

**MINUTE BOOK XXIII, PAGES 7-12
TROUTMAN TOWN BOARD REGULAR MEETING MINUTES
JANUARY 09, 2014**

The regular meeting of the Board of Aldermen for the Town of Troutman was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, January 09, 2014 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Aldermen Present: Betty Jean Troutman, J.T. Jablonski, Sally P. Williams, W. Paul Henkel, Teross W. Young

Aldermen Absent: None

Staff Present: Town Manager, Ann G. Bailie; Town Clerk, Kimberly H. Davis; Finance Director, Steven H. Shealy; Planning Director, Erika G. Martin; Police Chief, Matthew A. Selves; Public Works Manager, Adam K. Lippard; Town Attorney, Gary W. Thomas

Press Present: John Hamlin, Statesville Record and Landmark
David Vieser, Charlotte Observer

a. MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

b. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

c. MOMENT OF SILENCE FOLLOWED BY THE PLEDGE OF ALLEGIANCE

d-e. APPROVAL OF REGULAR MEETING MINUTES OF DECEMBER 12, 2013; AGENDA BRIEFING MINUTES OF DECEMBER 09, 2013

Upon motion by Alderman Young, seconded by Alderman Troutman, and unanimously carried, Regular Meeting Minutes of December 12, 2013; and Agenda Briefing Minutes of December 09, 2013 were approved as submitted.

f. ADJUSTMENTS TO THE AGENDA

None

g. APPROVAL OF AGENDA

Upon motion by Alderman Jablonski, seconded by Alderman Young, and unanimously carried, agenda for the regular meeting of January 09, 2014 was approved as submitted.

h. RECOGNITIONS, AWARDS, AND SPECIAL HONORS

1) Presentation of Certificate of Appreciation to Craig Morrow, Morrow & Associates, Inc., Greater Statesville Chamber of Commerce Vice President 2013 – Troutman Area Council, (*Mayor Elbert H. Richardson*)

On behalf of Troutman citizens, the Board of Aldermen and himself, Mayor Richardson presented Mr. Craig Morrow with a Certificate of Appreciation for serving as 2013 Chairman of the Troutman Area Business Council while Vice President of the Greater Statesville Chamber of Commerce; and for outstanding dedication in reenergizing the Business Council and enhancing opportunities for local businesses to grow and thrive.

Mayor Richardson announced that Ms. Jan Comer, V.P. of Human Resource with Engineered Sintered Components will be taking Mr. Morrow's position. He continued by stating that Alderman Young will be responsible for the Business Spotlight report at the regular monthly Board meetings beginning in February with the intent to involve the Area Council to a greater extent in the Business Spotlight.

(Copied in full, Certificate of Appreciation is filed on CD titled: "Town Board Supporting Documents" dated January 06th and 09th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

2) Police Department, (*Matthew A. Selves, Police Chief*)

a. Recognition of Sergeant Justin Dagenhart

Police Chief Matthew A. Selves recognized Sgt. Justin Dagenhart for Stop Stick Deployment. Chief Selves explained that on two separate occasions during assistance with high speed pursuits, Stg. Dagenhardt deployed stop sticks resulting in capture of the individuals pursued. Stg. Dagenhardt was presented with the "Stop Stick Pin Award".

b. Recognition of Lieutenant Marty Loudermilt and Traffic Safety Officer Devin Bentley

Police Chief Matthew A. Selves awarded Lt. Marty Loudermilt and Traffic Safety Officer Devin Bentley the "Law Enforcement Life Saving Ribbons" in recognition of life saving actions taken during a suicide attempt from carbon monoxide poisoning. Due to their quick attention to detail and medical response, the individual is doing well.

Mayor Richardson commented that all three officers are great examples of Troutman's finest.

STANDING REPORTS:

ITEM 1. TROUTMAN-ESC (ENGINEERED SINTERED COMPONENTS) PARK MONTHLY UPDATE, (*Carrie Harrison, Parks and Recreation Committee Chair*)

Ms. Carrie Harrison, Parks and Recreation Committee Chair reported:

- Recent additions to the park: trees, signage, and benches.
- Additional signage to be added over the next several months once the Park is officially named by the Town Board.
- Introduction of Lisa Warren, Manager of Cardiac Rehab with Iredell County Health System. Iredell Health System is this year's sponsor of "Sprint into Spring 5K". In presenting a sponsorship check of \$2,000 on behalf of Iredell Health System to the Town, Ms. Warren thanked the Board for support of the Town of Troutman's community wellness. Ms. Harrison commented that the Parks and Recreation Committee is grateful for Iredell Health System's support, partnership, and recognition of the impact that Sprint into Spring has on our community.
- 5K Training Program: Begins Monday, January 27th 6:30 pm at the Depot, and Saturday, June 25th 8:00 a.m. at the Park. Cost: \$45 which includes the Sprint into Spring 5K registration fee. Registration deadline: February 15, 2014.
- 3rd Annual Troutman ESC Golf Tournament fundraiser event: April 27, 2014 at 1:00 p.m. Shotgun start at Lakewood Golf Course. Dinner and prizes are included. Fundraising Committee is in search of local businesses and individuals for in-kind donations and support.

- Additional comments:
Upcoming Sprint into Sprint Event: \$3,700 secured sponsorship with additional sponsorship money pending. There are currently 24 people registered for the event. Friday, February 14, 2014 is pre-registration deadline and individuals registered by the pre-registration deadline date will receive an event T-shirt. Registration will be accepted up to the event date. Details regarding the event can be found on-line at townoftroutman.org/5k. In means of advertising for the event, Ms. Harrison requested the Board's permission to display a 3 x 6 foot banner on the Richardson Greenway near the Talley Road intersection perpendicular to Main Street and a second banner inside the Park near the tobacco free sign. Board members discussed and expressed mixed concerns in allowing the request. In voicing alternate options such as the Town Depot, the Board came to a consensus resulting in the following motion:

Upon motion by Alderman Young, seconded by Alderman Jablonski, and unanimously carried, approved two (2) one sided banners to be hung at the Town Depot (one facing North and one facing South), and one banner to be placed inside the Troutman ESC Park.

Board members expressed interest in reviewing the ordinance/policy regarding signs on the Town's greenway and other Town property. Alderman Troutman suggested a Board workshop be held in review of the ordinance. Town Manager Bailie suggested adding it for discussion on the agenda of the Board's annual retreat. The Board was in consensus.

(Copied in full, park financial report is filed on CD titled: "Town Board Supporting Documents" dated January 06th and 09th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

NEW BUSINESS:

ITEM 2. APPROVED NAMING THE PARK "TROUTMAN ESC PARK", (*Erika G. Martin, Planning Director*)

Planning Director Erika G. Martin addressed the Board with a request from the Troutman Parks and Recreation Committee to officially name the park. She commented that when development of the park first began the name Troutman ESC Park became a place holder as the Town and ESC had hopes of someone giving a sizeable contribution to the park and thus, the park would be named to include the benefactor. Now that Phase 1 of the park is nearly complete and the Parks and Recreation Committee is ready to install signage it is time to name the park. The Parks and Rec. Committee have grown very fond of the name Troutman ESC Park and believe it has name recognition in the community and unanimously recommend it officially be named as such.

Upon motion by Alderman Troutman, seconded by Alderman Young, and unanimously carried, approved to officially name the park "Troutman ESC Park".

ITEM 3. PRESENTATION OF THE TOWN OF TROUTMAN 2012-2013 BUDGET YEAR AUDIT, (*Meg Carter, Martin Starnes and Associates*)

Due to no representatives of Martin Starnes and Associates being present, the Board made the following motion:

Upon motion by Alderman Young, seconded by Alderman Henkel, and unanimously carried, approved to table Agenda Item 3 "Presentation of the Town of Troutman 20132-120163 Budget Year Audit" until the Board's regularly scheduled meeting of February 13, 2014.

(Copied in full, audit report, compliance letters, and power point presentation is filed on CD titled: "Town of Troutman Supporting Documents" dated January 06th and 09th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 4. REZONING REQUEST (RZ-13-04): HIGHWAY BUSINESS (HB) TO TOWN RESIDENTIAL (RT), Applicants: Ricky and Linda Mills, .45 acres, located at 215 Old Murdock Road, PIN 4731890970, (Martin)

a. Call for a Public Hearing

Mayor Richardson opened the Public Hearing

Planning Director Erika Martin presented the rezoning request from applicants, Mr. and Mrs. Ricky Mills for their property located at 215 Old Murdock Rd from Highway Business (HB) to Town Residential (RT). The property is surrounded on three sides by Town Residential and Highway Business to the west. Heavy industrial and mixed residential zones can be found within 500' of the property. She stated that as this is a straight rezoning, no conditions may be added and all uses permitted within the existing and proposed districts should be considered. The current district allows for an array of by right uses; including retail uses, residential care facilities, and tattoo/body piercing establishments. The Town Residential district limits uses to single family homes, home occupations, etc. Uses allowed with a Special Use Permit in the current district include, bars and nightclubs, drive thru's, and hazardous materials storage. The Town Residential district limits Special Use Permits to bed and breakfast, inns, duplexes, and schools.

The Town's 2008 Land Use Plan shows the area should be high density residential. All re-zonings are considered legislative in nature, meaning it is up to the Town Board to decide what zoning district is appropriate and when. While the big picture of the Land Use Plan shows the area should become high density residential, likely to support the future vision of commercial to the west and industrial to the north, south, and east. However, Ms. Martin does not recommend a high density district at this time because the existing land use and adjacent properties are low to medium residential in nature. The single family home on the property appears to be well built and the current owners have no desire to demolish the home, nor convert to multifamily or commercial.

Ms. Martin concluded by stating that under the current zoning of Highway Business, the home is grandfathered in; therefore, an added benefit of rezoning to Town Residential would make the home in conformance with the district. Staff and the Planning Board recommend approval of the request to RT as this will conform to existing land use, current zoning in the area, and a town goal which states that highway commercial zoning should be limited.

Mr. Ricky Mills, property owner, spoke in favor of the rezoning stating that the use has always been residential, and did not know when and why it was zoned to business. He informed the Board that he has no intention of the use being anything other than residential. Currently, Mr. Mills' daughter and family reside in the home on the property.

Mayor Richardson closed the Public Hearing

(Public Hearing sign in sheet is attached to and made part of these minutes)

(Copied in full, public hearing notice is attached to these minutes)

b. Adoption of Ordinance 01-14 Titled: *“An Ordinance Changing the Zoning Classification of the After Described Property from Highway Business (HB) to Town Residential (RT)”*

Upon motion by Alderman Troutman, seconded by Alderman Jablonski, and unanimously carried, approved adoption of Ordinance 01-14 titled: *“An Ordinance Changing the Zoning Classification of the After Described Property from Highway Business (HB) to Town Residential (RT)”* as presented.

c. Adoption of Statement of Consistency

Upon motion by Alderman Williams, seconded by Alderman Henkel, and unanimously carried, approved rezoning request RZ-13-04 is consistent with adopted Town Plans and reasonable because the rezoning supports goals to reduce highway commercial zoning.

(Copied in full, Ordinance 01-14 is filed in Ordinance Book 8, Page 1)

(Copied in full, staff report, rezoning application, vicinity map, notice to adjacent property owners, public hearing notice, current zoning map, existing and future land use maps is filed on CD titled: "Town Board Supporting Documents" dated January 06th and 09th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 5. APPROVAL OF BUDGET AMENDMENT IN AMOUNT OF \$1,000 FOR RIFLE SIGHTS,
(Matthew A. Selves, Police Chief and Steven H. Shealy, Finance Director)

Matthew A. Selves, Police Chief presented the budget amendment request to the Board stating that in 2012 the police department was awarded a \$10,000 grant from the North Carolina Governors Crime Commission for patrol rifles. The proposed amendment of \$1,000 from the police department's drug seizure fund will allow purchase of digital optic rifle sights for modification of said rifles. He explained that the modification will increase accuracy in low light settings.

Upon motion by Alderman Jablonski, seconded by Alderman Young, and unanimously carried, budget amendment for rifle sights was approved as presented.

(Copied in full, budget amendment is attached to and made part of these minutes and is filed on CD titled: "Town Board Supporting Documents" dated January 06th and 09th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 6. ADOPTION OF A "TWO-YEAR COMPREHENSIVE ACTION PLAN (2014-2016)", *(Martin)*

Planning Director Erika Martin stated that on Monday, an action planning workshop was held to set a course for a shared vision of success over the next two years. In conclusion of the workshop, the Board committed to doing all they can with the funds available, to attract industry, utilize and promote the Town's current assets, do what is best for the town, control growth, and listen to their citizens. To accomplish this, members of the Board submitted individual tasks and through consensus determined key actions to work on together. The plan presented, once adopted, should serve as a guide for anyone interested in the betterment of Troutman and as a living document it should be revisited often.

Upon motion by Alderman Henkel, seconded by Alderman Williams, and unanimously carried, "Two Year Comprehensive Action Plan was approved as presented.

(Copied in full, action plan is attached to and made part of these minutes and is filed on CD titled: "Town Board Supporting Documents" dated January 06th and 09th, 2014 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 7. COMMENTS FROM VISITORS AND GUESTS

None

ITEM 8. COMMENTS FROM MAYOR AND BOARD OF ALDERMEN

Alderman Young commented that the Board welcomes and encourages community ideas and input on the Town's "Two-Year Action Plan".

ITEM 9. COMMENTS FROM TOWN MANAGER

None

ITEM 10. ADJOURNMENT

Upon motion by Alderman Henkel, seconded by Alderman Jablonski, and unanimously carried, the January 09, 2014 Board of Aldermen meeting was adjourned at 7:48 p.m.

Elbert H. Richardson, Mayor

Kimberly H. Davis, Town Clerk