hearings On Question Of Annexation Pursuant To Article 4A Of G.S. 160A-31"

(Copied in full, Resolution 09-14 is filed in Resolution Book IV, Page 9)

(Copied in full, Resolution 10-14 is filed in Resolution Book IV, Page 10)

(Copied in full, Certificate of Sufficiency, annexation request, vicinity map, warranty deed is attached to these minutes, and is filed on CD titled: "Town Board Supporting Documents" dated September 7th and September 11th, 2014 in CD Book #1 titled, "Town Board Supporting Documents" and with copies of Resolution 09-14 and Resolution10-14)

ITEM 18. COMMENTS FROM MAYOR AND BOARD OF ALDERMEN

Aldermen Henkel asked for an update regarding when the Lytton Street road project is to begin. Town Engineer Benjie Thomas stated bids open next week for the Water Efficiencies Project which includes replacing a water line on Lytton Street and repaving part of the road. Construction to start as early as possible in October, completed in early summer.

ITEM 19. COMMENTS FROM TOWN MANAGER, (Bailie)

FYI...

- Free Event-Thank You Festival (Honoring Veterans) to be held Saturday, September 20, 2014 at the Iredell County Fairgrounds. Bands: Rockie Lynn and Outlaw 21 will perform in the amphitheatre.

Festival will end with a flag retirement ceremony. Citizens were encouraged to bring worn out flags to the festival to be disposed of properly, or drop them at Town Hall through noon on Friday September 19th.

- Applications are being accepted to the Town of Troutman Citizen Academy, scheduled to be held weekly on Tuesday evenings beginning January 6, 2015. The academy is designed to allow residents an up close and personal look at how the Town is run. Applications are available at Town Hall.
- Farmers Market is running through September and vendors may stick around through October. She asked that everyone please support the Town's local farmers and crafts people.
- 6th Annual Great Chili Cookoff-Sponsored by Troutman and Mooresville Rotary Clubs to be held Saturday September 27, 2014 from 4-9 pm at Mooresville Town square. Tickets are \$10; kids under 9 get in free. Tickets can be purchased from Town Manager Bailie and Aldermen Henkel and Young. Profits from this event support local non-profits.

ITEM 20. CLOSED SESSION PURSUANT TO GENERAL STATUTE 143-318.11(a)(3) TO CONSULT WITH AN ATTORNEY

Mayor Richardson called for a closed session pursuant to General Statute 143-318.11(a)(3) to consult with an attorney.

Upon motion by Alderman Young, seconded by Alderman Jablonski, and unanimously carried, approved to go into closed session to consult with an attorney.

Mayor Richardson requested Town Attorney, Gary Thomas; Town Manager, Ann G. Bailie; Town Clerk, Kimberly Davis; Finance Director, Steven H. Shealy; Public Works Manager, Adam K. Lippard; Town Engineer, Benjie Thomas to join the Closed Session.

***MINUTES FOR CLOSED SESSION HAVE BEEN SEALED UNTIL PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION*

Upon motion by Alderman Henkel, seconded by Alderman Williams, and unanimously carried, approved to close the closed session and reconvene open session.

ITEM 21. ADJOURNMENT

Upon motion by Alderman Williams, seconded by Alderman Henkel, and unanimously carried, the August 11, 2014 Board of Aldermen meeting was adjourned at 8:54 p.m.

Elbert H. Richardson, Mayor

Kimberly H. Davis, Town Clerk

(*) Consensus of the Board