

**TOWN OF TROUTMAN  
400 NORTH EASTWAY DRIVE  
TROUTMAN, NORTH CAROLINA**

**TOWN COUNCIL AGENDA BRIEFING MEETING MINUTES**

**June 06, 2016 – 4:00 P.M. – Troutman Town Hall**

Present: Mayor Ronald N. Wyatt; Council members: W. Paul Henkel, Sally P. Williams, Judy Jablonski, James K. Troutman, Teross W. Young; David W. Treme, Interim Town Manager; Steven H. Shealy, Finance Director; Kimberly H. Davis, Town Clerk; Matthew A. Selves, Police Chief; Adam K. Lippard, Public Works Manager; Erika G. Martin, Planning Director; Justin Longino, Parks and Rec. Coordinator

Council Members Absent: None

Press Present: Debbie Page, SVL Free News

Others: (Sign-In sheet is attached to these minutes)

**I. MAYOR WYATT CALLED THE MEETING TO ORDER**

**II. REVIEW AGENDA ITEMS PROPOSED FOR REGULAR MEETING OF JUNE 09, 2016,**  
*(David Treme, Interim Town Manager)*

***\*\*See Draft Agenda \*\****

Agenda Item 7. J. Hoyt Hayes Memorial Troutman Library Report

Interim Town Manager David Treme stated that Rebecca Lopez, Manager of the Troutman Library will be requesting that Council allow signs on the greenway for a month long storybook program promoting the Farmers Market. Town Council asked that staff contact Ms. Lopez to request that an example page/sign be presented at the June 9<sup>th</sup> meeting for Council review and that staff forward a copy of the Town policy regarding the greenway to Council. Planning Director Erika Martin to email the policy. Interim Town Manager to review the Greenway Policy.

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Agenda Item 19. Consider Adoption of the Town of Troutman Budget for Fiscal Year 2016-2017

Council requested that staff research and follow up regarding the following prior to the Budget Hearing and Adoption:

- Employee bonuses and call back pay in regards to consistency and past practices and general overview of other regional municipalities practices and bring back a recommendation)(Staff to produce a better name in regards to employee Christmas bonuses. Council member Jablonski suggested Holiday pay)
- Review of the Town's Take Home Vehicle Policy

**III. MISCELLANEOUS BUSINESS**

**A. Business from Mayor and Council**

Mayor Wyatt expressed concern regarding the length of Council meetings and asked Council thoughts of the option of holding an additional monthly meeting and/or holding the agenda briefing on the same day as the regular Council meeting. Council is in favor of shorter meetings, but voice opposition of having the agenda briefing on the same day as the regular Council meeting due to not having time to comprehend, make changes or receive additional information that may be needed to make valid decisions. Town Manager Treme asked that Council permit him to observe several more meetings before Council makes a decision allowing him to make a recommendation that best suits the need.

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Council member Young spoke in regards to the Town possibly providing the option of a RSS Audio feed for better communications to citizens. He stated that with Wi-Fi accessibility located along the greenway, citizens could go to the Town website and click on the audio feed and listen live to meetings in progress. Cost to be researched.

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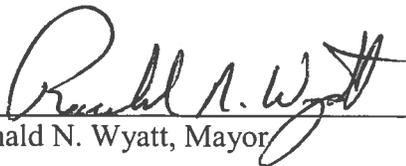
Council member Henkel asked Council members and Mayor if everyone is on the same page in regards to the budget as proposed. Council member Troutman commented that he was not happy with the budget, but accepts it as proposed. Mayor Wyatt stated that he see's nothing out of line. The Town cannot continue to spend money out of saving and not replenish it. He commented even though there are some negatives in the budget, the Council is being as responsible as a Council can be.

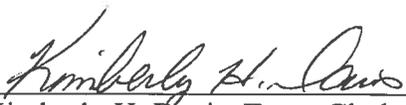
**B. Business from Staff**

None

**VI. ADJOURNMENT**

\*\*Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, Agenda Briefing Meeting of June 06, 2016 was adjourned at 5:20 p.m.

  
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Ronald N. Wyatt, Mayor

  
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Kimberly H. Davis, Town Clerk



\*\* Motion