

**MINUTE BOOK XXV, PAGES 37-45  
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES  
APRIL 14, 2016**

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, April 14, 2016 at 7:00 p.m. with the Mayor Ronald N. Wyatt presiding.

Council Members Present: Teross W. Young, James K Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski

Council Members Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Matthew A. Selves, Police Chief; Justin Longino, Parks and Rec. Coordinator; Gary W. Thomas, Town Attorney

Press Present: Debbie Page, STV Free News  
Nina Mastandrea, Statesville Record and Landmark

**MAYOR RONALD N. WYATT CALLED THE MEETING TO ORDER**

**ITEM 1. MAYOR WYATT WELCOMED VISITORS AND GUESTS**

**ITEM 2. INVOCATION – Dennis Wilson, (*Invocation was held prior to the opening of the meeting*)**

**ITEM 3. PLEDGE OF ALLEGIANCE – Led by Tim Ivey, South Iredell High School Principal**

**ITEM 4. ADJUSTMENTS TO THE AGENDA**

Deletion: Agenda Item 6. Introduction of Reserve Officer Darin Bumgarner

Deletion: Agenda Item 18. Main Street Traffic Study

**ITEM 5. APPROVAL OF AGENDA**

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, agenda for the regular meeting of April 14, 2016 was approved as amended.

**RECOGNITIONS, PRESENTATIONS AND COMMUNITY EVENTS**

**ITEM 6. INTRODUCTION OF RESERVE OFFICER DARIN BUMGARNER, (*Matthew Selves, Police Chief*)**

Item 6 was deleted from the Agenda under “Adjustments to the Agenda” due to Office Bumgarner being unable to attend.

**ITEM 7. EDUCATION SPOTLIGHT – South Iredell High School, (*Judy Jablonski, Council Member*)**

Council member Judy Jablonski presented South Iredell High School (SIHS) as the Education Spotlight for April. She asked that each student please stand as their names are called and remain standing until the next student is

recognized. Accompanying the students was Mr. Tim Ivey, Principal and Ms. Judy Britton, Family and Consumer Science teacher. Principal Ivey and Ms. Britton had the honor of presenting the following students that exemplify excellence at school:

- Haley Jones-nominated by Sarah Bright, teacher – Haley is recognized for always being first to jump in and lend a hand; a true problem solver. She volunteers after school at the YMCA, is a dedicated successful student in a rigorous academic program, and makes time to be a positive contributor to her community.
- Michael Anderson-nominated by Dawn Kolodzie, teacher – Michael is an excellent student. He has a great attitude and works hard in focusing on success. (Michael was unable to attend)
- Andrew Wilson – nominated by Nicole Jones, teacher – is a senior in the International Baccalaureate Diploma Programme and participants in the IB Programme. He has an inquisitive, thoughtful manner in which he approaches situations and course content daily. Andrew exemplifies the ideal scholar; he is balanced, knowledgeable, caring, open-minded, and reflective and has been deemed “President Wilson” by many of his teachers and peers. While Andrew does serve as Student Body President, this nickname is more of a testament to his character and charisma than it is simply a title for the position he holds. He possesses traits that make a career in public service seem inevitable. Andrew is exceptionally astute, always seeking to understand information before making a judgement; a trait seldom found in teenagers making him a unique scholar.
- Zoey Sherrill – nominated by Kelly Gustin, teacher – Zoey is an outstanding part of the school community bringing a smile and positive attitude to class and school organizations, and is always ready to help others. She volunteers as a tutor, assisting other students with challenging schoolwork during SMART launch. Zoey exemplified service, innovation, honor, and success.
- Lucas Horton – nominated by Dawn Kolodzie, teacher – Lucas is very focused on succeeding. He is respectful, caring, and hardworking. Lucas is an athlete at South; a true Viking by demonstrating service, innovation, honor, and success.
- Dylan Toh – nominated by Bonnie Estes, teacher – Dylan is a hardworking student taking every opportunity to improve his grades by doing test corrections. He participates in Smart lunch, and even rewrites essays so he can improve and learn. Although quiet, Dylan is a very polite and nice young man. He participates in the marching band and is a very dedicated student putting his all into everything he does.
- Fabia Daneffel – nominated by Bonnie Este, teacher – Fabia is intelligent and talented young lady who excels in writing and speaking French. She is a new-comer to the area, having just moved here from Switzerland last summer and has transitioned beautifully. Fabia is involved in the International Club which meets once monthly after school to make an ethnic dish, or meet at an ethnic restaurant. She is a wonderful asset to the school.
- Kendall Packman – nominated by Bonnie Estes, teacher – Kendall is a natural leader who not only excels in French, but has a natural tendency to help those around her. She is sincere and dedicated to her responsibilities. Kendall participates in marching band, theater, dance, and various clubs at school. She is a wonderful example of the kind of student that others are encouraged to be like. (Kendall was unable to attend)
- Courtney King – nominated and recognized by Judy Britton, teacher – Courtney has achieved great grades and helps others to do the same. She is kind, helpful, welcoming to all students, and encourages others in class. Courtney helps in the community by volunteering her time at the battered women’s shelter and is organizing a 5K to donate funds as well for awareness. She is a true role model who epitomizes South’s moto.
- Logan Potts – nominated by Molly Caudle, teacher – Logan is a strong student who is an example of leadership and community service. She demonstrates strong moral values daily at school, home, and in the community. Logan’s life experiences and her caring nature will benefit all that know her now and in her future.

Once all recognitions were complete, the students came forward to receive a town medallion and patch from Mayor Wyatt, along with a congratulatory hand shake from each Council member.

## **STANDING REPORTS**

### **ITEM 8. TROUTMAN ESC PARK, (John Larew, Parks and Recreation Committee Chair)**

Committee Chair John Larew presented the following monthly report:

- The Town Council has tabled the request from Park & Rec to allow golf carts within city limits. Mr. Larew commented that he hopes Council will continue the golf cart discussion in the near future and develop an ordinance that addresses everyone's concerns.
- Troutman Rotary Club is having a "final" workday on April 30 to complete the fit stations in the park. The tentative date of the ribbon cutting for both the Rotary Fit Stations and The Joel Ray Mashburn Fitness Trail is the morning of June 4th, the same day as Rotary's Miles for Matt 5k run. The Town Council named the trail in 2011 after a former county manager who had helped with development of the Park. Town staff is working on signage and the cost will be shared with the Rotary Club.
- Members of the Dog Park Subcommittee are meeting next week to finalize the layout of the park.
- ESC held an autism walk several weeks ago in the park and another group is planning an event to raise money for Retts syndrome in June.
- Pavilion Update - Town Staff and Parks & Rec have been working hard to reduce costs of the pavilion by trying to get more items donated and raise additional money. Thanks and appreciation was expressed to Town Council, the previous Town Council, and the former Mayor, Elbert Richardson for their commitment in making it a reality.
- Wendy's Night is April 25, 2016 (5 pm – 8 pm) 20% of all dine-in and carry-out proceeds benefit Troutman ESC Park.

(Copied in full, park monthly budget summary is filed on CD titled: "Town Council Supporting Documents" dated April 11<sup>th</sup>, and April 14<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

### **ITEM 9. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Rebecca Lopez, Troutman Branch Manager)**

Ms. Rebecca Lopez, Manager of the J. Hoyt Hayes Memorial Troutman Library presented the following report:

- NC Cardinal System is a new library system that is statewide.
  - Run by State Library and is free to patrons
  - Resource sharing will be starting May 2<sup>nd</sup>
  - Will provide access to the following materials currently unavailable
    - DVDs and CDs free
    - Books will no longer need to ordered, can borrow through the system
- New Staff:
  - Library is now fully-staffed
    - Shellie Kennedy-Full Time Program Specialist
    - Laurene Stamm-Part Time Library Assistant
- Community Garden
  - Wendy's Fundraising Night-April 5<sup>th</sup> was successful
    - Raised enough money to purchase supplies for 3 remaining garden beds
  - Library Workdays:
    - Saturday, April 23<sup>rd</sup>, from 2:00-4:00pm: installing 3 raised garden beds
    - Saturday, May 14<sup>th</sup>, from 2:00-4:00pm: 8' diameter Butterfly Garden
- Community Day Updates
  - Saturday, May 21<sup>st</sup>, 12:00-4:00pm

- Vendor Registration: Now open
  - March 1<sup>st</sup> to May 6<sup>th</sup>
  - \$15 per space
  - 5 spaces still available
- Community Participation:
  - Troutman Police Department will host a table
  - Iredell County Animal Shelter will host a table (Mutt-i-grees)
  - Troutman Park & Rec will host a table
- Events:
  - Grace Hill Puppet Show
    - Tuesday, April 19<sup>th</sup>, at 4:00pm
  - Troutman Friends of the Library (TFOL) Meeting
    - Thursday, April 21<sup>st</sup>, at 6:00pm (All are invited to attend)

**COMMENTS FROM VISITORS AND GUESTS:** *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

Charles Peet congratulated the Mayor Wyatt and new Council member Troutman being elected into office.

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Randy Pittman, owner of Randy's BBQ and Pat Parker, owner of Southern Treats both spoke in opposition of mobile food vendors coming into town, taking customers from local businesses. They pointed out the struggle and process in establishing a business and the continued struggle of paying monthly overhead expenses. It was expressed that the same regulations and fees be applied to mobile food vendors as to the local business owners.

Mayor Wyatt advised that at the Council's last Agenda Briefing, a committee consisting of himself, Planning Director Erika Martin and Council member Henkel was assigned to research ordinances and policies from other towns in efforts to regulate mobile food vendors.

**CONSENT AGENDA:** *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

- ITEM 10. MINUTES OF ANNUAL PLANNING RETREAT OF FEBRUARY 26, 2016, (Kimberly Davis, Town Clerk)**
- ITEM 11. MINUTES OF AGENDA BRIEFING OF MARCH 07, 2016, (Davis)**
- ITEM 12. MINUTES OF CLOSED SESSION MEETING OF MARCH 07, 2016, (Davis)**
- ITEM 13. MINUTES OF REGULAR MEETING OF MARCH 10, 2016, (Davis)**
- ITEM 14. MINUTES OF CLOSED SESSION OF MARCH 10, 2016, (Davis)**
- ITEM 15. CONSIDER AUDIT SERVICES CONTRACT WITH MARTIN STARNES & ASSOCIATES, (Steve Shealy, Finance Director)**
- ITEM 16. CONSIDER RETAINING 2005 VOLVO FOR FLEET VEHICLE, (Ann Bailie, Town Manager)**

Upon motion by Council member Williams, seconded by Council member Young, and unanimously carried, Consent Agenda items were approved as presented.

(Copied in full, audit contract is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated April 11<sup>th</sup>, and April 14<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

## **NEW BUSINESS**

**ITEM 17. ANNEXATION (CONTIGUOUS) (AX-16-01)** Applicant: Suite Spots, Jeffrey T. Lancaster, 277 Murdock Road, PIN 4742015815, 6.0 acres, *(Erika Martin, Planning Director)*

### **a. Call for Public Hearing**

*Mayor Wyatt opened the Public Hearing*

Erika Martin, Planning Director presented the annexation request stating that the property located at 277 Murdock Road is a total of six (6) acres that is contiguous to the town limits. The request meets all conditions for annexation. Staff recommended approval of the annexation.

No others spoke for or against the proposed annexation.

*Upon motion by Council member Troutman, seconded by Council member Young, and unanimously carried, approved closing the Public Hearing.*

*Mayor Wyatt declared the Public Hearing closed.*

(Public Hearing sign in sheet is attached to and made part of these minutes)  
(Copied in full, public hearing notice is attached to these minutes)

### **b. Adoption of Ordinance 06-16 Titled: "An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Contiguous)"**

Motion was made by Council Member Henkel, seconded by Council Member Jablonski, to approve the annexation request by adoption of Ordinance 16-01. Town Clerk Kimberly Davis advised that ordinance number 16-01 as listed on the draft agenda was incorrect, and was corrected to 06-16 on the final agenda. In amending the motion to correct the ordinance number, the following motion was made:

Upon motion by Council Member Henkel, seconded by Council Member Jablonski, and unanimously carried, approved to amend the original motion correcting the Ordinance number 16-01 to 06-16 adopting ordinance titled: "*An Ordinance To Extend The Corporate Limits Of The Town Of Troutman, North Carolina (Contiguous)*".

(Copied in full, Ordinance 06-16 is filed in Ordinance Book 8, Pages 101-102)  
(Copied in full, Ordinance 06-16, staff report, annexation petitions, property map, survey map, property owner letters is filed on CD titled: "Town Council Supporting Documents" dated April 11<sup>th</sup>, and April 14<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

### **ITEM 18. MAIN STREET TRAFFIC STUDY UPDATE**

Item 18 was deleted from the agenda under "Adjustments to the Agenda".

**ITEM 19. TROUTMAN ESC PARK PAVILION, (Sally Williams, Council Member)**

**a. Consider Contract Award for Construction**

Sally Williams, Parks and Rec. Council Representative and Pavilion Subcommittee Chair asked that Council award contract for the construction of the pavilion in the amount of \$256,529 to Southern Contractors. Town Attorney Gary Thomas has reviewed the proposed contract.

Council member Henkel asked if the contract amount includes architectural fees. Council member Williams responded that it does not; all architectural fees, with the exception of estimated amount of \$2,000-\$3,000 have already been paid.

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, approved to award construction contract for park pavilion to Southern Contractors as presented.

**b. Consider Budget Amendment**

Mayor Wyatt explained that the budget amendment is being presented because the amount was earmarked and not previously budgeted. Town Manager Ann Bailie stated that the previous Town Council discussed and made a motion to earmark the funds to finish pavilion construction in July after the budget was approved.

Upon motion by Council member Williams, seconded by Council member Jablonski, and unanimously carried, budget amendment in the amount of \$100,000 due to approval by the 2015 Town Council, for park pavilion was approved.

(Copied in full, award contract and budget amendment is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated April 11<sup>th</sup>, and April 14<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

**ITEM 20. APPROVED REQUEST FROM TROUTMAN BUSINESS COUNCIL TO PAINT MURAL ON BUILDING AT MAIN AND WAGNER STREETS, (Mike Todd, Troutman Business Council)**

On behalf of the Troutman Business Council and in effort to improve/revive the downtown area, Mr. Mike Todd requested Town Council's support in the amount of \$5,800 for a "Coke" and "Dr. Pepper" mural to be painted above Southern Treats at the v-point. He advised that in contacting Coke Cola in Charlotte and in Atlanta, he was made aware that it would take 3-5 years to get a grant for a mural. Mr. Todd contacted a local artist who was recommended through the Iredell Arts Council, who has agreed to do both murals for \$5,800. Discussion was held regarding quality of paint used, artist qualifications, and removal of the metal and wood currently in place above Southern Treats. Mr. Todd confirmed that the paint is of high quality, assured the artist work, and the price quoted does not include removal of the wood and metal. Council member Williams suggested contacting the artist from Ashville that is painting mural in Mooresville for a quote. Council members expressed concerns of losing the local artist.

Upon motion by Council member Henkel, seconded by Council member Young, and unanimously carried, approved request of \$5,800 for downtown Coke Cola and Dr. Pepper murals to be painted on façade above Southern Treats.

**ITEM 21. APPROVAL OF RESOLUTION 04-16 TITLED: "RESOLUTION REGARDING DISTRIBUTION OF PROCEEDS FROM PROPOSED ABC STORE", (Paul Henkel, Council Member)**

Council member Henkel proposed to amend Council's distribution of ABC Store proceeds by removing proceeds to be distributed to Troutman Help Ministries, redistributing the proceeds of 12.5% to the Town.

Upon motion by Council member Henkel, seconded by Council member Williams, to remove from the proceeds list the 12.5% from Troutman Help Ministry and redistribute the proceeds to the Town of Troutman. Town Manger stated that the motion should be to adopt the proposed resolution that does what has been described in the motion. Mayor Wyatt called for a vote to approve the motion on the floor. Motion failed unanimously.

Council member Henkel then made the following motion:

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, Resolution 04-16 titled: "*Resolution Regarding Distribution Of Proceeds From Proposed ABC Store*" was approved.

*Approval of Resolution 04-16 repeals Resolution 11-14.*

(Copied in full Resolution 04-16 is filed in Resolution Book IV, Page 4)

(Copied in full, Resolution 04-16 is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated April 11<sup>th</sup>, and April 14<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

**ITEM 22. APPROVAL OF BUDGET AMENDMENT FOR UTILITY FUND, (Shealy/Adam Lippard, Public Works Manager)**

Line item in the proposed budget amendment of Capital Outlay-Equipment in Utilities in the amount of \$63,000 for purchase of two trucks for the Public Works Department was discussed. Public Works Manager, Adam Lippard presented the following cost specifics as requested by Council: F250 Utility bed-\$35,020; and F150-\$27,850 totaling \$62,870 tax included.

Council member Young inquired about the Skid Steer that was originally requested. Finance Director Steve Shealy responded that purchase of the Skid Steer will be proposed in the upcoming budget.

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, budget amendment was approved.

Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously, approved to surplus 99 Ford truck and 07 Ford truck from Public Works fleet as soon as possible.

(Copied in full, budget amendment is attached to and made part of these minutes and is filed on CD titled: "Town Council Supporting Documents" dated April 11<sup>th</sup>, and April 14<sup>th</sup>, 2016 in CD Book #1 titled, "Town Council Supporting Documents")

**ITEM 23. COMMENTS FROM MAYOR AND TOWN COUNCIL**

Council member Williams commented that at the last Agenda Briefing, she did not like the formal setting of sitting up front. She prefers an informal seating arrangement for the Agenda Briefing. She requested that Council try table's set-up in a U shape manner. Mayor Wyatt stated that at the previous Agenda Briefing there were complaints of not being able to hear, but will go with the preference of the majority of the Council.

Town Council was in consensus to try Council member Williams's informal seating recommendation.

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Council member Henkel expressed concerns regarding borrowing from the fund balance to cover items voted on that is not in the current budget. He recommended that amounts borrowed from fund balance this fiscal year be included in the upcoming budget to be returned to fund balance. Mayor Wyatt expanded on Council member Henkel's recommendation referencing State recommendations for fund balance compliance requesting that staff provide a recommendation of what it will take to be in compliance for the coming budget.

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Council member Young commented that he did not have a business spotlight this month. He proposed spotlighting businesses every other month possibly rotating with Council member Jablonski with the Education Spotlight. Making the change to every other month gives businesses a longer period of exposure.

Council member Young commented on the sad loss for the community and family of Joe Shumake, owner of the Talley House.

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Mayor Wyatt asked Erika Martin, Planning Director to respond to citizens in attendance from Talley Street and Inglewood regarding sidewalks on Talley Street. Ms. Martin explained that the town has two grant submittal opportunities through the Charlotte Regional Transportation Plan Organization for sidewalks. The first grant award is due May 6<sup>th</sup>. If the town is not awarded at that time, there is a second opportunity in September. If funded, the town will have a 20% match with the condition that the project be completed in 4 years.

Also discussed:

- Time line for Lytton Street-paving is estimated to begin in 2 to 3 weeks. Waiting on utility poles to be moved. Once Lytton Street is completed, paving of Starks Road is next on the schedule.
- Patterson Street paving is underway. Mr. John Larew spoke of road and curb damage and was advised by Mayor Wyatt to make concerns known to staff.
- Pat Parker, Southern Treats asked if the town has a timeline when the crossing light at the V-point will be fixed or replaced. Public Works Manager Lippard to check with NCDOT. Ms. Parker also voiced safety concerns of large trucks and RV's making turns at the V-point. Planning Director Martin stated that as part of the town's traffic study, Kimley-Horn is very aware of the large amount of truck traffic in Troutman and are studying all of Troutman's intersections.

#### **ITEM 24. COMMENTS FROM TOWN MANAGER, (Bailie)**

Justin Longino, Parks and Rec. Coordinator announced the following two upcoming Town events:

Front Porch Fest in conjunction with Rock and Ride to be held downtown at the intersection of Wagner Street and Main Street on May 14<sup>th</sup> from 10:00am – 5:00 pm. Title sponsor is Troutman Chair Company. There will be vendors (31 currently registered), music (3 bands booked), kids zone, inflatables, magician, bike safety, Zootastic, little front porches set up, etc. Council member Jablonski asked to make sure the public is aware that the golf cart is available for transportation for those in need. Mr. Longino agreed, and commented that handicap parking will also be available. Mr. Longino stated that Rock and Ride is a cycling event that will begin at 9:00am. It consist of a 12 mile and 60 mile bike ride. The event starts at the Elementary School and ends at Front Porch Fest. Host sponsor is Whiting Construction Company. Randy's BBQ will also sponsor the event. Council member Williams suggested contacting Lake Norman Excursion to get the word out.

Council member Jablonski requested that the Parks and Rec. Committee consider 1 parking space in the park be permanently reserved for veterans.

Erika Martin, Planning Director announced that Public Works Department has built an amazing front porch for the Front Porch Fest. It will be at Town Hall tomorrow for Troutman Elementary 3<sup>rd</sup> Grader Field Trip. The children will arrive at 9:00am via the Richardson Greenway with Police escort. The kids will rotate through different station set up by Troutman Fire Department, Police Department, Admin., and Public Works. There will be a K9 demonstration at 11:00am in the Park. The 3<sup>rd</sup> graders will then have lunch before heading back to school.

**ITEM 25. CALL FOR CLOSED SESSION**

Mayor Wyatt called for a closed session pursuant to NC General Statute 143-318.11(a)(4) to discuss matters pertaining to economic development; and NC General Statute 143-318.11(a)(3) to consult with attorney.

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, approved to hold a closed session pursuant to NCGS 143-319.11(a)(4); and NCGS 143-318.11(a)(3) to consult with attorney.

Mayor Wyatt opened the closed session requesting that along with the Town Council that Town Attorney Gary Thomas; Town Manager Ann Bailie; Town Clerk, Kimberly Davis; Planning Director, Erika Martin; Finance Director, Steve Shealy join the closed session.

*\*\*MINUTES FOR CLOSED SESSION HAVE BEEN SEALED UNTIL PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION\*\**

**Reconvene Open Session**

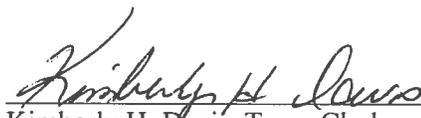
Upon motion by Council member Henkel, seconded by Council member Jablonski, and unanimously carried, approved to close the close session and reconvene the open session.

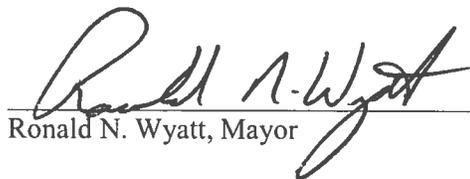
**Action(s) taken resulting from the Closed Session:**

None

**ITEM 24. ADJOURNMENT**

Upon motion by Council member Troutman, seconded by Council member Henkel, and unanimously carried, the April 14, 2016 Town Council meeting was adjourned at 9:53 pm.

  
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Kimberly H. Davis, Town Clerk

  
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Ronald N. Wyatt, Mayor

