

**MINUTE BOOK XXIII, PAGES 71-78
TROUTMAN TOWN BOARD REGULAR MEETING MINUTES
JUNE 12, 2014**

The regular meeting of the Board of Aldermen for the Town of Troutman was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, June 12, 2014 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Aldermen Present: Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski

Aldermen Absent: Teross W. Young

Staff Present: Town Manager, Ann G. Bailie; Town Clerk, Kimberly H. Davis; Finance Director, Steven H. Shealy; Planning Director, Erika G. Martin; Police Chief, Matthew A. Selves; Public Works Manager, Adam K. Lippard; Town Attorney, Gary W. Thomas; Customer Service Representative, Danielle Upright

Press Present: John Hamlin, Statesville Record and Landmark
David Vieser, Charlotte Observer

MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

Following Mayor Richardson's welcoming of visitors and guest and, he commented that at the Town Boards May meeting the Board unanimously voted to bring prayer back to the Board monthly scheduled meetings. He introduced Pastor Mike Carr and stated that per the US Supreme Court ruling, to please stay seated.

ITEM 2. INVOCATION

Pastor Mike Carr, First United Methodist Church gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

Addition(s):

1. Under Recognitions as Item 7a. Certificate of Appreciation for J.T. Jablonski
2. Item 8a. J. Hoyt Hayes Memorial Troutman Library Report, (*Juli Moore, Troutman Branch Manager*)

ITEM 5. APPROVAL OF AGENDA

Upon motion by Alderman Williams, seconded by Alderman Henkel, and unanimously carried, agenda for the regular meeting of June 12, 2014 was approved as amended.

ORGANIZATIONAL BUSINESS

ITEM 6. APPOINTMENT OF JUDY JABLONSKI TO THE TOWN OF TROUTMAN BOARD OF ALDERMEN

Mayor Richardson addressed the Board and citizens stating that it is rare to have 6 independently elected individuals to come together as a group, all being interested in the same goal, being; the best interest of the Town of Troutman and its citizens. He commented that J.T. Jablonski was an excellent member of this Board and an ardent spokesman of the citizens of Troutman and the Board will miss his wisdom and his council. With Mr. Jablonski's decision to move from Troutman, this board must appoint a citizen to fill the vacant position to serve until the election in November 2015. Mayor Richardson read aloud a Certificate of Appreciation prepared in Mr. Jablonski's honor for his 2 years of dedicated service.

(Copied in full, Certificate of Appreciation is attached to these minutes and file on CD titled: "Town Board Supporting Documents" dated June 9th and June 12th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

Mayor Richardson called for nominations to fill the vacant Alderman position:

Alderman Troutman nominated Ms. Judy Jablonski to fill the vacant position of Alderman for the term expiring December 2015.

Upon motion by Alderman Troutman, seconded by Alderman Henkel, and unanimously carried, approved to appoint Judy Jablonski to the Board of Alderman to complete the unexpired term of J. T. Jablonski.

A. OATH OF OFFICE WAS ADMINISTERED TO ALDERMAN JUDY JABLONSKI BY TOWN OF TROUTMAN TOWN CLERK KIMBERLY H. DAVIS WITH MR. RICHARD JABLONSKI HOLDING THE HOLY BIBLE

(Signed oath is attached to these minutes)

Mayor Richardson welcomed Ms. Jablonski to the Board and briefly commented on her established relationship with the Town from serving as a member of the Board of Adjustment and on the Planning Board.

RECOGNITIONS

ITEM 7. BUSINESS SPOTLIGHT – Troutman Chair Company, (Alderman Paul Henkel)

In the absence of Alderman Teross Young, Alderman Henkel reported on this month's business spotlight "Troutman Chair Company" who is celebrating its 90th anniversary this year. In giving a background history, he stated that the Brown family established the company in 1924, then located at the intersection of Lytton and Talley Streets. In 1999, Champ and Jean Land purchased the company and made a few changes to the business and products over the years, but have continued the tradition of handcrafting oak rockers, chairs, and stools in the manner established in 1924. Alderman Henkel read some of the changes the Lands have incorporated such as: they now ship anywhere in the continental US and as far as Norway; a deluxe finish line has been added with stain and painted finishes, stainless steel mail and arm braces are used to avoid rusting; side tables to be used with the rockers; uses solid oak tops on tables, stools and chairs; dining table to go with chairs (new item); a larger size rocker, updated catalog; minor adjustments to manufacturing process; incorporating the Troutman Chair logo on their items as one way of marketing. Troutman Chair currently employs 25 workers. Alderman Henkel advised that Troutman Chair has been recognized and featured on Fox News, Furniture Today, Lake Norman Magazine, Statesville Record and Landmark, and most recently the Charlotte Observer.

The company maintains a wholesale status with the majority of their sales to independent (family owned) retailers. The rockers known to ease back pain are considered to be therapeutic, so much so, that the Lands have researched and published information on a website they support along with a booklet. The chairs are enjoyed in many settings, the latest locations being the front porches of all the tents at the US Men's and Women's Open in Pinehurst and at the Troutman Town Hall where the Lands most graciously donated two (2) rockers.

Alderman Henkel gave the following website and phone for further information regarding Troutman Chair. Website: www.troutmanchairs.com Phone: 704-871-1098.

Troutman Chair owner, Jean Land addressed the Board inviting the Board and public to visit the business. She spoke proudly on the quality and durability of the chairs stating that if owned, it would be the last chair you would ever have to purchase. Troutman Chair makes things the old fashioned way for the comfort. She advised that Charlotte Airport currently owns 150 rockers spread throughout the airport. Ms. Land shared with the Board several client stories regarding the rockers and the people who have experienced them.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

Mr. Chuck Gallyon, Chair of the Troutman Independence Day Parade Committee, announced that the 10th Annual Independence Day Parade will be held on Saturday, June 28th at 11:00 a.m. He commented that at this time there are 70+ entries submitted. The parade will be followed by the Independence Day Festival beginning late afternoon at the Iredell County Fairgrounds, and fireworks at dark. This year's parade is in honor of Afghanistan Veterans. Parade applications are available at Troutman Town Hall. Mr. Gallyon thanked the Mayor, Town Board and staff for making the parade and festivities possible.

STANDING REPORTS

ITEM 8. TROUTMAN ESC PARK MONTHLY UPDATE, *(Carrie Harrison, Parks and Recreation Committee Chair*

Ms. Carrie Harrison, Chair of the Parks and Recreation Committee presented the following Troutman ESC Park monthly update to the Board:

- May 13th the Parks & Recreation Committee, with support from town staff, hosted the First Birthday Party for Troutman ESC Park. Approximately 250 guests were in attendance. The celebration was in honor of the progress made in the park and emphasized to the community our need for a pavilion. She thanked Mayor Richardson for welcoming guests and Aldermen Williams, Henkel, and Young along with their families for joining the celebration.
- Ms. Harrison publicly thanked:
 - Public Works staff for installing signage at the park entrance and within the park, and commented that the three panel sign will be updated as needed, every month or two.
 - ESC for providing the temporary tent and picnic tables at the park which will provide much needed shade this summer!
- McLelland Racing Team hosted a 5K run in the park on May 20th. A portion of the race proceeds will be donated to Troutman ESC Park. She thanked Alderman Henkel for helping direct runners on the course during that race.
- The Rotary Club of Troutman hosted Miles for Matt 5K Run & Walk to benefit Matthew Bailey on May 30th. Alderman Young and Ms. Harrison participated in the race.

- On June 28th, members of the committee and subcommittees will ride on a Parks & Recreation float in the Independence Day Parade. There will also be an information booth at the Independence Festival that evening.
- Tuesday, August 5th from 6-9 p.m., Troutman Police Department will host their 3rd Annual National Night Out in Troutman ESC Park. The goal is to provide a free community event which not only promotes police-community partnerships and increases town camaraderie, but also celebrates and highlights local businesses and organizations. Invitations will be distributed to the local businesses and organizations next week
- The fundraising subcommittee is coordinating dates with Wendy's of Troutman to host Troutman ESC Park nights this summer where the park will receive a percentage of the evening's sales. More information and dates will be forthcoming.
- Shelia Dillon with the fundraising subcommittee has launched the Troutman ESC Park Brick Challenge. Members of the fundraising subcommittee and the Parks & Recreation Committee are challenging our friends and family to help us build the pavilion, a brick or two at a time, asking for purchases or pledges of bricks for their children or grandchildren before the end of the summer. Engraved bricks will be placed within the main pavilion where much needed restrooms, tables, and concessions will be located next to the playground. Ms. Harrison requested that the Board support the brick challenge by purchasing bricks for their children and grandchildren. She stated that a few dollars per month can provide your family a permanent legacy demonstrating your role in building the pavilion in Troutman ESC Park.

ITEM 8a. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY REPORT, (Juli Moore, Manager)

Ms. Juli Moore, Manager of the J. Hoyt Hayes Memorial Troutman Library gave a report on the following library events:

- The 1st Community Day event was held on Saturday, May 31st celebrating the library's 4th birthday, and was very successful with approximately 400 attendees. The expectation is to make Community Day an annual event.
- Summer Reading Programs-kickoff is 3:00 p.m. on June 19th. Sign-up began today for children, teens, and adults.
- In May, the Library circulated 3601 items (17% increase over May of last year). From year-to-date (January to May), 17,310 items circulated (26% increase from last year).
- June 28th, the Friends of the Library will have a float in the parade. The library will hold a contest to win a chance to be in the parade as part of friends of the library.

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Board of Aldermen and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Board member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 9. APPROVE MINUTES OF REGULAR MEETING OF MAY 08, 2014

ITEM 10. APPROVE MINUTES OF AGENDA BRIEFING OF MAY 05, 2014

ITEM 11. APPROVE RESOLUTION 04-14 TITLED: "ADOPTING AN AGREEMENT TO CONTINUE PARTICIPATION IN THE NORTH CAROLINA SMALL TOWN MAIN STREET PROGRAM 2014-2015"

- ITEM 12. APPROVE RESOLUTION 06-14 TITLED: “RESOLUTION ADOPTING THE 2012 TOWN OF TROUTMAN LOCAL WATER SUPPLY PLAN”**
- ITEM 13. APPROVE POLICY FOR ACCEPTING AND DISPLAYING TROPHIES (Policy #40)**
- ITEM 14. CONSIDER APPROVAL FOR STREETLIGHTS**
- A. Thomas Street Cul-De-Sac**
- B. Two New Decorative Lights and Two New Lights on Existing Poles at Depot Parking Lot**
- ITEM 15. CONSIDER YEAR END BUDGET AMENDMENT**
- ITEM 16. RECEIVE AND ACKNOWLEDGE AMENDMENTS TO BYLAWS OF PARKS AND RECREATION COMMITTEE**

Upon motion by Alderman Henkel, seconded by Alderman Troutman, and unanimously carried, consent agenda items were approved as presented.

(Copied in full, Resolution 04-14 is filed in Minute Book IV, Page 4)

(Copied in full, Resolution 06-14 is filed in Minute Book IV, Page 6)

(Copied in full, Policy #40 is filed in Policy Book #1)

(Copied in full, Year End Budget Amendment is attached to and made part of these minutes)

(Copied in full, Resolution 04-14, Resolution 06-14, and Policy #40, budget amendment, and bylaws are filed on CD titled: “Town Board Supporting Documents” dated June 9th and June 12th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

NEW BUSINESS

- ITEM 17. APPROVAL OF IMPLEMENTATION PLAN FOR UDO EFFICIENCIES, (Bob Henderson, Centralina Council of Governments)**

Bob Henderson, Centralina Council of Governments, summarized for the Board the recommendations and implementation plan that resulted from the 2 day task force workshop held May 20th - 21st. Participants in the task force included: Judy Jablonski, Paul Henkel, Sally Williams, Mike Todd, Jim Troutman, and town staff Erika Martin. The task force reviewed the Town’s permitting process that accompanies development, with the goal of creating a more business friendly environment for efficient development which includes eliminating redundancies and speeding up the flow of the development review process. The following actions are recommended to be implemented within a 30 day timeline:

- Adopt revised process
- Minimize reviews
- Review and revise the UDO to reflect adopted changes and processes
- Redefine the Technical Review Committee to consist of town staff
- Create a Design Review Committee (citizen committee)
- Make available on-line forms (for review process)
- Provide annual Board of Adjustment training sessions
- Public engagement system (outreach to the community)

Upon motion by Alderman Henkel, seconded by Alderman Jablonski, and unanimously carried, adoption of Implementation plan was approved as proposed.

Alderman Henkel (participant of the task force) commented that the process will be more efficient, business friendly, allow the Town to engage in smart growth, and help modernize the UDO. Concluding, he said the task force was time well spent.

(Copied in full, Process Improvement Event Summary Report is filed on CD titled: “Town Board Supporting Documents” dated June 9th and June 12th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

ITEM 18. APPROVAL OF BUDGET FOR FISCAL YEAR 2014-2015, (Ann G. Bailie, Town Manager)

Town Manager Bailie presented a brief summary recap of the proposed 2014-2015 Fiscal Year Budget. She began by stating that the budget remains unchanged since it was presented last month and since that time it has been available for inspection at Town Hall and on the town's website. Town Manager Bailie highlighted that the budget as proposed is 4.4 million, a 2% increase over the current budget. It includes one new service (bi-monthly street sweeping), no new fees, no water or sewer rate increase, no cuts to existing services or programs. In the General Fund, 3 new police vehicles are proposed to replace ones with high mileage and maintenance demands. In the Utility Fund, new software for better accounting, and a new pickup truck to replace a 13 year old vehicle with high mileage are proposed. In Personnel, the budget includes a part time temporary intern to work on community development such as community events, marketing, business retention and recruitment, and downtown beautification. Ms. Bailie explained that the Town's insurance carrier advised that insurance premiums were to increase 13% in the upcoming year on top of a 20% increase last year. To address the rising cost, the proposed budget includes funding at a reduced level of coverage for employees meaning higher out-of-pocket co-pays and deductibles. To offset the increase in healthcare, the budget includes a 2% cost of living increase and a 1% merit increase. The budget proposes the town's 1st tax increase in three years of three (3) cents to be used for road, sewer and stormwater improvements for Lytton and Patterson streets. She explained the effect of what the proposed increase would mean to property owners and to the Town.

a. Call for a Public Hearing

Mayor Richardson opened the Public Hearing

Citizen Charles Delnero asked when the tax increase will take effect and does the Town have a start date for the improvement projects for Lytton and Patterson streets.

Town Manager Bailie responded that the tax increase goes into effect July 1st, and will be reflected in January's tax billing. In regards to Lytton and Patterson streets, engineering work can begin once the tax increase goes into effect, but no start date regarding construction work.

Mayor Richardson closed the Public Hearing

(Public Hearing sign-in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 09-14 Titled: "Town Of Troutman 2014-2015 Budget Ordinance"

Alderman Henkel made a motion to approved adoption of Ordinance 09-14 titled: "Town Of Troutman 2014-2015 Budget Ordinance" but the motion died due to lack of a second to the motion.

(Copied in full, proposed Ordinance 09-14 is filed in Ordinance Book 8, Pages 22-25)

(Copied in full, proposed Ordinance 09-14 is filed on CD titled: "Town Board Supporting Documents" dated June 9th and 12th, 2013 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 19. ADOPTION OF ORDINANCE 08-14 TITLED: “ORDINANCE REGULATING SIGNAGE ON THE RICHARDSON GREENWAY”, (Martin)

Planning Director Erika Martin presented the proposed ordinance stating that the ordinance updates regulations specific to the signage on the Richardson Greenway. It requires all permanent signage (other than public safety signs) to be approved by the Town Board and limits temporary event signage to town sponsored events and approved events utilizing Eastway Drive or Main Street.

Upon motion by Alderman Troutman, seconded by Alderman Williams, and unanimously carried, adoption of Ordinance 08-14 titled: “*Ordinance Regulating Signage On The Richardson Greenway*”, was approved.

(Copied in full, Ordinance 08-14 is filed in Ordinance Book 8, Page 21)

(Copied in full, Ordinance 08-14 is filed on CD titled: “Town Board Supporting Documents” dated June 9th and June 12th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

ITEM 20. APPROVAL OF RESOLUTION 05-14 TITLED: “A RESOLUTION IN SUPPORT OF RAISING THE HIGHWAY 150 WEST BRIDGE OVER LAKE NORMAN”, (Bailie)

Town Manager Ann Bailie stated that the request for proposed resolution of support originated through an associate of the Mooresville Chamber of Commerce. She advised that NCDOT plans to expand NC Hwy 150 from I-77 Exit 36 in Mooresville to NC Hwy 16 in Denver. The expansion includes the bridge over Lake Norman. DOT does not currently plan to increase the height of the bridge (which prevents sailboats and many other boats from traveling both sides of the lake). Increasing the height would allow full access to the entire lake and likely increase property values, increase real estate sales, home construction and economic development on Troutman’s side of the lake. Mr. Bailie expressed that it would make economic sense to increase the height of the bridge concurrent with the expansion of Hwy. 150.

Upon motion by Alderman Williams, seconded by Alderman Troutman, and unanimously carried, adoption of Resolution 05-14 titled: “*A Resolution In Support Of Raising The Highway 150 West Bridge Over Lake Norman*” was denied.

(Copied in full, proposed Resolution 05-14 is filed in Minute Book IV, Page 5)

(Copied in full, proposed Resolution 05-14 is filed on CD titled: “Town Board Supporting Documents” dated June 9th and June 12th, 2014 in CD Book #1 titled, “Town Board Supporting Documents”)

ITEM 21. COMMENTS FROM MAYOR AND BOARD OF ALDERMEN

Alderman Henkel asked when the Board should meet again regarding approving the budget.

Attorney Gary Thomas recommended that the Board not adjourn, but continue this meeting, setting a specific date to avoid further advertisement. The Board was in agreement.

In expressing concern and surprise regarding the budget ordinance not being approved, Alderman Henkel requested that fellow Board members that have concerns with the budget to please advise the Mayor or Town Manger of those concerns so the remainder of the Board can prepare and help resolve the concerns.

ITEM 22. COMMENTS FROM TOWN MANAGER, (Bailie)

Town Manager Bailie reminded the Board and meeting attendees of Independence Day festivities in addition to the Parade: Independence Day Festival (music, games, food, and vendors) on Saturday, June 28th beginning at 5:30 p.m. at the Iredell County Fairgrounds (sponsored by the Rotary Club of Troutman), followed by Fireworks at dark (sponsored by the Town).

Police Chief Matthew Selves introduced the newest member of the Troutman family - Garrett Michael Lindon, son of Troutman Patrol Officer Stg. Nathan Lindon and Statesville Middle School SRO, Samantha Lindon (Sam), born June 9, 2014 at 9:54 p.m.

ITEM 23. CONTINUATION OF MEETING

Upon motion by Alderman Troutman, seconded by Alderman Henkel, and unanimously carried, the June 12, 2014 Board of Aldermen meeting was continued at 8:00 p.m. until Tuesday, June 17, 2014 at 7:00 p.m.

Elbert H. Richardson, Mayor

Kimberly H. Davis, Town Clerk